Sullivan Select Board
Meeting Minutes
May 4, 2026

Selectmen: Norman Bamford, Gregory Ring, and Michael Hosking
Town Manager: Ray Weintraub, **Town Clerk:** Yvette Grindle
Audience: John Keenan, Michael Pinkham I, Sheal Dedmon, Alan Doughty, Kim Brooks , (on Zoom) Nathaniel Eisen, Judy Ashby and Don Snoke.

1. Call Meeting to Order/Pledge
   The Meeting was called to Order by Norman Bamford with the Pledge of Allegiance at 5:30pm.
2. Review of Selectboard Policy
   Norman Bamford reminded the audience that a copy of the Selectboard Meeting Policy was available on the sign-in table for review.
3. Adjustments to the Agenda- Michael Hosking made these adjustments to the agenda a correction to the listed meeting minutes for approval to reflect the correct meetings. Added to the New Business is the Election Warrant, and under Town Manager reports added Harbor Master.
4. Approval of the Minutes

Michael Hosking moved to approve the 04-21-2026 and 04-28-2026 minutes as presented. Norman Bamford seconded the motion, and it passed 3/0.

5. Treasurers Warrant

A.) Payroll Warrant for 04-24-26 $13,433.27

Norman Bamford moved to approve the Payroll Warrant for 3-14-26, 3-20-26 and 3-27-26. Michael Hosking Seconded the motion, and it passed 3/0.

B.) A/P Warrant 05/05/2026 in the amount of $52,108.56

Norman Bamford moved to approve the Accounts Payable Warrant for 05/05/2026. Michael Hosking Seconded the motion, and it passed 3/0.

<u>New Business:</u>

6. 2025 Annual Report

The Town Clerk presented the dedication page and noted that she is waiting on 4 people to get their portion of the report into her before it will be finalized. The goal is to have it available by June 1, 2026.

7. Warrant for Annual Meeting 06-22-2026

Copies were provided to the Selectboard for their review. The Town Manager asked what color preference the Selectboard wished the warrant to be printed on. Norman Bamford suggested orange. Then after some discussion: Norman Bamford to approve the warrant for the 2026 Annual Town Meeting. Michael Hosking seconded the motion and it passed 3/0.

John Keenan asked about adding a warrant article for the Appointment for the Budget Committee. Michael Hosking stated he is not in favor of doing it that way as all other committees is appointed by the Selectboard.

8. Election Warrant

The Town Clerk presented the election warrant to be signed by the Selectboard.

Norman Bamford to approve the Election Warrant for the 2026 Annual Town Meeting. Michael Hosking seconded the motion and it passed 3/0.

<u>Old Business:</u>

9. Finalization of F/Y 07-01-26/06-30-27 Town Budget See motion on the warrant for 2026.

The Town Manager noted that the spreadsheet presented by the Budget committee had an addition error and noted before the minutes from the previous meeting the get posted the Budget committee might consider reviewing and correcting.

10. Town Manager Reports:
    a) Town Manager
        1. Notification from Mountain View School is raising monies for an unbudgeted upgrade to the playground.
        2. Online Mooring program being cancelled as to the fact it caused a decline in funds from moorings and wharf permits. The general consensus is the users rather come into the office to pay their yearly fees. A public hearing is being set to discuss proposed changes to the Harbor Maintenance Ordinance on May 19, 2026.
        3. Cannabis Ordinance: On the same day as the Harbor Maintenance Ordinance Public Hearing.

11. Harbor Master

Harbormaster Doughty, discussed:

a. Repairs to the Sullivan Harbor boat ramp, Danny Tozier will be looking at this and will let us know what it will cost to do the repairs. Michael Hosking asked that he look at the Town Landing area along with the Sullivan Harbor boat landing.
b. Michael Hosking also asked about doing a commercial mooring fees for companies such as West Cove Boat Yard.
c. Gordon Wharf float Harbor Master Doughty reported that the float had sustained some damage this winter and he has been working on getting it repaired.

12. Committee Reports
    a) Sullivan Age-Friendly

Kimberly Brooks gave a general overview of her written report that she submitted(see attached report). She highlighted the upcoming events and the number of volunteer hours that was put in for the Earth Day event. She also stated it was a fantastic success all around.

    b) Communication Committee

Yvette Grindle gave a written report and talked about the test mailing of a few copies of the Town Crier to see if there would be any issues. The rest will be mailed out later in the week if no issues appear from the test mailings. She also noted that she had included the Social Media report.

13. Public Comment

John Keenan discussed a debate for the Selectboard Candidates.

14. Board Comment

Michael Hosking asked about the Tree Trimming RFP. After some debate on what roads to put out to bid. It was decided to finish , Grange Hall, Morancy, and Thorne Road and to add Harbor View to the list of Roads to have tree trimming.

Michael Hosking asked if Gregory Ring had gotten with Eaton to see what the cost to do the preparing and the resurfacing / or skim coat to the Morancy Road.

Michael Hosking also asked about the pot holes at the Gordons Wharf Road. Gregory Ring said he could try and fill them. Gregory Ring would try and do them by the end of the week.

Gregory Ring asked about the mowing contract if his would be extended. The Town Manager asked that he bring in a proposal like the other individual contractors had done.

15. Action Item List

16. Move to Executive Session

Norman Bamford moved to enter into Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records. Michael Hosking seconded the motion, and the motion passed 3/0.

17. Move to Regular Meeting Session

Norman Bamford moved to return into Regular Session. Michael Hosking seconded the motion, and the motion passed 3/0.

18. Executive Session Actions

The Selectboard moved and passed to grant the abatement that was presented to them in executive session.

19. Adjournment of Meeting

Norman Bamford moved to adjourn the meeting. Michael Hosking seconded the motion, and the motion passed 3/0.

Meeting adjourned at 6:37pm.

Respectfully Submitted
Yvette M. Grindle
Town Clerk

Sullivan Select Board
1888 US Highway 1
Sullivan, Maine 04664
https://sullivanmaine.org/

Agenda – May 04, 2026 5:30pm
Sullivan Town Office
Community Room

1. Call Meeting to Order/Pledge
2. Review of Selectboard Policy
3. Adjustments to the Agenda
4. Approval of Prior Meeting Minutes (April 21 and April 28)
5. Treasurers Warrant
   a) Payroll Warrant for
   b) A/P Warrant 03/17/2026

New Business:

6. 2025 Annual Report
7. Warrant for Annual Meeting 06-22-2026

Old Business:

8. Finalization of F/Y 07-01-26/06-30-27 Town Budget
9. Town Manager Reports:
   a) Town Manager
10. Committee Reports
    a) Sullivan Age-Friendly
    b) Communication Committee
11. Public Comment
12. Board Comment
13. Action Item List
14. Move to Executive Session
    a) Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records
15. Move to Regular Meeting Session
16. Executive Session Actions
17. Adjournment of Meeting

Zoom Link https://us06web.zoom.us/j/4766949799?omn=87423688522
Meeting ID: 476 694 9799

THE WARRANT FOR THE ANNUAL TOWN MEETING

SECRET BALLOT ELECTION

TUESDAY, JUNE 9, 2026

AND

ANNUAL TOWN MEETING

MONDAY, JUNE 22, 2026

HANCOCK, S.S STATE OF MAINE

To Barbara Raymond, a resident of the Town of Sullivan, in the County of Hancock.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Sullivan in said County of Hancock, qualified by law to vote in town affairs, to ***meet at the Sullivan Town Office, 1888 US Highway 1, Sullivan on Tuesday the 9th day of June A.D. 2026 at Half past Seven (7:30am) in the forenoon, then and there to act on articles 1 and 2. Polls will close at 8:00 pm.***

You are also to notify and warn said voters to ***meet at the Sorrento-Sullivan Recreation Center, 1776 US Highway 1, Sullivan on Monday, the 22nd day of June, A.D. 2026, at Six O'clock (6:00pm), then and there to act on Articles 3 through 42*** , all of said articles being set out below

Article:

1 To elect a moderator to preside at said meeting

2 To elect the following Town Officials by secret ballot. • Selectman/Assessor/Overseer of the Poor 3 years.

3 To instruct the Selectmen to appoint all other Town Officials.

4 To see if the Inhabitants of the Town of Sullivan will vote to authorize the Selectmen to sell property at public auction or by advertised sealed bids; except shorefront property for which a public hearing would be held prior to being sold, and to convey titles obtained under tax deeds and under deed of conveyance to the Inhabitants of the Town of any land and /or building including trailers in lieu of payments of taxes. The Selectmen have the power to authorize redemption and reserve the right to accept or reject any or all bids

5 To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, unconditional gift of property and/or donations that they feel are in the Town's best interest to accept.

6 To see if the Town will vote to authorize the Selectmen to dispose of Town owned property under such terms and conditions, as they deem advisable.

7 To see if the Town will vote to authorize the Selectmen and Treasurer to issue interest bearing negotiable promissory notes issued for Capital Improvements of the Town and for the purpose of funding or refunding certain notes of the Town now due or to become due during the Municipal 2026 - 2027 year and to fix a time within that said securities are to become due.

8 To see if the town will vote that the 2026 taxes will be due on and payable to the Tax Collector as soon as the Tax Collector receives the warrant, and to charge 7**%** per annum interest on all unpaid taxes commencing 120 days after the commitment date.

9 To see if the citizens of Sullivan will vote to pay for Tax Abatements from Overlay. (Explanation: The Selectmen, as Assessors, are authorized to raise Overlay under Title 36 MRSA, Section 710, but require voter authorization to spend Overlay.) Overlay can't be more than 5% of the Tax Commitment.

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10 To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes and to vote to pay 0% interest on said prepayments.

11 To see if the Town will vote to approve undesignated tax payments to be applied to personal property taxes, if applicable, then to the oldest tax bills.

12 **To see if the Town will vote to appropriate $50,000 for Assessing for the Town.**
Using Tree Growth Reimbursement of $50,000 as offset.
(The Selectboard recommend approval.)

	FY 2026	FY 2027
100-10 Assessor	$30,000	$32,000
100-20 Abatements	$20,000	$15,000
100-40 Tax Maps	$3,000	$3,000
Totals	**$53,000**	**$50,000**

13 **To see if the Town will vote to raise and appropriate $ 9,000 to set the compensation of the Selectboard members for the Town.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-10 Selectperson #1 (paid quarterly)	$3,000	$3,000
125-10 Selectperson #2 (paid quarterly)	$3,000	$3,000
125-10 Selectperson #3 (paid quarterly)	$3,000	$3,000
Totals	**$9,000**	**$9,000**

14 **To see if the Town will vote to raise and appropriate $ 299,000 for Payroll/Benefits for the Town.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-15 Town Manager	$75,000	$75,000
125-20 Tax Collector	$29,120	$29,750
125-21 Treasurer	$31,200	$31,200
125-23 Deputy Treasurer	$14,560	$14,750
125-25 Town Clerk	$41,600	$42,000
125-26 Deputy Town Clerk	$29,120	$29,750
125-75 Maintenance	$15,000	$15,000
125-80 Payroll Service Fees	$2,850	$2,850
125-82 Health Ins in Lieu	$30,000	$23,000
125-85 FICA - Town	$24,000	$24,500
125-86 Medicare - Town	$5,500	$5,500
125-87 State Unemployment	$3,700	$3,700
125-95 Paid Family Leave Act	$7,500	$2,000
Totals	**$309,150**	**$299,000**

15 **To see if the Town will vote to raise and appropriate $38,000 for Insurances for the Town.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
150-10 Property & Casulty Insurance	$23,000	$23,000
150-20 Workers Comp	$8,000	$15,000
Totals	**$31,000**	**$38,000**

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16 **To see if the Town will vote to raise and appropriate $88,770 for Operating Expenses for the Town.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
200-10 Advertising	$6,000	$6,000
200-15 Accounting Services	$20,000	$17,000
200-16 Bank Fees/Over/Short	$200	$200
200-17 Copier Lease	$4,500	$4,770
200-25 Dues & Memberships	$4,800	$4,800
200-27 Elections	$2,000	$2,000
200-35 Legal Fees	$7,000	$8,000
200-37 Hancock RCC-911	$4,500	$4,770
200-40 Lien Costs	$6,000	$6,000
200-45 Travel	$1,500	$1,500
200-60 Ordinance Update	$1,000	$1,000
200-70 Postage	$6,000	$4,500
200-80 Software	$19,000	$17,000
200-83 Computer Support & Equipment	$5,000	$5,000
200-85 Supplies	$4,000	$3,800
200-90 Training	$2,000	$2,000
200-95 Web Hosting	$750	$430
Totals	**$94,250**	**$88,770**

17 **To see if the Town will vote to appropriate $500 for the Comprehensive Plan for the Town.**
Using Clerk Fees of $500 as offset.
(The Selectboard recommend approval.)

