Sullivan Select Board
Meeting Minutes
July 06, 2026

Selectmen: Gregory Ring, and Michael Hosking and Michael Pinkham I
Town Manager: Ray Weintraub, **Town Clerk:** Yvette Grindle
Audience: John Keenan, Michael Pinkham II, Ryan Daley, Gerald Erbes, Alex Sousa, Logan Pung, Sheal Dedmon, Bonnie Sparks, Cliff Salvamini, Willie Andrews, Sharon Baron, and Don Snoke

.

1. Call Meeting to Order/Pledge
   The Meeting was called to Order by Michael Hosking with the Pledge of Allegiance at 5:35pm.
2. Election of Selectboard Chairman.

Michael Pinkham I nominates Michael Hosking as Chairman of the Selectboard, Gregory Ring seconded the motion, and it passed 2/0 with Mr. Hosking abstaining.

3. Review of Selectboard Policy

Michael Hosking reminded the audience that a copy of the Selectboard Meeting Policy was available on the sign-in table for review.

4. Adjustments to the Agenda- No Adjustments made
5. Approval of the Minutes

Michael Hosking moved to approve the 06-01-2026 minutes as presented. Gregory Ring seconded the motion, and it passed 2/0. Michael Pinkham I, abstained from voting.

6. Treasurers Warrant

A.) Payroll Warrant for Payroll

06/05/2026	$14,681.43
06/18/2026	$22,670.04
07/03/2026	$7,427.46

Michael Hosking moved to approve the Payroll Warrant for. Gregory Ring seconded the motion, and it passed 3/0.

B.)A/P Warrant Accounts Payable

Dates	Amount Paid
06/08/2026	$33,976.71
06/11/2026	$1400.00
06/16/2026	$288,172.72

Michael Hosking moved to approve the Accounts Payable Warrant for. Gregory Ring seconded the motion, and it passed 3/0.

<u>New Business:</u>

7. Review of process for emergency contracting

The Town Manager addressed about the permit from the D.O.T. for the culvert and that the permits have now been obtained. The reason the work was done on an emergency basis is the new fire truck was causing the drop to become more severe and to spread the cost over the two-budget cycle half was done before the fiscal year ended and the second half will be done this fall in the new fiscal year.

Gregory Ring asked about the cost and the quote from Eaton compared to who is currently doing the work. The Town Manager noted that it will be coming in a little less than what Eaton had quoted for the work. The Town Manager also noted that once the work had started that there was an apparent drainage issue because the drain pipes had been crushed. They are now repaired and the drainage should be much better.

8. Charter Commission petition

John Keenan addressed the Board and Audience members by reading a statement aloud with several points why a Charter was needed.

Michael Hosking asked why go the signature drive process when they could approach the selectboard and skip the signature drive portion. Mr. Keenan stated he felt more confident in doing the signature drive and have the support of the Citizens of the Town.(See attached statement.)

Mr. Michael Hosking asked to put on the next agenda the Approval of the Charter Commission.

<u>Old Business:</u>

9. Town Property Mowing Contract

Gregory Ring presented the extended contract for mowing of the Town Properties. Michael Pinkham enquired about proof insurance and the Town Manager noted this would be a requirement after the bid is awarded. Town Manager also noted that Ray Daley has notified the Town that this is the last year he will be mowing Sumner Memorial Park. Michael Hosking also enquired of Mr. Ring if he could also mow the green and around the playground/skatepark complex.

Michael Hosking moved to extend the contract as presented for the 2 years to mow the Town Properties. Michael Pinkham I, seconded the motion, and the motion passed 2/0. With Gregory Ring abstaining.

10. Town Tree Trimming Contract

After opening the one submission for the trimming of the trees. The Selectboard asked that it go back out to bid amount was too high. Michael Pinkham I moved to put the Town tree trimming be put back out to bid. Michael Hosking seconded the motion, and the motion passed 3/0.

