Sullivan Parks & Recreation Committee

Meeting Minutes

Date: September 3, 2026
Time: 6:00 PM-7:30PM

Members Present:

Yvette Grindle, Misty Gleason, Bill Procko, Missy Kelleher, Alex Cammen, Bonnie Sparks, Alex Souza, Cyndi Stanley, Kim Brooks

Absent:
Veronika Bamford-Connors

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1. Sullivan Daze 2026

- The committee discussed Sullivan Daze and noted that the event was a **huge success**.
- A close-out report will be completed following the Sullivan Daze Committee meeting on **September 15, 2026**.
- The committee also discussed the marketing grant. The grant summary results have been submitted to the **Maine Office of Tourism**, and final reimbursement documentation is expected to be submitted Thursday.

2. Sumner Park Ramp

- An additional **granite slab** was placed on the new ramp at Sumner Park to correct the pitch at the entrance.
- The committee discussed the need for **"No Parking – Handicap Drop Off"** signage. Signs will be ordered.

3. Health, Wellness & Recreation Course Stipend

The committee discussed ways to encourage Sullivan residents to participate in health, wellness, and recreational safety courses offered through **RSU #24 Adult Education**.

Last fiscal year:

- **71 Sullivan residents** participated in courses through RSU #24 Adult Education.
- **34 residents** enrolled in health/wellness or recreational safety courses.
- The committee previously covered the full cost of CPR courses for Sullivan residents, with **7 residents** participating.

The committee determined that it would be easier for the small committee to promote one general benefit rather than creating separate promotions for multiple individual courses.

Motion: To support **one $50 stipend per fiscal year** for Sullivan residents who participate in a Health/Wellness or Recreation course through RSU #24 Adult Education.

- The program will provide up to **50 stipends**, for a maximum committee commitment of **$2,500**.
- If the 50-stipend limit is reached before the end of the fiscal year on **June 30, 2027**, the committee will review the program and consider an extension.

Motion made by: Bonnie
Seconded by: Alex S
Vote: All in favor. Motion passed.

4. Event Sponsorship Discussion

The committee discussed the need to establish a consistent policy or guideline for recruiting event sponsors.

The committee agreed that a sponsorship guideline would:

- Provide volunteers with consistent messaging when approaching potential sponsors.
- Help avoid duplication of sponsorship requests.
- Provide guidance for determining appropriate sponsors.
- Establish a more organized list of Parks & Recreation/event sponsors.

The committee also discussed potential sponsorship and in-kind support for the **Sullivan Skatepark**, including:

- Creating a dedicated **Sullivan Skatepark Facebook page**.
- Bill will contact the **Maine Skateboard Association** regarding potential support/resources.
- Toby, a former professional skater, was discussed as a possible contact/resource.
- Potential in-kind sponsorship/support in the range of **$30,000–$40,000** was discussed.
- The committee discussed establishing a limit/structure for sponsorship requests and developing a formal process for sponsor approval.

5. Parks & Recreation Website

- The committee reviewed the status of the new Parks & Recreation website.

- The website is available for committee feedback.
- The next step will be creating the subdomain: **Parks-Rec.SullivanMaine.org**
- The committee also discussed adding the Parks & Recreation trails and programming information to the website and checking the site for errors.

6. Bulletin Board / Community Information

- The committee discussed the use of the **bulletin board** for Parks & Recreation and community information.
- Additional information regarding upcoming programs and recreational opportunities will be considered for posting.

7. Bike Rodeo

- The committee agreed to host **another Bike Rodeo in May**.
- Planning and coordination will begin at a later date.