	FY 2026	FY 2027
950-10 Comprehensive Plan	$3,000	$500

18 **To see if the Town will vote to appropriate $ 287,900 for the Fire portion of the Fire & Rescue Department.**
Using Fire Dept Township 7 Contract funds of $2,100 as offset ***. And to raise funds of $285,800***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-50 FF Call Response	$10,000	$10,000
125-55 Fire Chief Stipend	$15,000	$15,000
200-25 Dues & Memberships	$1,000	$1,000
200-33 Fundraising Funds	$5,000	$4,000
200-43 Cancer Screening	$7,000	$22,100
200-72 Volunteer FireFighter Ins	$1,000	$1,000
200-85 Supplies	$1,500	$1,500
200-90 Training	$4,000	$4,000
250-10 Electric	$4,000	$4,000
250-30 Phone/Internet	$1,200	$800
250-50 Heating Fuel	$10,000	$15,000
250-75 Dumpster Rental	$1,000	$1,000
300-20 Equipment Maint (Gear)	$10,000	$10,000
300-25 Equipment Testing	$5,000	$5,000
300-27 New Equipment & Tools	$10,000	$10,000

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300-30 Respiratory Protection	$3,000	$3,000
300-35 Turnout Gear	$15,000	$15,000
300-37 Uniforms	$3,000	$3,000
300-40 Communications	$10,000	$10,000
300-50 Protective Gear (PPE)	$5,000	$5,000
300-55 SCBA Equipment	$10,000	$10,000
300-60 Hydrants	$3,500	$2,500
300-70 Suppression Systems	$10,000	$10,000
300-80 Fuel	$5,000	$5,000
350-10 Repairs/Maintenance	$50,000	$50,000
400-24 Fire Station #1	$40,000	$35,000
400-25 Fire Station #2	$40,000	$35,000
Totals	**$280,200**	**$287,900**

19 **To see if the Town will vote to appropriate $ 108,000 for the EMT portion of the Fire and Rescue Department.**
Using EMT Transports Wage Reimbursements of $10,000 as offset. ***And to raise funds of $ 90,800.***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-56 EMT Chief Stipend	$15,000	$15,000
125-57 Transport Wages	$4,000	$4,000
125-58 EMT Deputy Chief Stipend	$5,000	$5,000
125-59 Ambulance Shift Pay	$36,500	$36,500
200-05 Ambulance Contract	$13,000	$13,000
200-08 Apparel	$800	$800
200-36 Licensing Fees	$2,500	$2,500
200-85 Supplies	$10,000	$10,000
200-90 Training	$5,000	$5,000
350-50 Ambulance Maintenance	$10,000	$9,000
Totals	**$101,800**	**$100,800**

20 **To see if the Town will vote to appropriate $ 58,555 for the Transfer Station.**
Using Trash Sticker $16,000, DEMO $3,000 & Township 7 Contract Revenues $450 as offset. ***And to raise funds of $39,105***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-45 Transfer Station Attend	$12,000	$11,000
200-25 Dues & Memberships	$50	$50
200-36 Licensing Fees	$600	$600
200-55 Building Maintenance	$1,500	$1,200
200-65 Compactor Maintenance	$2,000	$1,500
200-75 Container Rental	$500	$0
200-85 Supplies	$600	$600
250-10 Electric	$3,000	$3,100
250-45 Porta Potty Rental	$1,500	$1,500
500-10 MSW Tipping	$18,000	$18,000
500-15 Demo Tipping	$2,500	$1,000
500-20 MSW Waste Transport	$14,100	$7,300
500-25 DEMO Waste Transport	$0	$7,300

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500-30 MSW Dumpster Rental	$5,000	$3,000
500-35 DEMO Dumpster Rental	$0	$2,280
500-40 MRC Dues	$100	$125
Totals	**$61,450**	**$58,555**

21 **To see if the Town will vote to appropriate $ 787,200 for the Town Roads.**
Using Motor Vehicle Excise revenue $255,000, LRAP funds $27,760 & Paving Reserves $ 36,240 as offset. ***And to raise funds of $ 468,200***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
600-10 Plowing	$140,000	$155,200
600-20 Salt	$35,000	$40,000
600-30 Sand	$15,000	$30,000
650-10 Maintenance	$50,000	$150,000
650-20 Paving	$400,000	$400,000
650-50 Mowing & Trimming	$10,000	$12,000
Totals	**$650,000**	**$787,200**

22 **To see if the Town will vote to appropriate $ 102,000 for the Town Properties.**
Using Rental Revenue $32,100, Interest on Checking $40,000, Interest on Taxes $15,000 & Veterans Reimbursements $ 1000 as offset. ***And to raise funds of $ 13,900.***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
250-10 Electric	$7,000	$7,000
250-15 Street Lights	$8,200	$8,100
250-30 Phone/Internet	$4,500	$4,750
250-45 Porta Potty Rental	$1,800	$6,000
250-50 Heating Fuel	$13,000	$13,000
250-70 Water Tests	$1,000	$1,000
250-75 Dumpster Rental	$1,200	$1,200
400-15 Town Office R/M	$45,000	$20,000
400-30 Mowing	$3,000	$3,000
400-40 Security System	$600	$600
400-45 Plowing/Salting	$0	$33,000
250-10 Wharf House - Electric	$0	750.00
250-50 Wharf House - Heating Fuel	$0	600.00
400-70 Wharf House - Maint	3,000.00	3,000.00
Totals	**$88,300**	**$102,000**

23 **To see if the Town will vote to raise and appropriate $ 7,250 for Community Events for the Town.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
850-50 Memorial Day	$500	$500
850-63 Sullivan Daze Fireworks	$5,000	$6,000
850-70 Flags	$750	$750
Totals	**$6,250**	**$7,250**

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24 **To see if the Town will vote to appropriate $ 5,000 for General Assistance.**
Using Lein Fee Revenue of $ 5000 as offset.
(The Selectboard recommend approval.)

	FY 2026	FY 2027
General Assistance	$5,000	$5,000

25 **To see if the Town will vote to appropriate $ 18,600 for Code Enforcement.**
Using Building Permit Revenue of $2,500. ***And to raise funds of $16,100***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-30 Code Enforcement Officer	$15,000	$18,000
125-33 Health Officer	$600	$600
Totals	**$15,600**	**$18,600**

26 **To see if the Town will vote to appropriate $ 3,850 for Animal Control.**
Using Dog Fee Revenue $500. ***And to raise funds of $3,350***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
200-12 Animal Shelter	$100	$100
200-24 Contract Services	$3,000	$3,000
200-45 Travel	$400	$750
Totals	**$3,500**	**$3,850**

27 **To see if the Town will vote to appropriate $ 18,500 for Parks and Recreation Programs.**
Using IFW Boat Excise Fees $ 1600, IFW Agent Fees $ 500, Sumner Park Reserves $2500 & Playground Reserves $180 as offset. ***And to raise funds of $ 13,720.***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
375-10 Programs	$2,000	$2,000
400-50 Playground	$3,000	$3,000
400-60 Flanders Pond Beach	$2,000	$2,000
400-61 Flander Bay Landing	$2,000	$2,000
400-80 Sumner Park	$3,000	$3,000
400-85 Tennis Courts	$2,500	$500
400-92 Gordon's Wharf	$2,500	$2,500
850-55 Fall Festival	$500	$500
850-60 Sullivan Daze	$4,000	$3,000
Totals	**$21,500**	**$18,500**

28 **To see if the Town will vote to raise and appropriate $ 4,000 for the Frenchman Bay Regional Shellfish Conservation.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
200-77 Shellfish 7 Town Contract	$3,000	$4,000

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29 **To see if the Town will vote to appropriate $ 9,000 for the Harbor Department.**
Using B*oat Ramp Fees , $2,000, Mooring Fees $ 2,000 & Motor Vehicle Agent Fees as offset.* ***And to raise funds of $ 5,000***
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-40 Harbor Master	$3,000	$3,000
200-25 Dues & Memberships	$1,000	$750
200-45 Travel	$500	$500
400-61 Flander Bay Landing	$2,000	$2,000
400-71 Gordon Wharf Float	$750	$750
400-75 Sullivan Harbor Ramp	$2,000	$2,000
Totals	**$9,250**	**$9,000**

30 **To see if the Town will vote to raise and appropriate $5,000 for the Age Friendly Committee.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
200-85 Supplies	$500	$500
800-10 Community Garden	$1,000	$1,000
800-20 Circle of Friends B'day cards	$850	$950
800-30 Bone Builders	$650	$650
800-40 Bucket Brig & Smoke Detectors	$500	$500
800-50 Recreation Activities	$500	$500
800-60 Movie Night	$500	$0
800-65 Community Engagement	$0	$400
800-90 All Other Programs	$500	$500
Totals	**$5,000**	**$5,000**

31 **To see if the Town will vote to raise and appropriate $38,000 for the Cemeteries.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
125-68 Sexton	$3,000	$3,000
200-65 Maintenance	$10,000	$10,000
400-10 Repairs	$10,000	$10,000
400-30 Mowing	$15,000	$15,000
Totals	**$38,000**	**$38,000**

32 **To see if the Town will vote to raise and appropriate $ 16,425 for Contributions.**
(The Selectboard recommend approval.)

	FY 2026	FY 2027
900-05 American Red Cross	$500	$500
900-16 Comm Action in A,W,H County	$0	$500
900-20 Downeast Horizons	$425	$500
900-25 Downeast YMCA	$1,000	$1,000
900-30 Eastern Area Agency on Aging	$1,100	$1,100
900-35 Library Card Reimbursement	$250	$175

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900-37 Emmaus Center	$825	$0
900-40 Friends in Action	$500	$0
900-41 Families First	$500	$500
900-50 Hospice of Hancock County	$800	$800
900-55 Loaves & Fishes	$3,000	$3,000
900-60 LifeFlight Foundation	$1,000	$2,000
900-65 Backpack Program - Schoodic FP	$250	$0
900-67 Little League	$1,000	$1,000
900-75 Maine Public Radio	$100	$100
900-80 Schoodic Food Pantry	$3,000	$4,000
900-90 Yesterday's Children	$100	$100
900-93 WIC Program	$1,150	$1,150
Totals	**$15,500**	**$16,425**

33 **To see if the Town will vote to raise and appropriate $ 31,000 for Community Services.**
Including Frenchman Bay Library, Sorrento – Sullivan Recreation Center, Sorrento Sullivan Historical Society and The Schoodic National Byway.
(The Selectboard recommend approval.)

	FY 2026	**FY 2027**
910-05 Frenchman Bay Library	$8,000	$8,000
910-10 S/S Recreation Center	$20,000	$20,000
910-15 S/S Historical Society	$1,500	$1,500
910-30 Schoodic National Byway	$1,500	$1,500
Totals	**$31,000**	**$31,000**

34 **To see if the Town will vote to raise and appropriate $ 152,280 for County Tax & Contingency.**
(The Selectboard recommend approval.)