11. Road Maintenance
    a. Eaton Paving Contract

Michael Hosking discussed the quote from Eaton Paving for the following Town Landing, Boat Ramp, Grange Hall, Miramar and Morancy Road.

Gregory Ring asked about doing the patch on Tucker Mountain Road, where the culvert was repaired. Michael Pinkham I, noted that the boat ramp and town Landing may need to be permitted by the DEP and have to look at the Town Landing Road across from Tunk Lake Road.

Michael Hosking moved to accept the quoted amount from Eaton Paving and allow the work to move forward. Gregory Ring seconded the motion, and the motion passed 3/0.

b. Upper Tunk Lake Road issues.

Gregory Ring noted that there needed to have some test holes drilled to see what was under the current pavement.

The Selectboard agreed to have Gregory Ring reach out to Eaton Paving and obtain a quote for the work needing to be done on the Upper Tunk Lake Road.

Reports:

11. Town Manager Report
    a. The property that was for sale on US Highway 1 that had a significant back property tax owned to the Town, has been sold and the taxes paid to the Town. The one off Punkinville he is not 100% sure if that has been sold as of yet.
    b. Trailers on Moose Lane: The Property on Moose Lane has been contacted and he will be reaching out to DM&J to set up a date to remove the Mobile Homes.
    c. Animal Control Officer: There is a new ACO and their name is Memphis Mink. Michael Hosking asked to have Mr. Mink meet with the Selectboard and see if updates about Mrs. Barons issues with the Livestock can be resolved.
12. Fire/EMS
    a. Engineer's Report

The Town Manager noted that there has been an ongoing structural issue for the Fire House 1 it is not structurally fit. There are a written report and an action plan. Kenneth Jordan was contacted to shore up the building. Keeping in mind the structural engineer stated that only the two end bays could be used with no roof on top. Mr. Jordan proposed $30,000-35,000 to shore up the building so there could be limited use. This should buy us some time until the Town finds out about the Grant from the appropriations committee in Washington D.C., regardless if we get the grant or not the Firehouse needs to be replaced. After some discussion the Selectboard

Michael Pinkham I moved to go ahead with Kenneth Jordan to do the job. Michael Hosking seconded the motion, the motion passed 3/0.

13. Committee Reports

a) Budget Committee

John Keenan submitted a final written minutes and recommendations.

b) Communication Committee

Yvette M. Grindle made reference to the written report(see attached report). She asked the Town Manager is there was a way to track how often the Town Crier was viewed on the website. He stated he would have to look into if that was possible. She also noted that the Social Media activities was still increasing.

c) Parks and Recreation

Bonnie Sparks also had a written report(see attached report). She noted that the grant to repair the Granite Garden and install a handicap ramp was not given. She touch on that the Aquatics camp is full, and that there was a grant awarded for the Sullivan Daze for advertising from the Maine Tourism Association, Story Time in the Park. The grant was submitted for the Skate Park/Recreation area improvements to the Water and Conservation. She also displayed photos of what the grass looked like around the Playground and Skatepark and noted that assistance was needed to place benches and picnic tables at the park that was purchased. She also asked for help with Lobster Traps that are piled up on Gordons wharf that just seem to being stored there. The Town Manager will look into this with the Harbormasters assistance.

14. Public Comment

Sharon Baron: What official actions has the Town taken in regards to the livestock issue around her home. None has been taken. She presented a FOIA for all records related to this issue. As the County holds the records the Manager will submit the request to the Hancock County Offices as we contract through them.

Gerald Erbes: Personal use of vehicles, and what are the rules about personal use of the Town Vehicles. The use of the vehicles are allowed as they have all the resources to evaluate individuals in need quicker rather than taking personal vehicles to the station picking up the “Squad car” and responding to a call. This could save 5-15 minutes off a call depending on where they are and where the need is.

Mr. Erbes also asked what constitutes emergency work. The Town Manager stated that work that needs to be done sooner than later.

