Sullivan Select Board
Meeting Minutes
April 6, 2026

Selectmen: Gregory Ring, and Michael Hosking
Town Manager: Ray Weintraub, **Town Clerk:** Yvette Grindle
Audience: Kim Brooks, John Keenan, Gerald Erbes, Sheal Dedmon, Michael Pinkham I. Bethany Leavitt, Jason Parent, Sharon Baron, Sam Klein, Toby Klein, Bonnie Sparks, and Don Snoke(via Zoom).

1. Call Meeting to Order/Pledge
   The Meeting was called to Order by Michael Hosking with the Pledge of Allegiance at 5:30pm.
2. Review of Selectboard Policy
   Michael Hosking reminded the audience that a copy of the Selectboard Meeting Policy was available on the sign-in table.
3. Adjustments to the Agenda-
   Michael Hosking moved to approve the agenda as presented. Gregory Ring seconded the motion, and it passed 2/0.
4. Approval of Prior Meeting Minutes(March 16, 2026)
   Tabled until the April 21,2026 meeting.
5. Treasurers Warrant
   A.) Payroll Warrant for 03-13-26 $13,083.88
   03-20-26 $13,496.85
   03-27-26 $ 8,626.31

Michael Hosking moved to approve the Payroll Warrant for 3-14-26, 3-20-26 and 3-27-26. Gregory Ring Seconded the motion, and it passed 2/0.

B.) A/P Warrant 03/17/2026 in the amount of $275,054.97.

Michael Hosking moved to approve the Accounts Payable Warrant for 3-17-26. Gregory Ring Seconded the motion, and it passed 2/0.

<u>New Business:</u>

6. Jason Parent CEO of Community Action in Aroostook, Washington, and Hancock Counties

Jason Parent gave an overview of Community Action in Aroostook, Washington, and Hancock Counties, the changes that have occurred and the ones to come, due to the closing of Downeast Community Partners. Mr. Parent handed out a report of services provided to the citizens of the Town of Sullivan.(See attachments)

7. Town of Sullivan Demolition Quote

Mobile Homes on Moose and Libby Lane (3 Total). These are a liability to the Town of Sullivan. This past year someone was squatting in one of the trailers. The Town Manager will notify the Property owners of the trailers being removed so they would be aware of the equipment arriving to do the work and the schedule.

Michael Hosking moved to approve the quote from DM&J to remove the 3 mobile homes that belong to the Town of Sullivan 1 on Moose Lane, 2 on Libby Lane. Gregory Ring seconded the motion, and the motion passed 2/0.

8. Remote Participation Policy

Michael Hosking gave a brief overview of the policy. This has happened in the past with out the policy. This policy just puts guidelines in place for the Selectboard and Committees.

Michael Hosking moved to approve the Remote Participation Policy. Gregory Ring seconded the motion, and the motion passed 2/0.

9. Appoint Election Clerks

Michael Hosking read the slate of Election Clerks being appointed that was given to him by the Town Clerk.

Michael Hosking moved to appoint the slate of Election Clerks as presented to the Selectboard. Gregory Ring seconded the motion, and it passed 2/0.

Old Business:

10. Tree Trimming

Michael Hosking opens the discussion and checked with the Town Manager Weintraub if he had her back from Mr. Robert Marshall to see if he could do the tree trimming. He responded that Mr. Marshall cannot as he doesn't have the correct equipment to do the job.

After some discussion Gregory Ring is to go look one more time around the roads of concern. He is to report back at the next meeting.

Members of the audience expressed their concerns of the state of Thorne Road and Morancy specifically as they are in need of maintenance.

11. Road Maintenance Road Selection

There was a discussion as to which roads should be done this season and how much should be budgeted. This discussion will be continued at the next Selectboard meeting 4-21-26. Two roads needing repair are Tucker Mountain and Thorn Road.

It was decided to move forward with cold patching and culvert work on Tucker Mountain and Thorne Roads.

12. Cell Tower Fees

The Code Enforcement Officer sent a memo to the Town Manager suggesting they set fees for Cell Towers. Existing Towers improvements $1,500.00- $3,000.00 a New Tower $15,000.00.

The Selectboard requested the CEO write up something to present to the Selectboard.

13. Sullivan Ramp Repair

There is a quote coming from Donny Tozier. The Selectboard requested that he look at both ramps.