	FY 2026	**FY 2027**
200-20 County Taxes	$135,000	$147,280
200-21 Contingency Fund	$5,000	$5,000
Totals	**$140,000**	**$152,280**

35 To see if the Town will vote to accept and appropriate for the purposes of which they are received the proceeds of all grants made to the Town during the Town's fiscal year by the federal or state government, their agencies and authorities, or other funding organizations; and to see if the Town will vote to authorize the municipal officers on behalf of the Town to apply for such grants, provided that any necessary matching funds be appropriated by Town Meeting and that any substantive conditions, other than standard grant condition regarding spending only for the purpose for which the grant is made, be approved by the Town Meeting. Nondiscrimination, payment of prevailing wages, and similar administrative matters, must also be approved and accepted by the Municipal Officers

36 To see if the Town will vote to authorize the Selectmen to cover over-expenditures in any budgeted account by taking funds either from unexpended balances in any other budgeted accounts, or from surplus (undesignated fund balance), or both, as the Selectmen may, in their discretion, determine.

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37 To see if the town will vote to increase to the maximum property tax limit established by state law, in the event that the municipal budget approved at this town meeting results in tax commitment in excess of the maximum property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed. (By state law, the vote on this article must be by written ballot).

38 To see if the Town will vote that the taking of alewives for the year 2027 from all waters in the Town of Sullivan be regulated by the Selectmen according to the general laws of the State of Maine and the Town of Sullivan.

39 To see if the Town will vote to appropriate all unexpended funds at the end of the fiscal year (current and future years) from the Fire Department and EMT accounts to the Fire Department/EMT Capital account to be used for the major repair and purchase of Fire and EMS vehicles.

40 To see if the Town will vote to appropriate all unexpended funds at the end of the fiscal year (current and future years) from the Town Roads account to the Town Roads Capital account to be used for the paving of roads.

41 To see if the Town will vote to appropriate all unexpended funds at the end of the fiscal year (current and future years) from the Town Properties account to the Town Properties Capital account to be used for the major repair and long term maintenance of town buildings.

42 To see if the Town will vote to appropriate all unexpended funds at the end of the fiscal year (current and future years) from the Parks and Recreation account to the Parks and Recreation Capital account to be used for the major repair and improvements to Parks and Recreation assets.

43 To see if the Town will authorize the Selectboard to apply, on behalf of the Town, for federal financing assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for the development of the "Sullivan Play Area Improvement Project" and further authorize Selectboard to enter into the Land and Water Conservation Fund Project Agreement with the State subsequent to federal approval of the project. If Town tax appropriations are being used for all or part of the local share of the project cost, The Town must raise the funds through Town Meeting. The local sponsor is obligated to pay all costs of the project “up-front”. Therefore, there may be the need to authorize the borrowing of funds which will be repaid by federal reimbursement.

The meeting will open at 6:00 o’clock in the evening on Monday June 22, 2026 at the Sorrento-Sullivan Recreation Center at which time all other articles on the warrant will be taken up.
Given under our hands at Sullivan, Maine the 4th day of May, 2026.

Norman Bamford _____

Gregory Ring _____

Mike Hosking _____

Attest: Yvette M. Grindle, Town Clerk_____

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MUNICIPAL ELECTION WARRANT
FOR June 9th , 2025

HANCOCK COUNTY, SS

To: Barbara Raymond a citizen of the Town of Sullivan. You are hereby required in the name of the State of Maine to notify the voters of Sullivan, Maine of the election described in this warrant.

To the voters of Sullivan, Maine.

You are hereby notified that the Municipal Election in this municipality will be held at the following locations: 1888 US Highway 1 Sullivan, Maine on Tuesday, June 9, 2025 for the purpose of electing to the following offices:

1- **Vote for the Moderator for the Town Meeting @ 7:30 am**
2- **Selectboard member for a 3-year term ENDING 06-30-2029.**
3- **Vote to remove the Forms and Fees from the Harbor Management Ordinance**
4- **Vote to adopt the proposed 2026 Cannabis Ordinance.**

The polls will be opened at 8:00 a.m. and closed at 8:00 p.m. on the Ninth (9th) day of June 2026.

The registrars of voters will be available at Sullivan Town Office Monday through Thursday, from 7:30 a.m. to 5:00 p.m., at the polling location during the election from 8:00 a.m. to 8:00 p.m., to correct any error in or changes to name or address on the voting list and to accept any new registrations of persons eligible to vote.

All persons not registered may vote in any election by registering to vote on or before Election Day.

Dated: May 4, 2026

Norman Bamford Chairman of Selectboard

Gregory Ring Selectboard Member

Michael Hosking

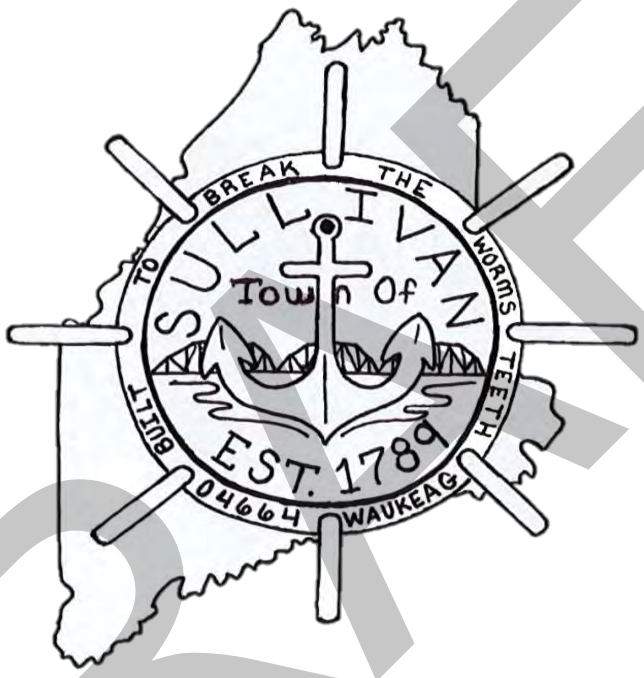
A True copy of the Warrant, Attest:

Yvette M. Grindle Town Clerk

HARBOR MANAGEMENT ORDINANCE

FOR THE

TOWN OF SULLIVAN



Adopted June 28, 1993

Revised & Adopted June 25, 2012
Amended June 29, 2015
Amended June 27, 2016
Amended June 26, 2017
Amended June 24, 2019
June 9, 2026
Additions in RED
~~Deletions in BLUE~~

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APPENDIX B REMOVED

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Article 1 Introduction

1.1 Authority

This ordinance is adopted under the authority granted in Titles 12, 17, 30, 30-A and 38 of the Maine Revised Statutes Annotated (M.R.S.A.) as amended.

1.2 Purpose

The purpose of this ordinance is to provide for the just and orderly operation and regulation of marine activities on and within the harbors, shores, waterways and tidal waters of the Town of Sullivan, Maine, in order to ensure safety to persons and property, to promote availability and use of a valuable public resource, and to create a fair and efficient framework for the administration of that resource.

1.3 Jurisdiction

The provisions of this Ordinance shall govern all maritime activities on and within the tidal & inland waters located within the boundaries of the Town of Sullivan, Maine and to all land areas at an elevation below the normal high-water mark and to all piers, parking lots, beaches and other public facilities serving the maritime resource. For Inland waters, the Harbor Master shall have jurisdiction only on matters regarding houseboats and floating houses.

1.4 Conflicts with Other Ordinances

Should any section or provision of this Ordinance be found to be in conflict with any ordinance, regulation, or statute administered by the town, the more stringent section or provision shall prevail.

1.5 Effective Date

The effective date of this ordinance is 15 days after initial enactment by a properly held Sullivan Town Meeting.

1.6 Amendment

Any amendment to this ordinance may be adopted by the registered voters in the Town of Sullivan after a warrant article proposed by the Board of Selectmen.

Article 2 Definitions

In this ordinance the following terms shall have the meanings as shown:

2.1 BOAT - Boat shall include vessels of all sizes powered by sail, machinery or hand, floats, rafts, scows, canoes, kayaks, dredges, lobster, crab and shellfish cars, houseboats and crafts of any kind.

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2.2 ANCHORAGE - An area of the harbor set aside for permanent moorings or for the temporary anchoring of boats or vessels.

2.3 AUXILIARY - A vessel having both sails and either an inboard or outboard motor and which may be propelled by its sails or by its motor, or both.

2.4 BERTH - A place where a boat lies when at anchor, at a mooring, or at a wharf.

2.5 BOUY, NO-WAKE – A marker defining an area beyond which no wake is allowed.

2.6 BOUY, NAVIGATION – A marker defining a channel or other navigable waters.

2.7 BOUY, HARBOR BOUNDARY – A marker defining the harbor boundary

2.8 CHANNEL - Areas of the harbor kept open for navigation or other purposes by rule or regulation of the Town of Sullivan, the Department of the Army Corps of Engineers, or other regulatory or Legislative body.

2.9 COMMERCIAL FISHING - Any activity involving the landing or processing of shellfish, finfish or other natural products of the sea or other activities directly related to landing or processing shellfish, finfish or natural sea products, including fueling, loading or selling these products. [Title 12 M.R.S.A. §1862]

2.10 COMMERCIAL VESSEL - Any vessel used for or engaged in any type of commercial venture, including but not limited to fishing or the carrying of cargo and/or passengers for hire, push-boats, tugs, and barges.

2.11 DOCK - The slip or waterway extending between two piers or projecting wharf or cut into the land for the reception of vessels.

2.12 FLOAT - A floating structure that is anchored, moored, or secured at or near the shore, used for landing, transfer of passengers, goods, or other purposes.

2.13 HARBOR - An area or areas as defined in Article 3.

2.14 HARBORMASTER - An official appointed by the Selectmen and employed by the Town of Sullivan to enforce the provisions of this ordinance and certain duties and responsibilities. [Title 38 M.R.S.A. §1-13]

2.15 LANDING - A place for landing or discharging person(s) or things from a vessel.

2.16 LOBSTER/SHELLFISH/FISH CAR – A floating temporary storage container built to store product before marketing. These floating units require a mooring and are moored in a mooring field.

2.17 MARINA - A dock or basin providing dockage for small vessels.

2.18 MOORING - An appliance used by a vessel for anchoring purposes, providing a permanent, adequate means of securing a vessel to the bottom in an anchorage, and which cannot be carried aboard such vessel, when such vessel is underway, as regular equipment.

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2.19 PIER - A platform type structure contiguous with the shoreline and built there from over the water, supported by wooden or stone piles and used for the berthing, loading and unloading of vessels.

2.20 RESIDENT - Any person who is a registered voter or who owns or rents real estate in the Town of Sullivan and uses that property for his home for part of the year.

2.21 RIPARIAN OWNER - Shall mean an owner of a parcel of land located in the Town of Sullivan which borders upon the harbors with at least 100' shore frontage or was a pre-existing parcel prior to the date of this ordinance as described in Article 3 as follows.

2.22 SEAWORTHY VESSEL - A vessel in a fit state for travel or movement without extraordinary effort or assistance provided to affect such travel or movement.

2.23 SHALL/MAY – "Shall" is mandatory; "May" is permissive.

2.24 VESSEL - Vessel shall include boats of all sizes propelled by said machinery or hand, including scows, dredges, shellfish cars, and crafts of any kind.

2.25 WHARF - A structure of timber, masonry, cement, earth or other material, built on the shore of a harbor or the like, especially one extending parallel to the shoreline, so that vessels may lie close alongside to receive and discharge passengers and cargo.