John Keenan: Asked about the Fire EMS keeping track of the milage. He also asked about the Assessment the driver for fire/Ems have when was it last done and who does the assessment. The Town Manager noted it’s done by the Fire Chief and it needs to be maintained. John Keenan also mentioned Jim Hoyts Family on his death and Beverly Sovet moving out of town.

Willie Andrews: Expressed his displeasure about the work that has been done at the fire house on Tunk Lake Road.
He also asked about the ditch by Tracey's that Josh Trundy had did but not finished by resurfacing.

15. Board Comment

None made.

16. Action Item List

Michael Hosking asked about the seasonal Maintenance person. The Town Manager stated it should be with in the month.

17. Move to Executive Session

a) Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records

Michael Hosking moved to enter into Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records. Michael Pinkham I seconded the motion, and the motion passed 2/0. with Gregory Ring abstaining.
7:15pm entered into executive session, out of executive session at 7:25pm

18. Move to Regular Meeting Session

Michael Pinkham I moved to enter into regular meeting session, Gregory Ring seconded the motion, and the motion passed 3/0.

19. Executive Session Actions

Michael Hoskings noted the actions taken in executive session.

a. Approved a Conceal Carry Permit
b. Approved a request
c. The Second request was postponed.

20. Adjournment of Meeting

Michael Hosking moved to adjourn the meeting. Michael Pinkham I seconded the motion. and the motion passed 3/0.

Meeting adjourned at 7:32 PM

Sullivan Select Board
Meeting Minutes
July 06, 2026

Approval of the Minutes
from the July 06, 2026
Selectboard Meeting

_____ _____

Michael Hosking **Michael Pinkahm I**

_____

Gregory Ring

Attached:

- **Agenda of Selectboard 07-06-2026**
- **Letter From the Hancock County Sheriff's Department**
- **Charter Commission document**
- **Eaton Paving Quotes**
- **Quote from Kenneth Johnson on Securing Fire Station 1**
- **Budget Committee Report**
- **Communication Committee Report**
- **Parks and Recreation Committee Report**

Sullivan Select Board
1888 US Highway 1
Sullivan, Maine 04664
https://sullivanmaine.org/

Agenda – July 06, 2026 5:30pm
Sullivan Town Office
Community Room

1. Call Meeting to Order/Pledge
2. Selectboard Chairman (Vote to choose the new Chairman of the Board)
3. Review of Selectboard Policy
4. Adjustments to the Agenda
5. Approval of Prior Meeting Minutes (June 01, 2026)
6. Treasurers Warrant
   a) Payroll Warrants
   b) A/P Warrants

New Business:

7. Review of process for emergency contracting
8. Charter Commission petition

Old Business:

9. Town Property Mowing Contract
10. Town Tree Trimming Contract
11. Road Maintenance
    a. Eaton Paving Contract
    b. Upper Tunk Lake Road issues

Reports:

12. Town Manager Report
13. Fire/EMS
    a. Engineer's Report
14. Committee Reports
    a) Budget Committee
    b) Communication Committee
    c) Parks and Recreation
15. Public Comment
16. Board Comment
17. Action Item List
18. Move to Executive Session
    a) Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records
19. Move to Regular Meeting Session
20. Executive Session Actions
21. Adjournment of Meeting

Zoom Link https://us06web.zoom.us/j/4766949799?omn=87423688522
Meeting ID: 476 694 9799

AI Overview

A Maine town charter acts as a local constitution, granting a municipality "home rule" authority. It gives towns—like Hancock and neighboring communities—the power to design their own government structure, establish recall processes, and legislate local matters, providing autonomy that goes beyond basic state statutes.

Key benefits of adopting a town charter include:

- **Tailored Government Structure:** It allows towns to customize their administrative framework (e.g., combining a Town Meeting with an appointed Town Manager) rather than being limited to the default structures dictated by state law.