14. No Parking Signs on Taunton

The Town Manager addressed the Selectboard that these signs would be from Route 1 entrance to the Track Road on the side opposite of Sumner Park. With an additional signage that states this is Seasonal from May to November.

15. Town Manager Reports:

a) Town Manager

1. Probate Court actions: about property that has outstanding property tax due to the Town. The Probate Court awarded the property to another individual who is putting the property up for sale. The Property is on the end of Punkinville and Route 1 once the property sells the Town will get back its outstanding taxes.
2. EMS Billing: The Town Manager had contacted the individual who is doing the billing for our EMS services. There have been some questions coming in from insurance providers to the Town Office about the billing. The next meeting with Northern Lights is this coming Thursday 4-9-26.
3. Online Mooring program: It seems like a good number of individuals don't utilize this site and that it doesn't have the same cycle as our financial year. The Town Manager will be reviewing the Ordinance to see what the specific dates or if there are specific dates when the Permits fall in on the calendar year. The old permits have been updated and are ready to use when set in place as to when they expire.

16. Fire EMS - Absent

17. Harbor Master-Absent
18. Planning Board – Bethany Leavitt
    The last thing they was working on is a Solar Ordinance

Committee Reports

a) Cannabis Committee – is waiting to hear back from HCPC the hopes to be able to vote on this in June.
b) Age-Friendly Sullivan- Kimberly Brooks Touched upon her written report highlighting specifically the Clean up day April 25th.
c) Communication Committee – Yvette Grindle gave updates and highlighted her written report. Specifically, the proposed issues with the mailing of the Town Crier and the January postage rate increase. Michael Hosking stated that he felt that the Town Crier should continue to be sent out via the post office for those who request.
d) Parks and Recreation- Bonnie Sparks and Bill Procko: Bonnie gave an update on the summer Aquatics Camp and she discussed the upcoming Bike Rodeo May 9th. Bonnie also discussed the granite garden at Sumner Park and the grant to have a Handicap accessible ramp installed. She mentioned the new kayak rack that is going to be installed at Flanders Pond Beach. There will be application and a weekly / seasonal fee and will be at user's risk. Right of way off from Miramar Bonnie gave a brief update. John Keenan also discussed his deed research about the right of way. Bonnie also discussed that Hugo Diaz has offered to design a website just for Town of Sullivan Events. Bill gave an update on the skatepark design meetings encouraging people to come out and see the newest design.
e) Budget Committee – John Keenan addressed the Selectboard updating them where they are in reviewing the Budget the Town Manager has presented to them.
   Michael Hosking motion to approve the appointment of Bethany Leavitt to the Budget Committee. Gregory Ring seconded the motion, and it passed 2/0.
   Bethany Leavitt was sworn in to serve on the Budget Committee by the Town Clerk.

19. Public Comment

Sharon Baron: asked about the Town adopting a Livestock ordinance. Specifically requiring livestock to be fenced. Michael Hosking noted that the currently the Town has adopted the State Ordinance on Livestock. He also asked the Town Manager to have copies of the States Ordinance available at the next Selectboard meeting.

Bethany Leavitt: noted that the utilities to move wires off the polls to the new polls need to contact the other carriers to moved the wires off the old polls to the new polls. Phone calls to encourage Versant to do the calls would be helpful. She also discussed a couple of policies that was started and not finished Purchase policy also Public Hearing policy. Bethany also discussed that the Town needs to take in consideration before resurfacing roads those roads readiness.

John Keenan: asked about cleaning up the brush along Route 1 so that the lupines in bloom would be more attractive.

20. Board Comment
21. Action Item List
22. Move to Executive Session

Michael Hosking made a motion to enter into Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records. Gregory Ring seconded the motion, and the motion passed 2/0.
Moved to executive session at 7:30pm

23. Move to Regular Meeting Session

Michael Hosking moved to return to regular meeting session. Gregory Ring seconded the motion, the motion passed 2/0.

Out of executive session 7:45 pm

24. Executive Session Actions

Michael Hosking stated that they Selectboard approved to minor abatements and one settlement deal on a property.

25. Adjournment of Meeting

Michael Hosking moved to adjourn the meeting. Gregory Ring seconded the motion, the motion passed 2/0.