2.26 WORKING WATERFRONT – A protected harbor providing access during any tide for mooring, loading and unloading of boat and catch, and space to work on gear, as well as on-shore access to public roads, parking for trucks and trailers, and maritime services. Working waterfront also includes clam flats.

2.27 HOUSEBOAT/FLOATING HOUSE: A raft, hull, barge, or vessel designed primarily to be used as a commercial establishment or living quarters, rather than navigation.

Article 3 Harbors and Channels

The purpose of this article is to define the boundaries of the harbors of the Town of Sullivan and the channels within these harbors. Appendix A shows aerial views of Sullivan Harbor and Flanders Bay.

3.1 Harbor Limits - Sullivan Harbor

Beginning at a point so called Sullivan Falls with coordinates LAT 44° 31' 13" N and LON 68° 13' 8" W referenced to NOAA Coast and Geodetic Survey Chart # 13318 Frenchman Bay and Mount Desert Island, 16 Ed, March 7, 1992 and coursing into the waters of Sullivan Harbor along the boundary line common to the

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Town of Hancock and Sullivan to the point of intersection with the boundary line common to the Towns of Sullivan and Sorrento, said point of intersection being shown at LAT 44° 30' 54" N and LON 68° 12' 24" W referenced to the afore cited chart and bearing 350.6°T 1,335 feet ± from CAN C"9" as plotted on the afore cited chart running thence generally easterly to the entrance of so called Long Cove at the afore cited Sullivan - Sorrento common boundary line at a point LAT 44° 30' 52" N and LON 68° 11' 44" W marking the easterly terminus of the perimeter herein above described.

3.2 Harbor Limits – Flanders Bay

Beginning at a point along the high water mark at the headwaters of so called Bass Cove with location LAT 44° 30' 3" N and LON 68° 9' 37" W referenced to the afore cited chart (#133180) running thence generally southeasterly into Flanders Bay, to the point being shown at LAT 44° 29' 38" N and LON 68° 9' 10" W referenced to the afore cited chart, deflecting thence easterly, running to a point intersecting the high water mark along the easterly shoreline at LAT 44° 29' 30" N and LON 68° 8' 31" W referenced to the afore cited chart marking the southeasterly terminus of the perimeter herein above described.

3.3 Taunton Bay

Taunton Bay shall not be considered part of Sullivan Harbor but the regulations within this ordinance shall apply to Taunton Bay as noted herein.

3.4 Channel Limits

For the purpose of this ordinance the channel limits shall be designated as a fairway three hundred feet wide, more or less, always running parallel to the Town lines forming the outer boundaries of Sullivan Harbor and Flanders Bay.

Article 4 Office of the Harbor Master

The Office of the Harbormaster, acting under the direction of the Sullivan Board of Selectmen, shall have full authority to enforce all regulations affecting the Harbor and Coastal Waters of Sullivan to the fullest extent permitted by law and to promote safety throughout the maritime environment. The geographical area of responsibility includes maritime waters from the mean high water mark seaward to the town line beaches, piers, launching areas, associated parking areas and waterfront right of ways with the Town of Sullivan.

The Harbormaster shall not make arrests or carry a weapon unless approved by the Sullivan Board of Selectmen and only after completion of the requisite course at the Maine Criminal Justice Academy.

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The Harbormaster shall be approved to make arrests and carry a weapon by the Sullivan Board of Selectmen, when certified as a Law Enforcement Officer by the Maine Criminal Justice Academy and copy of the Maine Harbor Masters Association certificate of completion is supplied to the Town.

4.1 Appointment

There shall be annually, in June, appointed by the Board of Selectmen, some suitable person to act as Harbor Master, who shall serve for the term of one year and thereafter until his successor has been appointed.

4.2 Duties

The duties and responsibilities of the Harbor Master are prescribed [Title 38 M.R.S.A.]. The Harbor Master shall have full authority in the interpretation and enforcement of all regulations affecting Sullivan Harbor, Taunton Bay, Flanders Bay and Inland waters as well as all waters adjacent to the shoreline of the Town of Sullivan to the fullest extent permitted by law.

The Harbor Master shall perform the following duties:

(a) Promote order in the harbors and assure safety and use of the harbors for the general public
(b) Regulate placement of moorings according to the approved mooring plan
(c) Provide copies of all rules, regulations, ordinance, and other laws which pertain to the harbors, their use, and to vessels within the Town of Sullivan and to make available to person(s) using the harbors
(d) Inspect moorings, docks, floats, piers, and wharves, from time to time as his judgment may dictate, in the geographic areas covered by this ordinance and give notice to the owner of such structures which have fallen into a state of disrepair or which create a dangerous condition or may interfere with safe passage
(e) Oversee the Town's waterfront facilities to include but not limited to moorings, floats, docks, ramps and parking areas
(f) The Harbor Master shall attend the meetings of the Harbor Committee.

4.3 Compensation

The Harbor Master shall receive an annual compensation as voted at the Town Meeting.

4.4 Deputy Harbor Master

Deputy Harbor Masters shall be appointed by the Board of Selectmen. They shall have full authority to enforce all harbor regulations.

4.5 Enforcement

The Harbor Master shall enforce the provisions of this ordinance. If the Harbor Master shall find any provision of this ordinance, or any rule or regulation promulgated pursuant to its authority, is being violated, he shall notify the person responsible for such violation indicating the nature of the violation and ordering the necessary action to correct it. Notification shall be verbal or written. A copy of written notices shall be maintained as a permanent record.

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The Harbormaster shall have the authority and responsibility to enforce this Ordinance and provisions of Maine State Law [Title 38 M.R.S.A.]. All law enforcement officers of the State of Maine, including Harbormasters and their deputies, shall have the authority to enforce this Ordinance and, in the exercise thereof, shall have the authority to stop and board any vessel found in violation of this Ordinance. It shall be unlawful for any operator of such vessel to fail to stop upon request of such officer and violation shall be punishable [Title 38 M.R.S.A. §13].

Article 5 Harbor Committee

5.1 Membership

The Harbor Committee shall consist of not less than five (5) voting members appointed by the Board of Selectmen. Each member shall be a citizen of the Town of Sullivan and shall represent diverse interest in the harbors, i.e., recreational and commercial boat owners, abutting land owners, members of Town Boards and Committees and business owners. Members shall be appointed for two (2) year terms and may be reappointed. The terms shall overlap by one (1) year so that no more than three (3) new members are appointed in any one year. Each committee member shall serve without compensation.

5.2 Duties and Responsibilities

The Harbor Committee shall oversee the harbors and report to the Board of Selectmen. The duties of the Harbor Committee shall be as follows:

(a) To advise as to the custody, care, and management of the harbors and their facilities
(b) To recommend policies, rules and regulations
(c) To make recommendations on the construction of piers, wharves or bulkheads within the harbors
(d) To propose fees for consideration by the Board of Selectman
(e) To develop short- and long-term harbor plans including a mooring plan
(f) To review the qualifications of persons applying for Harbor Master or Deputy Harbor Master

The committee shall annually choose one of its members as chairman and a different member as secretary. The secretary shall keep a record of all proceedings and make a report at the close of each year for inclusion in the Annual Town Report.

Article 6 Moorings

6.1 Authority

The Harbor Master shall have absolute authority over all moorings and mooring locations in accordance with the terms of this ordinance and the laws of the State of Maine.

6.2 Applications

The Harbor Master shall register all moorings for the harbors of the Town of Sullivan, ~~as shown in Appendix B,~~ with the following information:

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(a) The applicant's name, address, telephone number and place of employment
(b) The boat name, State and Federal registration number, the vessel description, length, type, i.e., sail or power, inboard or outboard, and boat use
(c) The signature of the applicant and date.

The Harbor Master may deny an application due to insufficient information on the Mooring Application, failure to provide the required fee or reasons as specified by the Harbor Committee. He may also defer an application due to insufficient space for the desired mooring location or for other specified reason.

The Harbor Master shall keep a log of the assignment of moorings and submit the log to the Harbor Committee annually on or before November 1 of the current year.

6.3 Priority

The priority for enjoying the privilege of maintaining a mooring in the Town of Sullivan shall be in accordance with the following:

(a) Riparian owners
(b) Resident commercial fisherman owners
(c) Resident pleasure vessel owners
(d) Non-resident owners.

6.4 Permits

Mooring permits for the harbors of the Town of Sullivan shall be issued for one **calendar** year. The annual registration fee as recommended by the Harbor Committee and approved by the Board of Selectmen shall be due and payable with the application. Riparian owners are not required to pay a fee for their first mooring but must register them annually. Non-residents may be charged a higher fee than residents. All fees may be used by the Harbor Committee to upgrade, maintain and supervise the Harbor, Bay and Town Landing areas and related facilities.

6.5 Mooring Locations

The Harbor Master shall annually assign locations to each mooring with the guidance of the mooring plan for pleasure or commercial fishing vessels and ensure its placement in the correct location. All moorings not located in the correct locations shall be moved by the owner at his expense in accordance with the instructions of the Harbor Master. Failure to do so shall result in the Harbor Master moving or removing the improperly located moorings; the cost shall be borne by the owner of the mooring.

6.6 Mooring Regulations

No person shall place, alter or shift a mooring or buoy of any type within the boundaries of the harbors without the permission of the Harbor Master. Use of a mooring is not transferable, except with the written permission of the Harbor Master.

No person shall permit or place more than one craft at a mooring unless such craft does not interfere with adjacent moorings and anchorage or other navigational conditions, or exceed the limits of the weight of the

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mooring as determined by the Harbor Master.

All moorings shall be numbered as assigned by the Harbor Master. The numbers shall be adequate size to be easily readable. They shall be placed on a floatable light and visible colored buoy attached to the mooring. Pole moorings shall not be permitted in the harbors.

All moorings shall consist of a granite block, mushroom anchor or such other anchor of sufficient weight to hold the vessel for which they are to be used. All moorings shall be approved and inspected by the Harbor Master before being placed. Boat and/or mooring owners may be liable for any damage caused by faulty, inadequate, or improperly placed moorings.

Hand mixed concrete blocks, old engine blocks and other miscellaneous weighted objects are not acceptable as mooring anchors in the harbors.

6.7 Mooring Size Specifications

The moorings shall have heavy bottom chain of a minimum of 1/2" for both power and sail boats to 20' feet in length; 5/8" minimum for both power and sailboats 20' to 35' inclusive; 3/4" minimum for both power and sailboats 35' to 50' inclusive. The mooring top chain shall be 3/8" for both power and sail boats to 30'; 1/2" for both power and sail boats from 30' to 45'; and 5/8" for both power and sail boats 45' to 50'. Boats over 50' shall be reviewed on an individual basis. Equivalent size nylon line shall also be acceptable in lieu of the top chain.

The length of the bottom chain shall be approximately 1.0 times the maximum depth of the water at high tide. The top chain shall be approximately equal to the water depth at maximum high water.

Each mooring must have at least one swivel at the top connection between the top chain or nylon line and the mooring ball. All swivels and shackles must be appropriate size for the chain or line size. All shackles shall be safety wired with .041" stainless steel safety wire or appropriately sized nylon zip ties.

Pendants connecting the mooring buoy to the moored boat shall be fastened to the lower eye of the mooring buoy above the swivel or at the top of a hard mooring buoy. The pendant shall consist of nylon line of length a minimum of three times the height of the bow off the water.

6.8 Mooring Maintenance

Despite dimension standards established herein, any part of a mooring showing excessive or obvious wear or any mooring which does not meet the minimum requirements of Sec. 6.7 shall not be permitted.

Every two (2) years permanent moorings shall be either lifted by the owner and his or her designee to be inspected at the owner's expense, or by a diver at the direction and expense of the owners. The Harbor Master shall maintain a file on each mooring listing the date of the last inspection and the name of the person who last inspected it.