- **Home Rule Autonomy:** The municipality can pass local ordinances and manage civic affairs without waiting for state legislative approval.

- **Voter Accountability:** Charters establish specific terms, election procedures, and formal processes (like citizen initiatives or petitions) to recall elected officials, creating strict guidelines for local leadership.

- **Defined Municipal Powers:** It clearly outlines the town's authority to maintain public assets, manage roads, and run local departments (such as police and fire), giving residents a clear, codified framework of what the town can and cannot do.

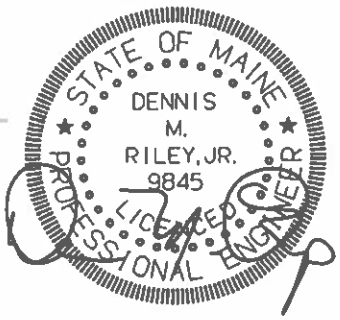
Wednesday, June 17, 2026

To: Michael A. Pinkham II, Sullivan Fire Chief
To: Ray Weintraub, Sullivan Town Manager

From: Dennis Riley, PE Engineering, Design & Consulting, LLC

Subject:

Sullivan Fire Station



Existing Structural Condition - 4/24/2026 Site Visit

- I met with Michael Pinkham, Fire Chief on 4/24/2026 to observe the existing conditions at the fire station building [Barbara S. Davis Building Established 1959].

BUILDING DESCRIPTION

- The original triple-bay equipment building is two stories, but was formerly single story with a low pitch shed roof and was 2-bays with the 3rd bay added later at the east end.
- At ground level it is constructed of concrete masonry unit (CMU) blocks; the second story and roof are wood framed.
- The second story houses a meeting room, offices, and kitchen with a gambrel style roof shape.
- A later single story double-bay addition was wood framed with a gable roof at the west end.

INITIAL OBSERVATIONS

- The 10' tall CMU walls supporting the upper story meeting room and roof appear to be in poor condition, and likely are not supported by concrete footings.
- Large cracks and voids were observed at the CMU walls.

INITIAL CONCLUSIONS

- The CMU walls are in a severely degraded condition and in need of immediate shoring, renovation with supplemental and/or replacement structure.

- The CMU walls, while supporting gravity dead loads currently, are vulnerable to triggering events which could cause sudden collapse, endangering the lives of any person in or around the building.
- Examples of triggering events are impact from fire-truck parking; vibrations from fire-truck transit operations; wall settlement during spring thaw; vibrations from wind storm or seismic events etc.

INITIAL RECOMMENDATIONS

- Arrange for temporary relocation of Fire Station services while temporary or permanent shoring construction work is planned and accomplished at the existing fire station.

KENNETH D. JORDAN, INC.
BUILDING MOVERS & RIGGERS
11 Libby RD * Waltham, ME 04605
Tel./Fax (207) 584-5000
kdjinc@icloud.com
Member:
New England Association of Structural Movers Mid States House Movers Association*
*International Association of Structural Movers*Texas Association of Structural Movers*

Sullivan Fire/Rescue Department
1769 US HWY 1
Sullivan, ME 04664
firechief@sullivanmaine.org

2026035 **ESTIMATE TO MOVE BUILDING**

On site review :
June 19, 2026

We propose to support the Sullivan Fire House for an estimated sum of Thirty Thousand Dollars to Thirty-Five Thousand Dollars.

Structure Description- Two Story Structure with addition
Resting on compromised supports

Site review – The existing perimeter supports are insufficient for building weight. The existing foundation is hollow cement blocks.

Elevation Change – As needed to take weight from perimeter supports.

Proposed Project –The town would like to be able to use the upper story for business purposes while the situation with this building is resolved.

Proposed Foundation/Supports- N/A

Mover to:

Install steel beams to support upper story of structure. Raise building to take weight from existing perimeter walls. Hold for excavation and construction of new foundation. Lower on new foundation.