Meeting adjourned at 7:50 pm

Respectfully Submitted

Yvette M Grindle

Yvette M. Grindle

Community Action in Aroostook, Washington & Hancock Counties
771 Main St., Presque Isle, ME 04769 (207) 764-3721
18 Avery Lane, Ellsworth, ME 04605 (207) 664-2424
www.acap-me.org

December 5, 2025

Town of Sullivan
1888 US HWY 1
Sullivan, ME 04664

Dear Municipal Representative,

In October, we shared news of an exciting transformation in the delivery of essential community services across Washington, Hancock, and Aroostook Counties—and asked for your partnership in ensuring those services remain strong for residents of **Sullivan**. Today, I am pleased to provide an update on our progress and to reaffirm the importance of your continued support.

Significant steps have been taken toward forming the new Three County Community Action Agency, which will serve nearly 35 percent of Maine:

- **Listening Session Completed:** In early November, we held a work session to hear directly from consumers and community stakeholders about priorities for the new agency.
- **Governance Advancements:** A new Board of Directors, representative of all three counties, will be seated in the coming months. Revised bylaws are currently being drafted to ensure representation from all three counties served, strong governance and accountability.
- **Strategic Planning Underway:** In 2026 we will work on developing a comprehensive **Five-Year Strategic Plan** to guide our efforts to reduce poverty, expand opportunity, and strengthen local economies.
- **2026 Goals Established:** These include specific, measurable work in the areas of childcare, housing and energy, aging services, prevention and wellness, Whole Family Coaching, workforce development and transportation. Additionally, we will be focused on exploring collaborative partnerships, joining community events to build trust, increasing staff and community understanding of programs and core values, refining our mission statement, and launching a new agency name and brand in 2026.

As we emphasized in our October letter, the formula for municipal investment remains critical. Your contribution will help ensure that **Sullivan** continues to benefit from essential services—such as heating assistance, housing support, workforce development, and programs that empower families and individuals to achieve economic stability.

Enclosed, you will find a **report detailing the services provided to Sullivan over the past year by Community Action**. This report demonstrates the tangible impact of these programs and underscores the value of sustaining and expanding them under the new regional structure.

Washington and Hancock Counties

2025 Report of Services

Sullivan

68

services provided by Community Action to residents of **Sullivan.**
(Individuals may have received more than one service.)

$74,870

total invested by supporting families and households in **Sullivan**
in the program and service areas noted below.

Early Care & Education

Children participated in Early Head Start, Head Start or Child Care programs that provide comprehensive child development services, prenatally through age five.

Warm & Safe Homes

Households —including senior citizens and families with young children—received repair and weatherization services to ensure safe living conditions and/or financial assistance to heat their homes, funded by federal and state programs as well as community donations.

Aging Services

Aging Adults who received support services in our community empowering members to live independently with volunteer support, as well as adult day services for those facing physical, mental, or memory challenges.

Although overall units of service and total dollars invested figures represent the overall cumulative numbers in the Downeast community from Oct. 1, 2024 to Sept. 30, 2025, this report does not include all of the individual programs that Downeast Community Partners and Aroostook County Action Program administered that benefited your community.

Community Action in Aroostook, Washington and Hancock Counties

Early Care & Education

Comprehensive and affordable high quality prenatal, infant, toddler, and preschool education and child development programs.

Program Coverage Area: Aroostook, Washington & Hancock

Prevention & Wellness

Prevention services that focus on nutrition, oral health, substance use, tobacco, obesity, and youth engagement.

Program Coverage Area: Aroostook, Northern Washington

Energy & Housing

Resources to keep people warm, safe, and dry in their homes through programs that offer education or assistance in areas of heating and energy efficiency, and home purchase, and home modification and/or repair.

Program Coverage Area: Aroostook, Washington & Hancock

Aging Services

Services support aging adults in our community empowering members to live independently with volunteer support, as well as adult day services for those facing physical, mental, or memory challenges.

Program Coverage Area: Washington, Hancock

Coaching & Workforce

Coaches work with customers on overcoming challenges and identify pathways to achieving their goals including workforce development supports.

Program Coverage Area: Aroostook, Washington & Hancock

What is Community Action:

Community Action refers to local, non-profit agencies established to address the root causes of poverty and promote social and economic mobility by providing services like job training, housing assistance, and early childhood development programs. These agencies are federally funded, locally governed by a tripartite board of public officials, low-income community members, and private sector leaders, and are tailored to meet the unique needs of their communities.

TOWN OF SULLIVAN
REMOTE PARTICIPATION IN PUBLIC PROCEEDINGS POLICY
(1 **M.R.S.** § 403-B)

The Town of Sullivan (the "Town") adopts the following policy governing the remote participation of members of the boards and committees of the Town and the public in the public proceedings or meetings of any Town board or committee.