6.9 Winter Mooring

With the exception of working Commercial Vessels moored in the Inner Harbor area, no moorings shall be occupied and no vessels shall be anchored in Sullivan Harbor during the winter mooring period from November

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1 to March 31, without advance approval by the Harbor Master. The Harbor Master will grant approval for use of moorings and anchorages during the winter mooring period only if the boat owner can demonstrate the following: (1) the vessel to be moored or anchored is seaworthy; (2) the mooring or anchoring gear is adequate to withstand ice and other adverse winter conditions; and (3) the vessel owner has adequate access to the vessel in winter conditions in the event of an emergency.

6.10 Restricted Mooring Locations

No moorings shall be permitted within 100 feet of Gordon's Wharf.

Article 7 Fees

The Board of Selectmen with the recommendation of the Harbor Master and Harbor Committee shall set applicable fees annually. The schedule of fees, for residents and non-residents, shall include but not be limited to, the following:

(a) Mooring Fees including multi-use moorings and rental moorings
(b) Waterproof Insulated Bait Box Storage
(c) Boom Hoist (Winch) Use by Authorized Permit Holders
(d) Commercial Pier Use
(e) Commercial Tour, Passenger Watercraft and Watercraft Rental
(f) Seafood Dealers (Class I, II, III)
(g) Bait Dealers (Class I, II, III)
(h) Floats, Inclines and Mooring Systems
(i) Other Harbor Usage
(j) Late Fees

~~The Town Office will bill for mooring fees no later than the last Friday of July.~~ Mooring fees paid after the ~~30th of August~~ **31st of January** are subject to late fees. Late fees for mooring permits shall be double the billing amount set by the Selectmen annually. Non-payment of mooring fees by the ~~30th of August~~ **31st of January** shall result in lost mooring privileges [Title 38 M.R.S.A. §3]. Other Harbor User Fees must be paid prior to harbor use for which a fee is required. Other late fees may be established annually by the Board of Selectmen. It shall be the responsibility of the Town Office to ensure that all fees are paid in full and the responsibility of the Harbor Master to ensure
that harbor users have permits. The Town Office will issue Harbor Master approved permits and instructions for their proper display to all Harbor Users.

Article 8 Harbor Rules

8.1 Harbor Master Responsibilities

The Harbor Master is hereby authorized to remove or cause to be removed any vessel or boat from any wharf in

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Sullivan Harbor and Flanders Bay when so requested by the owner of said wharf and whenever he shall deem it necessary he may remove or cause to be removed any vessel, boat or raft which shall anchor or lie contrary to this Ordinance, rule, regulation or State of Maine Statute. Prior to taking such action, the Harbor Master shall make a good faith effort to attempt to notify the owner or person having care of said boat, vessel, or raft, and to order said owner or person responsible for said boat in an expeditious manner, the Harbor Master may remove or cause said removal at the expense of the owner of said vessel. In the event that any person fails to comply, the Harbor Master may take action as provided in the Ordinance.

8.2 Abandoned Vessels

No person shall abandon any boat, vessel, cradle or raft within the defined harbors of the Town of Sullivan. Any such objects left within the confines of the harbors and unattended for a period of thirty (30) days shall be deemed to be abandoned at the discretion of the Harbor Master. The Harbor Master shall order the last owner (if known) to remove the abandoned property within ten (10) days. In the event that the last owner is unknown, or not reasonably available for notification or determination, the Harbor Master shall attach a notification to said abandoned property ordering the removal of the object within ten (10) days. In the event that the removal as ordered by the Harbor Master is not accomplished within said ten (10) day period, the Harbor Master shall remove the abandoned property at the expense of the last known owner of said property. If the abandoned property is not claimed and removal expenses are not paid by the following November 1st, the property shall be sold by the Town of Sullivan and all monies retained from said sale shall inure to the benefit of said Town of Sullivan.

Any tender, skiff, dory or dinghy left tied to a Town float or ramp that is sunk or awash for a period exceeding seven (7) days shall be deemed abandoned. The object may be impounded by the Harbor Master and may be disposed of in the same manner as described herein. The Town shall not be liable for any damages sustained by an impounded tender or skiff.

8.3 Unsafe Vessels

Any vessel or boat may be denied access to the Town ramp or floats if it is structurally unsafe, unseaworthy, or it emanates obnoxious fumes, fluids, oils, or other obnoxious substances.

8.4 Operation Within Harbor

Vessels shall be operated in the harbors of the Town of Sullivan in a reasonable manner so as not to endanger persons or property or to cause excessive wash. In no case shall speed exceed five (5) knots while operating in anchorage or mooring areas.

8.5 Refusal to Comply

No person shall refuse to obey a lawful order of the Harbor Master.

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8.6 Anchoring Within Harbor

Boats or vessels may anchor in those areas and for the length of time permitted by the Harbor Master.

8.7 Navigation Buoys

No person shall moor, or cause to be moored, any vessel, boat, scow, or raft, to any buoy or beacon placed by the Town of Sullivan, the United States Government agency in the Harbors or Bays of Sullivan, nor shall any person make the same fast thereto in any manner, nor willfully destroy or injure a buoy or beacon.

8.8 Discharge Within Harbor

No person shall deposit, throw, sweep, or cause to be deposited or sweep from any vessel, wharf, dock, or any other place, into the waters of Sullivan Harbor, Flanders Bay or Taunton Bay, any gas or oil, or bilge water containing same, ashes, dirt, stones, gravel, mud logs, planks, or any other substance which will obstruct the navigation of said waters, reduce the depth of said waters or pollute the water thereto.

No person shall dump or dispose of any refuse or garbage upon any shore of the Town of Sullivan, between high and low water marks, or upon waters of the ocean.

8.9 Noise

No person shall cause or allow to cause an unreasonable noise in the Harbors.

8.10 Parking

All persons shall park their cars, trucks, and other vehicles when using the public ramp in an area set aside and marked by the Town of Sullivan in such manner as to assure free access to the harbor boat launch ramp or access to the waters.

8.11 Cradles and Trailers

All boat cradles and trailers shall be removed from the public areas when not in actual use.

8.12 Tenders

Boats used as tenders (not to exceed 12') shall be kept at designated locations and shall be properly cared for by the owner. All tenders shall display the owner's mooring number. Paddles and oars shall not be stored in the tender when the tender is not in active use.

8.13 Traps

Traps will be allowed in the mooring areas providing a short warp and tailor is employed. It shall be the responsibility of the trap owner to remove any trap entangled in a mooring.

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8.14 Dragging

No dragging for marine resources shall be allowed within the harbor boundaries as defined for Sullivan Harbor and Flanders Bay.

8.16 Houseboat/Floating Houses

NO houseboats or floating houses are allowed anchored or moored in the inland and tidal waters of the Town of Sullivan. (June 27, 2016.)

Article 9 Gordon's Wharf Use Policies and Procedures

9.1 Purpose

The property known as Gordon's Wharf is provided by the Town of Sullivan for public use. It is the intent of the Town that the facility be available for leisure, educational activities and limited commercial activities that will make easily accessible the natural and historical features available at the site.

9.2 Recreation

Recreational activities include but are not limited to the following:

- Fishing
- Boating, kayaking, canoeing
- Picnics

9.3 Education

Education usage of the Gordon's Wharf and associated buildings is both welcomed and encouraged. Any activities shall be reviewed and approved by the Selectmen of the Town of Sullivan. Reimbursement shall be established on an event-by-event basis.

9.4 Commercial Fishing

Limited commercial fishing activities may be carried out at the wharf with the following stipulations:

- Activities shall be restricted to areas designated at the site
- On-loading and off-loading gear, bait and catch are allowed
- These items may not be stored on the site longer than 24 hours

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9.5 Waste Disposal

Waste disposal is not allowed on the site. Users must observe "carry in-carry out" approach for all waste products.

9.6 Facility Rental

The Board of Selectmen have the authority to make rental agreements that are an advantage to the Town and users of the facility as follows:

- The building on the site may be leased to organizations, individuals or businesses for activities that are in keeping with the purposes of the use of the property as a whole
- Specific locations on the grounds may be leased as above with the same considerations

The Town does not intend to be in competition with businesses located in the community.

Article 10 Penalties

10.1 Monetary Penalties

The master or owner of any vessel or watercraft or any other person who violates any of the provisions of this ordinance, for which a specific penalty is not set forth herein, or for which a specific penalty is not otherwise provided by the laws of the State of Maine, shall be subject to the monetary penalties [Title 30-A M.R.S.A. §4452] which includes, without limitation, a minimum penalty for a specific violation in the amount of $100 and a maximum penalty for a specific violation in the amount of $2,500. The maximum penalty for a single incident is $25,000.

10.2 Violations Subject to State Law

Violations of this Ordinance, which also constitute violations of State laws with regard to speed restrictions, reckless operation of a vessel or watercraft or operation of a vessel or watercraft under the influence of drugs or liquor shall be subject to the penalties set forth in state law [Title 38 M.R.S.A. §281 – 285].

10.3 Abatement

In addition to the monetary penalties set forth herein, a violator of this Ordinance shall also be subject to an order of abatement of the violation [Title 30-A M.R.S.A. §4452]; and that violator shall further be subject to an action by the Town of Sullivan, in a court of competent jurisdiction, for injunctive relief in order to prevent or abate violations of this Ordinance.

10.4 Regulations

The Office of the Harbor Master, in consultation with the Sullivan Harbor Committee, and upon the approval by the Board of Selectmen, shall promulgate rules and regulations governing the use of vessels or watercraft,

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docks, piers, slips, (public) beaches, associated (public) parking facilities, (public) right of ways, floats, moorings, and marine activity within the tidal waters of Sullivan. Violations of the Maritime Regulations shall be considered a violation of this ordinance and carry such penalty as may be provided for therein.

A violation of this Ordinance shall be a civil violation [Title 38 M.R.S.A. §13] and may be prosecuted and relief, fees, fines and penalties granted and assessed [Title 30-A M.R.S.A. § 4452]. For purposes of this Section, each day that a violation continues shall be considered a separate offense.

Article 11 Appeals

11.1 Appeal Process

Any and all persons aggrieved directly or indirectly by a decision, order, rule or act, or failure to act by the Harbor Master, may appeal said decision, order, rule, act or failure to act, to the Board of Selectmen. In deciding an appeal, the Board shall hear and approve or approve with modifications of conditions, or disapprove the decision, order, rule, act or failure to act from which the appeal is taken.

Such appeals shall be made in writing to the Board of Selectmen within five (5) calendar days of the decisions, order, rule, act or failure to act from which the appeal is taken. The appeal must state with specificity the decision, order, rule, act or failure to act from which the appeal is taken and the reason for the appeal. The appeal shall be considered by the Board of Selectmen within thirty (30) days of notification of appeal.

11.2 Superior Court

An appeal may be taken by any party from a decision of the Board of Selectmen to the Hancock County Superior Court in accordance with Maine Rule of Civil Procedure 80B.

Article 12 Separability

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Any prior Harbor regulation, rule, or ordinance of the Town of Sullivan is hereby repealed and all Ordinances and Parts of Ordinances in conflict with or inconsistent with the provisions of this Ordinance are hereby repealed, except that this repeal shall not affect or prevent prosecution or punishment of any person for any act done or committed in violation of any Ordinance hereby repealed prior to this Ordinance becoming effective.