Owner to:

1. Obtain and post all permits needed.
2. Disconnect and reconnect utilities as necessary.
3. Clear work area around and inside building.
4. Provide final support material.

Labor rates: $50.00/HR/Laborer
Equipment rate: $350.00/HR
One Hundred Dollars ($100.00) per day for rental of equipment on project after thirty - days if Building cannot be set on foundation.

Estimate good for thirty days. Please call should you need further review of this project.

TOWN OF SULLIVAN, MAINE
BUDGET COMMITTEE MINUTES
JUNE 22, 2026

May 4th 2026

- Changes made to Budget committee spreadsheet presented to Selectman, The format used for calculating Departments 40 and 45 added figures and was corrected to subtract figures submitted.

- Annual Meeting Budget Committee recommendations of article;

ARTICLE		RECOMMENDATION
12.		IN FAVOR
13.		IN FAVOR
14.		IN FAVOR
15.	NOT IN FAVOR	
16.		IN FAVOR
17.		IN FAVOR
18.	MOTION TO AMEND CANCER SCREENING RESERVE ACCOUNT	IN FAVOR
		IN FAVOR
19.		IN FAVOR
20.		IN FAVOR
21.		IN FAVOR
22.	NOT IN FAVOR	
23.	NOT IN FAVOR	
24.		IN FAVOR
25.	NOT IN FAVOR	
26.	NOT IN FAVOR	
27.		IN FAVOR
28.		IN FAVOR
29.		IN FAVOR
30.		IN FAVOR
31.		IN FAVOR
32.		IN FAVOR
33.		IN FAVOR
34.	NOT IN FAVOR	
35.		IN FAVOR
36.	NOT IN FAVOR	
37.	**NOT IN FAVOR**	
38. THRU 43.		IN FAVOR

THIS CONCLUDES THE FISCAL YEAR 2026; FOR THE FISCAL YEAR 2027 BUDGET / THE BUDGET COMMITTEE.

Communication Committee

Selectboard Report July 6, 2026

The Communication Committee met on June 25, 2026 to go over the Crier for the month of July. There were a few things that was missed and tried to correct them as they were found but some was found after being sent out. The Crier went into the Mail on June 30, 2026 there is just under 100 hard copies that get mailed and another 25 that get mailed out. There a larger print available to pick up in the Town office. In all around 175 copies are either emailed or printed this doesn't account for all the readership as it is also available online and there is no clearway to track the online readership.

The Committee welcomes new members and the next committee meeting is July 23, 2026 3pm

I have attached the July 1 Social media statistics showing our online readership of our social media has increased also.

Respectfully

Yvette M. Grindle

Engagement
2.3K ↑93%

Audience
+13 ↑8%

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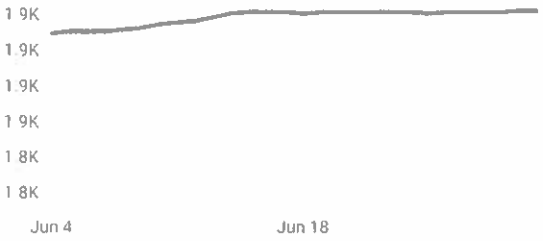
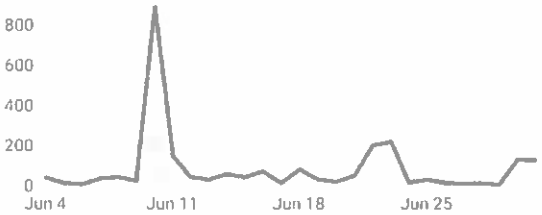
Audience
+13 ↑8%