As used in this policy, "remote participation" or "remote methods" means telephonic or video technology (*i.e.*, audio and/or visual systems) that allow simultaneous reception of information and may also include other means necessary to accommodate disabled persons. Public proceedings may not be conducted by text-only means such as e-mail, text messages, or chat functions.

In accordance with the public policies underlying Maine's Freedom of Access Act, it is the intention of the Town to conduct its business open to public observation.

1. Remote Participation by One or More Members of a Town Board or Committee.

a. When Remote Participation by One or More Members is Allowed. One or more members of a Town board or committee must be physically present for public proceedings at the designated meeting location, except that such members may participate by remote methods in when in-person participation is not possible or practicable, such as in the case of an emergency, illness, or temporary absence of a member that causes difficulty traveling to the meeting location, or when in-person participation is otherwise impossible or impracticable for the member.

b. Notice to Chair or Presiding Officer. A member who is unable to physically attend a public proceeding must notify the chair or presiding officer of the Town board or committee in advance of the public proceeding, stating the reasons why in-person participation is impossible or impracticable for the member. The chair or presiding officer will make a determination that remote participation by the individual member meets the criteria for remote participation stated in this policy.

c. Public Access. When any member of a Town board or committee participates in a public proceeding by remote methods, the public will be provided a meaningful opportunity to attend the meeting by remote methods. Reasonable accommodations will be provided to any individual with a disability upon request. Members of the public will also be provided an opportunity to attend the public meeting in person.

2. Remote-Only Participation.

a. When Remote-Only Participation is Allowed. A Town board or committee may meet solely by remote means if an emergency or urgent situation requires that all members of the board or committee meet only by remote methods.

b. Notice to Chair or Presiding Officer. The chair or presiding officer, in consultation with other members of the Town board or committee, if appropriate and possible, is authorized

to make a determination that an emergency or urgent situation requires the board or committee to meet only by remote methods and to limit public attendance at the proceeding to remote means only. The chair or presiding officer's determination will be included in the minutes of the meeting. Public notice of the determination will be provided as soon as practicable consistent with Section 3 of this policy.

c. Public Access. When members of a Town board or committee meet solely by remote means, public attendance may be restricted to remote access only at the public proceeding. Reasonable accommodations will be provided to any individual with a disability upon request.

3. **Public Notice.** Notice of all public proceedings will be provided in accordance with 1 M.R.S. § 406 and any applicable charter, ordinance, policy, or bylaw. When the public may attend public proceeding by remote methods, notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodation to access the meeting. The notice will identify the time of the public proceeding, as well as a location where the public may attend the meeting in person, unless in-person participation is limited in a case of emergency or urgent situation under Section 2.

4. **Documents and Materials Made Available.** A Town board or committee will make all documents and materials to be considered by the board or committee at a public proceeding available, electronically or otherwise, to the public who attend the proceeding remotely to the same extent customarily available to the public who attend in person, provided no additional costs are incurred by the Town.

5. **Roll Call Votes; Quorum.** All votes taken during a public proceeding using remote methods will be by roll call vote that can be seen and heard if using video technology, or heard if using audio technology only, by other members of the Town board or committee and the public. A member of a Town board or committee who participates remotely will be considered present for purposes of a quorum and voting.

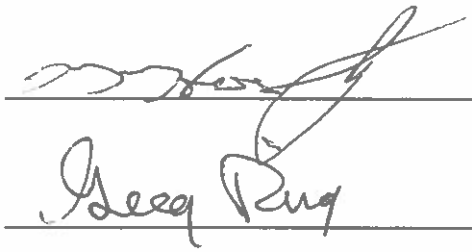
6. **Public Participation.** If a Town board or committee allows or is required to provide an opportunity for public comment or participation during a public proceeding, an effective means of communication between the members of the board or committee, participating by remote methods and in-person, and the public, participating by remote methods and in-person, must be provided. Such effective means of communication may include, but is not limited to, the following:

   a. The board or committee may accept written comments from the public prior to the public proceeding, which will be read at the proceeding or a subsequent meeting.

   b. The board or committee will make microphones, speakers, or other technology available at the in-person meeting location to ensure that individuals attending or participating in the public proceeding by remote methods can hear the public comment and to ensure that individuals attending or participating in person can hear public comments from those meeting remotely.

This policy will remain in force indefinitely unless amended or rescinded by the municipal officers of the Town.