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Appendix A Maps of Sullivan Harbor and Flanders Bay

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Sullivan Harbor showing harbor boundary markers

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Flanders Bay showing harbor boundary markers

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Sullivan Harbor and Flanders Bay

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TOWN OF SULLIVAN

Cannabis Ordinance

To Be Voted On

Adopted: June 9, 2026

To Be Voted On

I. Purpose and Authority

A. To regulate the location, licensing and operation of Adult Use and Medical Use Cannabis establishments authorized by Maine Revised Statutes (M.R.S.) Title 28-B. (Adult Use Cannabis) and M.R.S. Title 22 c. 558-C (Medical Use Cannabis), within the town of Sullivan. The town also reserves the right for additional siting and licensing requirements pursuant to Municipal Home Rule Authority and Title 30-A MRS § 3001. This ordinance intends to promote the health, safety and general welfare of the citizens of Sullivan, to protect the natural resources (land, water, watershed), and to establish reasonable and uniform regulations for the appropriate location of Adult Use and Medical Use Cannabis businesses in Sullivan.

B. The operation or licensing of Cannabis social clubs in the Town is prohibited.

C. This Ordinance may not be construed to limit any privileges or rights of a qualifying patient, caregiver, or registered caregiver under Maine's Medical Use Cannabis laws and regulations, including but not limited to M.R.S. Title 22 c. 558-C, except that Medical Use Cannabis stores operated by registered caregivers are subject to the provisions of this Ordinance.

II. Definitions:

For the Purpose of this Ordinance, unless the context otherwise indicates, the following terms have the following meanings (refer to M.R.S. Title 28-B).

Adult Use Cannabis: Cannabis cultivated, manufactured, distributed or sold by a retail Cannabis establishment under M.R.S. Title 28-B.

Adult Use Cannabis product: A Cannabis product that is manufactured, distributed or sold by a Cannabis establishment.

Applicant: A person that submits an application for a license under this chapter to the State Office of Cannabis Policy for review that the State Office of Cannabis Policy has not yet approved or denied.

Another jurisdiction: The Federal Government, the United States military, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, the United States Virgin Islands, Guam, American Samoa and each of the several states of the United States except Maine.

Assistant: A person paid to perform a service for a caregiver, dispensary, manufacturing facility or Cannabis testing facility in accordance with this chapter, whether as an employee or independent contractor.

Business entity. A partnership, association, company, corporation, Limited Liability Company or other entity incorporated or otherwise formed or organized by law. "Business entity" does not include a federal, state or municipal government organization.

Cannabis: The leaves, stems, flowers and seeds of a Cannabis plant, whether growing or not. Cannabis includes Cannabis concentrate but does not include hemp as defined in Title7, section 2231, subsection 1-A, paragraph D or a Cannabis product.

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Cannabis concentrate: The resin extracted from any part of a Cannabis plant and every compound, manufacture, salt, derivative, mixture or preparation from such resin, including, but not limited to, hashish. "Cannabis concentrate" does not include resin extracted from hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D. In determining the weight of Cannabis concentrate in a Cannabis product, the weight of any other ingredient combined with Cannabis or Cannabis concentrate to prepare the Cannabis product may not be included.

Cannabis establishment: A cultivation facility, a products manufacturing facility, a testing facility, and a Cannabis store.

Cannabis extraction: The process of extracting Cannabis concentrates from Cannabis using water, lipids, gases, solvents or other chemicals or chemical processes. "Cannabis extraction" does not include the process of extracting concentrate from hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Cannabis flower: The pistillate reproductive organs of a mature Cannabis plant, whether processed or unprocessed, including the flowers and buds of the plant. Cannabis flower does not include Cannabis trim or whole mature Cannabis plants or the flower of hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Cannabis plant: All species of the plant genus Cannabis, including, but not limited to, a mother plant, a mature Cannabis plant, an immature Cannabis plant or a seedling. "Cannabis plant" does not include hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Cannabis product: A product composed of Cannabis or Cannabis concentrate and other ingredients that is intended for use or consumption. "Cannabis product" includes, but is not limited to, an edible Cannabis product, a Cannabis ointment and a Cannabis tincture. Cannabis product does not include Cannabis concentrate or a product containing hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Cannabis store: A facility licensed under this chapter to purchase adult use Cannabis, immature Cannabis plants and seedlings from a cultivation facility, to purchase adult use Cannabis and adult use Cannabis products from a products manufacturing facility and to sell adult use Cannabis, adult use Cannabis products, immature Cannabis plants and seedlings to consumers.

Cannabis testing facility: A public or private laboratory that:
Is authorized in accordance with section 2423-A, subsection 10 to analyze contaminants in and the potency and cannabinoid profile of samples; and is accredited pursuant to standard ISO/IEC 17025 of the International Organization for Standardization by a 3rd-party accrediting body or is certified, registered or accredited by an organization approved by the department.

Cannabis trim: Any part of a Cannabis plant, whether processed or unprocessed, that is not Cannabis flower or a Cannabis seed except that "Cannabis trim" does not include the stalks or roots of the Cannabis plant. "Cannabis trim" does not include any part of a hemp plant as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Cardholder: A person who has been issued and possesses a valid registry identification card.

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Caregiver retail store: A store that has attributes generally associated with retail stores, including, but not limited to, a fixed location, a sign, regular business hours, accessibility to the public and sales of goods or services directly to a consumer, and that is used by a registered caregiver to offer Cannabis plants or harvested Cannabis for sale to qualifying patients.

Code Enforcement Officer (CEO): the person(s) authorized by the Town of Sullivan Selectboard to act as the legal enforcement for all local, state, and federal codes and statutes that apply to the community, and is licensed (within one year of accepting the year of accepting the position) by the State of Maine in all areas required. CEO in this document will also include LHO and LPI when talking about inspections of any kind.

Collective: An association, cooperative, affiliation or group of caregivers who physically assist each other in the act of cultivation, processing or distribution of Cannabis for medical use for the benefit of the members of the collective.

Cultivation or cultivate: The planting, propagation, growing, harvesting, drying, curing, grading, trimming or other processing of Cannabis for use or sale. "Cultivation" or "cultivate" does not include manufacturing, testing or Cannabis extraction.

Cultivation facility: A facility licensed under this chapter to purchase Cannabis plants and seeds from other cultivation facilities; to cultivate, prepare and package adult use Cannabis; to sell adult use Cannabis to products manufacturing facilities, to Cannabis stores and to other cultivation facilities; and to sell Cannabis plants and seeds to other cultivation facilities and immature Cannabis plants and seedlings to Cannabis stores.

Edible Cannabis product: A Cannabis product intended to be consumed orally, including, but not limited to, any type of food, drink or pill containing Cannabis or Cannabis concentrate. Edible Cannabis product does not include an edible product containing hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Flowering: With respect to a Cannabis plant, the gametophytic or reproductive state of a female Cannabis plant during which the plant is in a light cycle intended to produce flowers, trichrome and cannabinoids characteristic of Cannabis.

Immature Cannabis plant: A Cannabis plant that is not a mature Cannabis plant or a seedling. Immature Cannabis plant does not include hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Inherently hazardous substance: A liquid chemical, compressed gas or commercial product that has a flash point at or lower than 38 degrees Celsius or 100 degrees Fahrenheit, including, but not limited to, butane, propane and diethyl ether "Inherently hazardous substance" does not include any form of alcohol or ethanol.

Licensed premises: The premises specified in a license to operate a Cannabis establishment within which the licensee is authorized under this chapter and the rules adopted pursuant to this chapter to cultivate, manufacture, distribute, test or sell adult use Cannabis or adult use Cannabis products.

Licensee: A person licensed pursuant to this chapter to operate a Cannabis establishment.

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Limited access area: A building, room or other area within the licensed premises of a Cannabis establishment where a licensee is authorized to cultivate, store, weigh, manufacture, package or otherwise prepare for sale adult use Cannabis and adult use Cannabis products in accordance with the provisions of this chapter and the rules adopted pursuant to this chapter.

Loitering: To stand or wait around idly or without apparent purpose.

Manufacturing or manufacture: The production, blending, infusing, compounding or other preparation of Cannabis and Cannabis products, including, but not limited to, Cannabis extraction or preparation by means of chemical synthesis or does not include cultivation or testing.

Mature Cannabis plant: A Cannabis plant that is flowering. Mature Cannabis plant does not include hemp as defined in Title 7, section 2231, subsection 1-A, paragraph D.

Mature plant canopy: The total surface area within a cultivation area where mature Cannabis plants are growing. The surface area of the mature plant canopy must be calculated in square feet and measured using the outside boundaries of the area and must include all of the area within the boundaries. If the surface area of the mature plant canopy consists of noncontiguous areas, each component area must be separated by identifiable boundaries. If a tiered or shelving system is used in the cultivation area, the surface area of each tier or shelf must be included in calculating the area of the mature plant canopy. Calculation of the surface area of the mature plant canopy may not include the areas within the cultivation area that are not used at any time to cultivate mature Cannabis plants.

Medical Cannabis Registered Dispensary: An entity as defined under Title 22 M.R.S.A., Section 2428(6). A Medical Cannabis Registered Dispensary shall be further defined by, and shall adhere to, the laws of the State of Maine and to the State of Maine Rules Governing the Maine Medical Use Statute.

Medical Manufacturing facility: A registered tier 1 or tier 2 manufacturing facility or a person authorized to engage in Cannabis extraction under Title 22 M.R.S.A. Section 2423-F.

Medical use: The acquisition, possession, cultivation, manufacture, use, delivery, transfer or transportation of Cannabis or paraphernalia relating to the administration of Cannabis to treat or alleviate a qualifying patient medical diagnosis or symptoms for which a medical provider has provided the qualifying patient a written certification under this chapter.

Mother plant: A Cannabis plant that is used solely for the taking of seedling cuttings. "Mother plant" does not include hemp as defined in Title 7, section 2231, subsection 1-A paragraph D.

Municipality: A city, town or plantation in this State that is not located within the Unorganized and de-organized areas.

Permit: A license or document issued by the Town officially authorizing an applicant to operate a Retail Cannabis establishment, or a cultivation, testing or manufacturing facility.

Planning Board: A municipal body established under state law to review and make recommendations on land use, zoning, and development matters within a town or city. It is typically created by ordinance or municipal charter and is responsible for

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ensuring that proposed projects comply with local planning and zoning regulations.

Plant canopy: The total surface area within the licensed premises of a cultivation facility that is authorized by the department for use at any time by the cultivation facility licensee to cultivate mature Cannabis plants. The surface area of the plant canopy must be calculated in square feet and measured using the outside boundaries of the area and must include all of the area within the boundaries. If the surface area of the plant canopy consists of noncontiguous areas, each component area must be separated by identifiable boundaries. If a tiered or shelving system is used by the cultivation facility licensee, the surface area of each tier or shelf must be included in calculating the area of the plant canopy. Calculation of the area of the plant canopy may not include the areas within the licensed premises of a cultivation facility that are used by the licensee to cultivate immature Cannabis plants and seedlings and that are not used by the licensee at any time to cultivate mature Cannabis plants.

Products manufacturing facility: A facility licensed under this chapter to purchase adult use Cannabis from a cultivation facility or another products manufacturing facility; to manufacture, label and package adult use Cannabis and adult use Cannabis products; and to sell adult use Cannabis and adult use Cannabis products to Cannabis stores and to other products manufacturing facilities.

Registered caregiver: Same meaning as in Title 22, section 2421-A, subsection 11.

Registered dispensary: Same meaning as in Title 22, section 2421-A, subsection 6.

Resident: An individual who is domiciled in the State of Maine, maintains a permanent place of abode in the State and spends the aggregate more than 183 days of the taxable year in Maine.

Retail Cannabis Establishment: Adult Use or Medical Use retail stores, retail Cannabis cultivation facilities, and all other definitions relevant to this Ordinance are defined as set forth in M.R.S. Title 28-B (Adult Use Cannabis), M.R.S. Title 22 c. 558-C (Medical Use Cannabis), and as said section may be amended.

Seedling: A Cannabis plant or rooted cutting that is: 1. Not flowering; 2. Less than 24 inches in height; and 3. Less than 24 inches in width.