Followers



Engagement

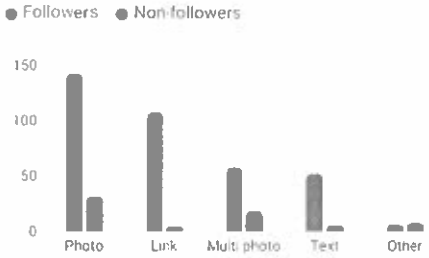


Follower demographics

Age and gender

Engagement breakdown

Media type



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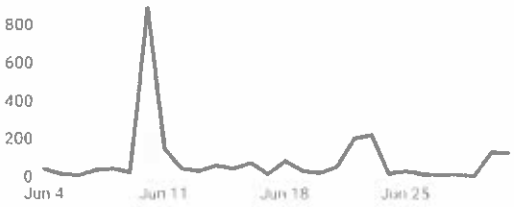
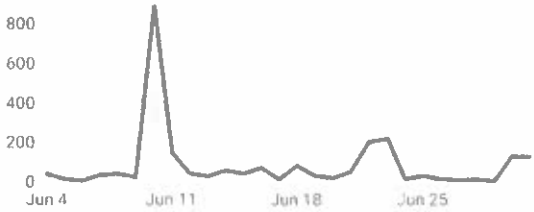
Engagement

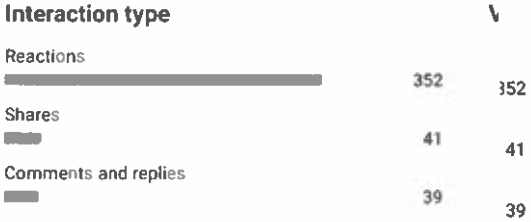


Engagement



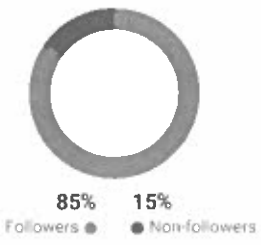
Engagement breakdown

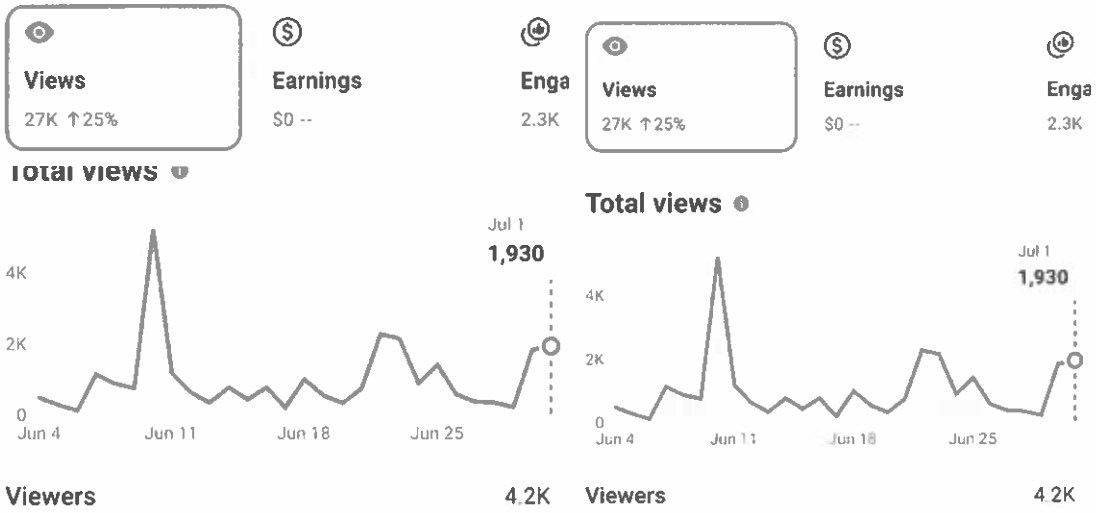
Interaction type



Engagement breakdown

Viewer type




Views
27K ↑25%
Earnings
$0 --
Enga
2.3K
Total views
Jul 1
1,930
4K
2K
0
Jun 4
Jun 11
Jun 18
Jun 25
Viewers
4.2K
Views breakdown
Views type
M
Views
27K
3-second views
2
1-minute views
0
Media type
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20%
10%
0%
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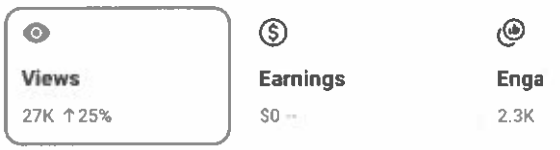
Multi photo
Link
Text
Reel


