Sullivan Parks & Recreation Committee

Meeting Minutes

Date: July 2
Time: 6:00 PM-7:30PM

Members Present:

Kim Brooks, Yvette Grindle, Bill Procko, Alex Cammen, Missy Kelleher, John Keenan, Bonnie Sparks, Alex Souza

Absent:
Brad Bamford, Misty Gleason, Veronika Bamford-Connors

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1. Summer Park Ramp Project

Budget & Funding

- Estimated project cost: **approximately $17,952** (rounded to about **$18,000**).
- Grant funding was **not received**.
- Committee discussed using **Capital Fund** money for:
    - ADA ramp improvements
    - Wall reconstruction
    - Other needed park improvements.

Project Updates

- Need additional volunteers to assist with refurbishing the garden.
- Plans include:
    - New wall construction.
    - Rebuilding wall using granite from town resources.
    - Two parking spaces behind the ramp for handicap accessibility.
    - Drawing up the final map/layout.

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2. Sullivan Daze

- Approximately **30 vendors** registered.
- Posters and signs are in place.
- Still need to confirm event T-shirts (Yvette to follow up next week).
- Bonnie is sending website information for the event.
- Parks & Recreation website:
    - http://www.parks-rec-sullivan.me/
    - Encourage residents to check the website for updates.

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3. Fall Festival & Skate Jam

- Possible collaboration with The Schoodic Byway Events Center.
- Missy will speak with Veronica regarding Fall Festival planning.
- Tentative Skate Jam date:
    - **October 4**
- Existing skate helmets are still available for use.

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4. Reading at the Gazebo / Summer Camp

- Hannaford donated ice cream for Story Time at the park.
- Summer camp is currently full.
    - Approximately 16 children enrolled between both camps.
    - Seven Sullivan children receive tuition assistance.
- Mike Pinkham will be doing a presentation on clams/clam seed (topic noted).

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5. CPR Training

- Jamie from RSU 24 AdultEd will determine how many residents have previously registered.
- Committee discussed possibly offering CPR training for residents.

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6. Skatepark Update

- Skatepark project remains **on hold until September** while awaiting grant results.

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7. Gordon's Wharf (Sumac Removal)

- Area behind Gordon's Wharf needs to be cleared.
- Goal is to restore kids' access area.
- Discussed creating a trail leading toward the stream/tiny waterfall.
- Allen to be contacted regarding lobster trap removal near kids quest.
- Bench may be relocated near informational signage.

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8. Playground / Picnic Tables

- Goal is to have picnic tables installed before Fall Festival.
- Public comment anticipated next month regarding playground improvements.
- Committee would like additional information about who originally managed/developed the playground area.

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9. Access & Property

- John reviewed deeds regarding access.
- Confirmed there is an existing right-of-way deed.
- No trees appear to require removal.
- Letters have been sent to abutters.
- Bonnie will work with Roy on revisions before an updated deed is sent.

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10. Community Communication

The committee discussed improving communication with residents by:

- Maintaining the Parks & Recreation website.
- Posting flyers around town.
- Creating a Parks & Recreation Facebook page.
- Coordinating with other town committees.
- **Kim** will determine who serves as the Town's Facebook administrator so an official Parks & Recreation Facebook page can be created.