Select Board is the executive branch of a town government under the Town Meeting–Select Board–Town Manager form of government. It is the body that exercises all administrative and executive powers of the town except as otherwise provided by law

Testing or test: The research and analysis of Cannabis, Cannabis products or other substances for contaminants, safety or potency. Testing includes the collection of samples of Cannabis and Cannabis products for testing purposes, but does not include cultivation or manufacturing.

Testing facility: A facility licensed under this chapter to develop, research and test Cannabis, Cannabis products and other substances.

Town: The town of Sullivan, Maine.

Town Manager; Performs the executive and administrative duties for the Town Manager as prescribed by Maine Law in 30-A M.R.S.A. Section 2636.

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Universal symbol: An image developed by the department, and made available to licensees, which indicates that a container, package or product contains Cannabis or contains or is a Cannabis product.

Tier Sizes: Cannabis Tier Sizes are as follows:

1. Tier 1: 500 sq. ft. of flowering canopy
2. Tier 2: 2,000 sq. ft. of flowering canopy
3. Tier 3: 7,000 sq. ft. of flowering canopy
4. Tier 4: 20,000 sq. ft. of flowering canopy

III. Site Requirements

A. Any Cannabis establishment shall petition the Planning Board for site plan approval. A Petition for approval shall be submitted for initial approval, change of use, and any changes of ownership. A license may not be assigned and a change of ownership shall require a new permit to be obtained by the new owner.

B. Each Cannabis establishment shall meet the minimum State standards. No permit shall be granted for any Cannabis establishment within one thousand (1,000) feet of the boundary of any preexisting private or public school, library or place of worship on Route 1 within Town limits.

C. No permit for any Cannabis establishment shall be granted outside of the Retail Cannabis Overlay Zone.

D. Municipal and State Codes: No permit shall be granted for any Cannabis establishment unless the premises concerned is in complete compliance with all Municipal and State Codes, Statutes, Licensing Requirements, Rules and Regulations.

E. Signage and Advertising: All signage shall meet the requirements of the State of Maine and Town of Sullivan. Proposed signage shall be submitted with each application to the Planning Board and meet size restrictions per Site Plan Ordinance and Sign Ordinance of Sullivan.

   a. Signage for Cannabis establishments in the Town of Sullivan shall not be excessively attractive to children.
   b. There may be no display of cannabis and paraphernalia so as to be clearly visible from the exterior of a Cannabis Establishment
   c. There may be no off-premise signs (permanent or temporary) advertising the Cannabis Establishment.
   d. No ads, coupons, signs, promotional materials, or similar shall target people under the age of 21 or non-Maine residents or visitors.
   e. Exterior signs must be in compliance with the Sign Ordinance and Site Plan Review Ordinance for the Town of Sullivan.

F. Security: Both Medical Use and Adult Use retail Cannabis establishments shall meet minimum State security standards for Adult Use establishments.

G. The footprint of an Adult Use or Medical Use Cannabis stores shall not exceed sixteen hundred (1,600) square feet and must meet all State laws and local requirements.

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H. Control of Emissions

a. Odor Management: For all Cannabis Establishments, the odor of cannabis must not be perceptible at the exterior of the building at the premises or at any adjoining use of the property. Cannabis Cultivation Facilities must implement appropriate ventilation and filtration systems to satisfy the odor standard contained herein. Cannabis Stores, Cannabis Manufacturing Facilities, and Cannabis Testing Facilities are not required to install filtration equipment on the licensed premises but must satisfy the same odor standard contained herein. While the Town does not mandate any particular equipment specifications with regard to filtration, all Cannabis Establishments are strongly encouraged to adopt best management practices with regard to implementing state-of-the-art technologies in mitigating cannabis odor, such as air scrubbers and charcoal filtration systems.

b. Noxious gases and fumes: Cannabis Manufacturing Facilities and Cannabis Testing Facilities shall have appropriate ventilation systems to mitigate noxious gases or other fumes used or created as part of the production. Sufficient measures and means of preventing smoke, debris, dust, fluids and other substances from exiting a Cannabis Establishment must be provided at all times.

c. Night-time Lighting for Cultivation. Cultivation establishments, such as those using greenhouses, shall prevent excessive light from illuminating beyond the subject property and into the night sky in accordance with Site Plan Review Ordinance standards and by utilizing a blackout system

I. Ventilation: Any indoor operation of a Cannabis facility shall meet the minimum State requirements for ventilation.

J. Permanent Location: Each Cannabis establishment shall be operated from a permanent location. No Cannabis establishment shall be permitted to operate from a moveable, mobile, or transitory location. Delivery of cannabis or cannabis products from any cannabis establishment is prohibited.

K. The Applicant shall provide evidence of sufficient right, title or interest in the premises for which the permit is sought.

IV. Permit Application

A person seeking an initial permit shall submit a completed Site Plan Review application to the code enforcement officer (CEO), to be placed on the Planning Board agenda for review. An applicant applying for a renewal permit issued pursuant to this Ordinance shall submit a copy of their State renewal application to the CEO to be placed on the Select Board agenda for review. Permits shall not be issued to any legal entity other than in the name of the individual person applying for the permit.

a. The applicant shall:

1. Provide full name, address and date of birth, for each applicant, and for each owner in the event the applicant is a corporate entity.

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2. Furnish proof of lawful residence of the State of Maine. Proof of lawful residence may be made by providing two (2) of the following documents:
   a. A valid motor vehicle operator license;
   b. A valid motor vehicle registration certificate;
   c. A valid State of Maine fishing or hunting license;
   d. Voter registration card; or,
   e. A current invoice from a utility company in the name of the applicant.
3. Provide full name and complete physical address of the proposed Cannabis establishment.

b. If the applicant has had a previous permit under the Ordinance or has had a permit/license revoked, denied or suspended by the Town, the State of Maine or any other municipality or township, the applicant must provide this information relating thereto, as well as the date and factual findings and findings for the denial, suspension or revocation. They shall also identify whether the applicant has been, is an owner or partner, in a partnership, is an officer, direct or principal stockholder of a corporation that is permitted/licensed by the Town, State of Maine or any other municipality or township, whose permit/license has previously been denied, suspended or revoked, and shall identify the name and location for which the permit/license was denied, suspended or revoked as well as the date of denial, suspension or revocation.

V. Permit Requirements

a. Any applicant must obtain a permit from the Select Board, after obtaining Site Plan approval from the Planning Board, and upon evidence of satisfaction of criteria and regulations as set forth in M.R.S. Title 28-B, Adult Use Cannabis including regulations and amendments thereto. The Select Board's initial permitting authority is ministerial, and the Board may not deny an application that has received Site Plan approval and meets the use limitations described in this Ordinance.

1. All first-time applications must be submitted to the Town Office, and must be signed and time-stamped by the Code Enforcement Officer (CEO) or signed and time-stamped by the Town Manager or Town Clerk for delivery to the CEO.

2. Any permit issued shall expressly be designated, and therefore limited, to one or more the following classifications:
   a. Adult Use Cannabis cultivation establishment;
   b. Adult Use retail Cannabis Store;
   c. Adult Use Cannabis products manufacturing;
   d. Cannabis testing establishment;
   e. Medical Use Cannabis caregiver store;
   f. Retail medical dispensary.

3. Permits are valid for one (1) year and shall be reviewed annually by the Town Select Board. Upon receipt of the CEO report which includes the site inspection, and confirmation of continued compliance with licensing conditions and Ordinance standards, and proof of fees paid the Select Board shall issue the permit.

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4. Permits shall be kept current at all times; failure to maintain all conditions of Town permit and all required State licenses and permits, shall serve to immediately suspend a Town permit, subject to revival upon compliance and re-issuance of any suspended license or permit.

5. Applicants must be at least twenty-one (21) years of age.

6. Permits shall be posted in a conspicuous location at all medical use stores and all Adult Use retail Cannabis establishments.

7. Permits shall not be assigned or transferred.

8. The Code Enforcement Officer shall insure that the applications are complete before they are reviewed by the Planning Board.

9. Upon the Town Code Enforcement Officer's receipt of a completed application for a new permit, the Planning Board shall schedule a public hearing on the Site Plan Review application to be held within sixty (60) days of the submitted application.

10. Applicants must not have had a cannabis license revoked in Maine or any other licensing authority within five years of the date of application, if the revocation has been for cause; provided however, the Select Board may waive this requirement for good cause and upon proof that the Applicant is eligible to obtain a cannabis license from the State of Maine.

b. The Town shall permit one (1) Adult Use Cannabis retail store, Adult Use Cannabis products manufacturing; with a footprint not more than 1,600sq. ft. of retail/selling space located within the Town, at any given time.

Should a previously approved store-front establishment fail to promptly renew their Town permit during the designated renewal period (within 30 days of expiration), their permit may be awarded to another prospective applicant on the approval of the Planning Board after 45 days of expiration.

c. The Town shall permit no more than two (2) Adult Use cultivation facilities as described below.

i. One (1) Adult Use cultivation facilities of Tier 1 (up to 500 square feet of flowering canopy) and one (1) Tier 2 (up to 2000 square feet of flowering canopy) or

ii. Two (2) Tier 1 facilities (up to 500 square feet of flowering canopy).

d. Tier 3 and Tier 4 Adult Use cultivation facilities are prohibited.

e. Applications for permit renewals must be received by the Town Clerk thirty (30) days prior to the anniversary of the issuance of a permit.

f. No person may establish, operate, or maintain an Adult Use retail or Medical Use Cannabis store without first obtaining a permit from the Municipal Officers. Due to the limited number of permits available in the town of Sullivan (one [1] Adult Use retail stores), permit holders must have a business plan in place and be working toward meeting all Maine Requirements and licensure in advance of the one-year permit review date. If the permit holder cannot show progress toward licensure and permit acquisition, provide proof of a store location, provide proof of acquisition of a state tax ID number, a retailer certificate, and be taking steps toward establishment of a Cannabis store in a timely fashion, permit

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renewal may be denied by the Select Board.

VI. Permit Fees

The Town will implement permit fees as reflected by the Town's fee schedule, and shall be set and subject to amendment by the Select Board.

VII. Suspension or Revocation

a. The Select Board may, after notice and public hearing, suspend, revoke or refuse to renew a permit for a Cannabis establishment for failing to comply with this Ordinance and/or M.R.S. Title 28-B, Section 104, (Adult Use Cannabis), M.R.S. Title 22c. 558-C (Medical Use Cannabis).

b. Compliance failures include but are not limited to:

    1. Number and/or types of complaints law enforcement received and investigated;
    2. Failing to correct or abate any violation of any local ordinance or code;
    3. Failure to maintain all State permits;
    4. Conviction of a crime of deception or any felony level crime;

c. Repeated failures to adhere to all requirements of this ordinance.

VIII. Regulations

a. Types of Establishments: Each establishment must be approved individually and shall be separately permitted. Establishments include those with the primary purpose of:

    1. Adult Use Cannabis cultivation establishment;
    2. Adult Use retail Cannabis store;
    3. Adult Use Cannabis products manufacturing;
    4. Cannabis testing establishment;
    5. Medical Use Cannabis caregiver store;
    6. Retail medical dispensary.

b. Background history: Any application for a permit to operate any Cannabis establishment, including laboratories and cultivation, must meet minimum standards set forth by State Law and shall fully disclose accurate information as requested as part of the application process.

c. Required Notices: There shall be posted, in a conspicuous location inside each Adult Use retail Cannabis store, at least one legible sign containing the following information:

    1. Use or allowing on-site consumption of Cannabis is illegal;
    2. Open and public consumption of Cannabis in the State of Maine is illegal;
    3. The use of Cannabis or Cannabis products may impair a person's ability to drive a motor vehicle or operate machinery;
    4. No one under the age of twenty-one (21) shall be allowed inside of an Adult Use retail establishment; and,
    5. Loitering is prohibited.