Views
27K ↑25%
Earnings
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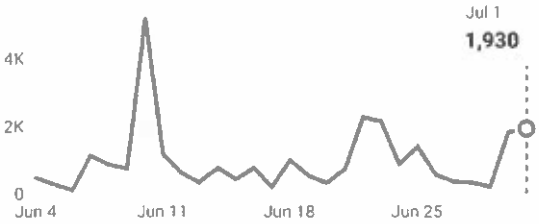
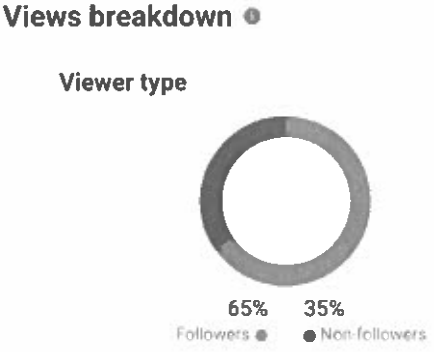
Enga
2.3K


Total views
Jul 1
1,930
4K
2K
0
Jun 4
Jun 11
Jun 18
Jun 25
Viewers
4.2K


Views breakdown
Viewer type
65%
35%
Followers
Non-followers

Parks and Recreation Committee: Selectboard report – July 6, 2026

1. Renovation of the garden wall and new ramp – at Sumner Park. We did not receive the Community Challenge Grant. The cost will be covered by P&R capital account and a portion of the 2027 budget.

2. Although the Bike Rodeo didn't have a lot of participants it was awesome fun for those who came. We raffled (free) a bike and gave helmets to kids who needed a better fit. The Ellsworth American did a good job of covering this event. The Maine Bike Coalition recommends that we offer the event again; overtime, participation at 15 – 20 kids is considered very good.

3. Taunton Bay Adventure Camp is full – both weeks. Total of 32 kids, 7 from Sullivan.

4. Sullivan Daze is moving along very well. This year demonstrations will add a new dimension to the day and more work for the committee. We received a grant for approximately $5000 from the Maine Office of Tourism. It will be used for radio advertising and a half page ad in the Ellsworth American, *Out and About*. The grant goal is to increase visibility and number of guests from within a 50 to75 mile radius.

5. Reading at the Gazebo – free summer event for kids, July 7, 21, Aug. 4, 18. Co-sponsored with Frenchman's Bay Library.

6 The LWC Grant ($500,000) was submitted on June 26. **Thank you to Bill Procko, Greg Piduch, Gary Edwards and Ray who did a really good job writing the grant.** The total grant budget included:
   - Correct drainage issues to keep up with current weather occurrences.
   - Level and seed the open play area green space
   - Add walkways to improve movement through the area.
   - Develop a small, shaded picnic area adjacent to the play area and basketball courts.
   - Repair and resurface the basketball courts, adding pickle ball lines on the small court
   - Purchase additional picnic tables and benches and a portable pickleball net.
   - Install electric access points for food carts and other vendors during community events.
   - Replace portable skate park elements with a permanent in-ground concrete skatepark

7 Maintenance issues:
   - grass mowing around the playground, courts and skatepark.
   - Gordon Wharf – brush debris and discarded lobster pots. I will contactthe Harbor Master.
   - two new picnic tables are in the basement wanting for assembly and installation at the playground (the P&R Committee cannot get to this item until after August 1st) Suggestions or volunteers are welcome.

8 Planning for Fall Festival is just beginning.