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d. Hours of Operation: Adult Use Retail Cannabis stores and Medical Use Cannabis stores shall operate within the hours of 9am - 6pm.

IX. Right of Access

Every Cannabis establishment shall allow State or local law, fire, safety, and code enforcement officers with jurisdiction over the Town, including but not limited to law enforcement, code enforcement, and fire marshals, to enter the premises at reasonable times for the purpose of investigating compliance with this Ordinance and M.R.S. Title 28-B, Adult Use Cannabis.

X. Indemnification

a. By accepting a permit issued pursuant to this Ordinance, the permit holder waives, releases and shall hold harmless and indemnify including reimbursement of reasonable attorney fees incurred by the Town, its officers, elected officials, employees, attorneys and agents from any liability for injuries, damages or liabilities which arise out of the use of the permitted premises of any Cannabis establishment, including acts or omissions by its owners, operators, representatives, employees, clients or customers, which arise out of any violations or any local, state or federal law, rule or regulation.

b. By accepting a permit issued pursuant to this Ordinance, all permit holders, jointly and severally if more than one (1), agree to indemnify, defend and hold harmless the Town, its officers, elected officials, employees, attorneys, agents and insurers against all liability claims and demands on account of any injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the use, occupation and/or operation of a permitted Cannabis establishment.

XI. State Law

In the event the State of Maine adopts additional or stricter law or regulation governing the sale, distribution or operation of any Cannabis store, Cannabis products manufacturing or Cannabis testing facility in the Town, the stricter regulation shall apply. Compliance with all applicable State law or regulation shall be deemed an additional requirement for issuance or denial of any permit under this Ordinance, and non-compliance with any applicable State law or regulation may be grounds for revocation or suspension of any permits issued hereunder.

XII. Retail Sales Tax Option

All Cannabis establishments shall be subject to the maximum sales tax authorized by the State and/or Town.

XIII. Amendments

This ordinance may be amended by the legislative body of the Town. Every two years, The Planning Board shall review this ordinance in order to adapt to changes in State statutes as well as local conditions. The Planning Board shall make proposed changes to the Ordinance and, after obtaining approval of the Board of Selectmen, shall present a summary of the proposed changes to the residents at a Town Meeting for Amendment to the Ordinance.

To Be Voted On

XIV. Penalties

This ordinance shall be enforced by the Code Enforcement Officer. Violations of this Ordinance shall be subject to the enforcement and penalty provisions of Title 30-A MRS § 4452, including the requirement of reimbursement of all attorney fees for any related prosecution for compliance and/or a violation of this ordinance, and any injunctive relief sought by the Town. Any prosecution of an enforcement action in Court shall be authorized by the Select Board, in accordance with Maine law.

XV. Severability

If any portion of this Ordinance is determined invalid by a court of competent jurisdiction, such determination shall not render invalid the remaining portions of the Ordinance.

XVI. Appeals

An aggrieved party may appeal any decision of the Code Enforcement Office under this Ordinance to the Board of Appeals as a de novo review, within forty-five (45) days of the date of the Notice of Violation.

An aggrieved party may appeal the issuance, or denial to issue a permit, by the Planning Board or Select Board to the Board of Appeals, for clear error made in the factual findings or legal conclusions reached by the Planning Board. Any such appeal shall be an appellate review based on the record created at the Planning Board hearing, and it shall not be a de novo review.

An appeal of the decision of the Board of Appeals shall be to Superior Court in compliance with Rule 80 B of the Maine Rules of Civil Procedure.

All permits issued by the Select Board, and the Planning Board Site Plan permit, are issued upon reliance that all testimonial and documentary evidence presented to support permit approval is accurate and truthful. Any false, fraudulent, untrue or intentionally misleading representations in support of an application shall be cause for the Select Board to give notice and cause a revocation hearing to be conducted. In the event that the Select Board finds that any substantial information presented was false, fraudulent, untrue or intentionally misleading, the Select Board shall revoke the permit previously granted.

XVII. Effective Date

The effective date of this Ordinance shall be with sixty (60) days of approval by the legislative body of the Town of Sullivan.

To Be Voted On

Cannabis Ordinance
For the Town of Sullivan

Adopted: June 9, 2026 (first implemented)

To Be Voted On

Sullivan Selectboard – June 1, 2026

Norm Bamford - _____

Greg Ring - _____

Mike Hosking - _____

To Be Voted On

Age-Friendly Sullivan Update for Sullivan Select Board Meeting on 5/4/26- Prepared by Kimberly Brooks

Activity and Volunteer Summary for April 1-30, 2026

Program/Activities for the Month	Total Hours*	Residents Served**
Earth Day Clean up ***	320	72
Circle of Friends- Birthday Cards	21	89
Bone Builders	24	67
Assisted Rides	24	22
Monthly Meetings	6	18
Coffee House	10	13
Commodity Food Boxes - EAAA	7	6
Ladies Out Lunching	4	4
Community Connector- Resident services	8	3
Music in the Park	4	0
Community Garden	6	0
Other	30	0
Total	**464**	**294**

* Total Hours include Volunteer & AFS Team hours, **Some residents counted more than once if services were provided multiple times, *** Residents served only includes volunteer participation not entire town

General Updates & Highlights

- Earth day Clean up was a huge success! 72 volunteers and 3 businesses (Flanders Bay BBQ, Black Sheep Restaurant and Traceys Seafood) supported the effort with 320 hours of effort. 22 miles of road were cleaned with every section having coverage this year. We are immensely thankful to everyone that participated to make Sullivan Shine!
- The April Monthly Meeting was held on 4/1. Guest Speakers were Jason Parent, CEOof Community Action of Hancock, Aroostook and Washington counties and his team. There were 18 attendees for the regular meeting.
- The monthly birthday card program provided 89 cards to adults in Sullivan. Nadine Murphy continues to provide mini paintings with all cards.
- 6 monthly Commodity Food Boxes were picked up and delivered to Sullivan residents from EAAA.
- Assisted Rides Program currently services 1 household of 2 people and provided 11 shared rides to them.One new rider was enrolled in April.
- Music in the Park is lined up with Performers and Food Trucks. See Details below under Up Coming events
- Bone Builders meets twice per week on Tuesdays and Thursdays. They have between 6 and 9 attendees each session.
- The Community Garden is getting started. Volunteers have already had a workday and more dirt was delivered to refill boxes.

Community Connector

- Misty Gleason worked with 3 residents in February with diverse needs including food, housing and heat. She also arranged for a neighbor to help another neighbor repair their car.
- 36 meals were added to the freezer with left overs from Earth Day Luncheon.
- Coffee House continues to have regular participation at the twice monthly meetings, ranging from 6 -9 people at each session. The session on April 17th included a guest speaker from EAAA Case Manager, Alyssa Loverling.
- Ladies out Lunching (LOL) was held at Musquito Harbor Brewing with with 4 attendees on 4/10. We believe the low attendance was due to the beautiful weather that day.

Communications, Website and Social Media

- February Town Crier Articles (2 each)- Community Connector Update for programs and Age-Friendly update for Upcoming meetings.
- Website updated with Monthly Meeting agenda and minutes.
- Press Releases sent to media and legislators- Monthly Meetings
- Flyers created and shared for Monthly Meetings, Ladies out Lunching and Coffee House. Flyers are shared on social media and to local bulletin boards.
- Daily FB posts are created with automatic posting to town webpage.
- Our social media outreach continues to grow with more followers, views and content engagement.

Monthly Facebook Statistics

	Followers	Views	Content Engagement
November 2025	600	4529	369
December	605	9111	376
January	618	17,237	462
February	626	20,200	671
March	635	16,700	547
April	641	17,700	726

Upcoming Activities/Events

- **Tues/Thursdays:** 10:30-11:30 Bone Builders
- **AFS monthly meetings** are held the First Wednesday of each month from 9-10am at the Town Office**- May 6** Guest Speaker : Seaside Landscaping will discuss garden planning for the 2026 season.- June 3 - Guest Speaker will be a representative from the. Warm Windows Program
- **Coffee House** - May 15 and June 5 & 19 10am -noon - Everyone is invited. Held at Town Office.
- **Ladies out Lunching** Noon - 1:00 - May 8th at Black Sheep Restaurant , June 12 at Flanders Bay BBQ
- **Memorial Day Program -** Monday, May 25th 10-11am at Sumner Park- Details Pending
- **Music in the Park** - Line up for July

Date	Performer	Food Trucks
7/1	Buddy Angst	Black Sheep & Downeast Mexican
7/8	Matt Henley Trio	Flanders Bay BBQ & Traceys Seafood
7/15	Diana Quinn Duo	Black Sheep & Downeast Mexican
7/22	Banned From Eden	Flanders Bay BBQ & Traceys Seafood

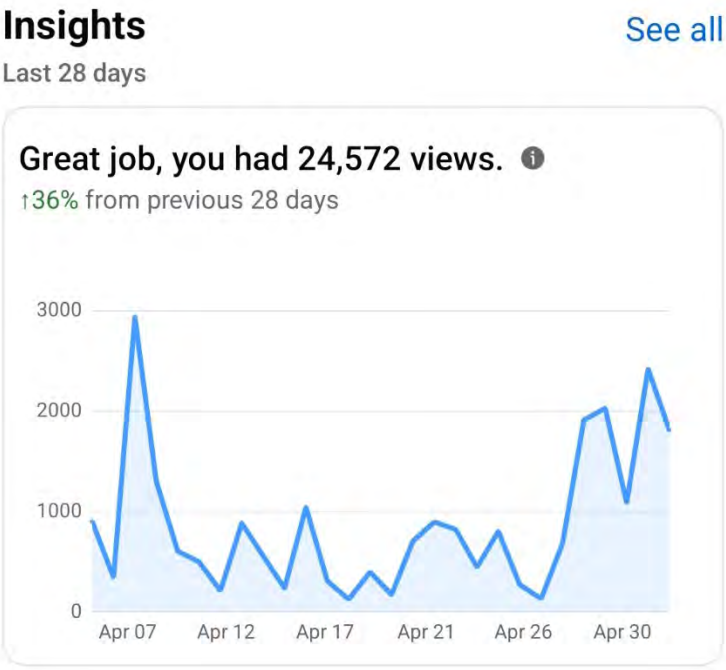
Communication Committee Report

The Town Crier for May was reviewed and edits made at the last meeting.

Social media has seen an increase on individuals following the page and looking at the page itself. You can see the report attached to this report for the last 28 days.

Respectfully Submitted

Yvette Grindle



Last 28 days

Apr 6 - May 3

469 Interactions

See all

↑100% from previous 28 days

Multi photo	200
Photo	149
Link	62
Other	43

1,935 Total followers

See all

↑1% from previous 28 days

● 72% Women ● 28% Men

65+	28.7%
55-64	22.0%
35-44	18.8%
Other	30.5%

Last 28 days

Apr 6 - May 3

Age and gender

● 72% Women ● 28% Men

65+	28.7%
55-64	22.0%
35-44	18.8%
Other	30.5%

Top locations

Countries | Cities

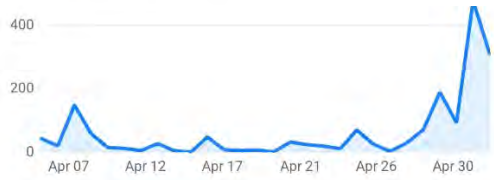
United States	98.7%
Canada	0.4%
Nigeria	0.2%
Other	

Last 28 days

We're introducing Fan insights to the Engagement tab! If you have fans, you c find more information about them here. **Learn more about Fan engagement.**

1,756 Engagement

↑83% from previous 28 days



How people engage

Media type | Interaction type | Following type

● 83% Followers ● 17% Non-followers

Multi photo	42.6%
Photo	31.8%
Link	