_____ - Selectboard Chair



_____ - Selectboard member

_____ - Selectboard member

A majority of the municipal officers of the Town of Sullivan

A true copy, attest:

Yvette Grindle
Town Clerk, Town of Sullivan

Age-Friendly Sullivan Update for Sullivan Select Board Meeting on 4/6/26
Prepared by Kimberly Brooks

Activity and Volunteer Summary for March 1-31, 2026

Program/Activities for the Month	Total Hours*	Residents Served**
Circle of Friends- Birthday Cards	22	79
Bone Builders	32	70
Assisted Rides	21	22
Ladies Out Lunching	5	20
Coffee House	10	17
Monthly Meetings	10	16
Community Connector- Resident services	12	10
Commodity Food Boxes - EAAA	7	6
Music in the Park	6	0
Earth Day Clean Up	14	0
Other	45	11
Total	**184**	**251**

* Total Hours include Volunteer & AFS Team hours
**Some residents counted more than once if services were provided multiple times

General Updates

- The March Monthly Meeting was held on 3/4. Guest Speaker was Caroline King of The American Red Cross. She discussed the Be Red Cross Ready program for emergency preparedness. There were 11 attendees for the regular meeting. Afterward, she held a free Hands-only CPR Class with 6 people in attendance.
- The monthly birthday card program provided 80 cards to adults in Sullivan.
- 6 monthly Commodity Food Boxes were picked up and delivered to Sullivan residents from EAAA.
- Assisted Rides Program currently services 1 household of 2 people and provided 11 shared rides to them. We continue to recruit more drivers so that we can market the services and assist more community members.
- Planning efforts are underway for Earth Day Clean up on April 25th. Misty has secured many volunteers.
- Music in the Park is being planned for 4 Wednesdays in July. Bands have been identified and marketing will begin next month.
- Bone Builders meets twice per week on Tuesdays and Thursdays. They have between 6 and 9 attendees each session.
-

Community Connector

- Misty Gleason worked with 10 residents in February with diverse needs including food, housing and heat.
- Coffee House is seeing regular participation at the twice monthly meetings, ranging from 6 -9 people at each session. The session on March 20 included a discussion on AI. The program has attracted new participants and we are seeing new friendships develop between attendees.
- Ladies out Lunching (LOL) was held at Tracey's Seafood with with 20 attendees on 3/13. This remains a strong and popular program.

Age-Friendly Sullivan in the News

- The Maine Cabinet on Aging featured Misty Gleason and the Community Connector program in their 2025 annual report.

Communications, Website and Social Media

- February Town Crier Articles (2 each)- Community Connector Update for programs and Age-Friendly update for Upcoming meetings.
- Website updated with Monthly Meeting agenda and minutes.
- Press Releases sent to media and legislators- Monthly Meetings
- Flyers created and shared for Monthly Meetings, Ladies out Lunching and Coffee House. Flyers are shared on social media and to local bulletin boards.
- Daily FB posts are created with automatic posting to town webpage.
- Our social media outreach continues to grow with more followers, views and content engagement.

Monthly Facebook Statistics

	Followers	Views	Content Engagement
November 2025	600	4529	369
December	605	9111	376
January	618	17,237	462
February	626	20,200	671
March	635	16,700	547

Upcoming Activities/Events

- **Tues/Thursdays:** 10:30-11:30 Bone Builders
- **May 6 - AFS monthly meeting:** Guest Speaker : Seaside Landscaping will discuss garden planning for the 2026 season.
- **Coffee House** - April 17, May 1 &15 10am -noon - Coffee and Conversation get togethers for everyone at Town Office.
- **Ladies out Lunching** Noon - 1:00 - April 10th at Musquito Harbor Brewing and May 8th at Black Sheep Restaurant
- **Earth Day Clean Up** - April 25th. Currently Recruiting Volunteers.
- **Memorial Day Program - TBD**
- **Music in the Park** - 4 Wednesdays in July. Musicians to be announced.

Communication Committee Report

The Town Crier for April was reviewed and edits made at the last meeting. There was an issue with the new guidelines(could be old but the Post Office didn't inform customers of the changes). Around ½ of the March Criers mailed was returned with the stamps canceled and a note saying that they couldn't be sorted as they were. They were nothing the Town has done different in how they have been mailing the newsletters out in the past 3+ years. After the Town Clerk and Town Manager did some research they believe they have found out the issue and it will be fixed.

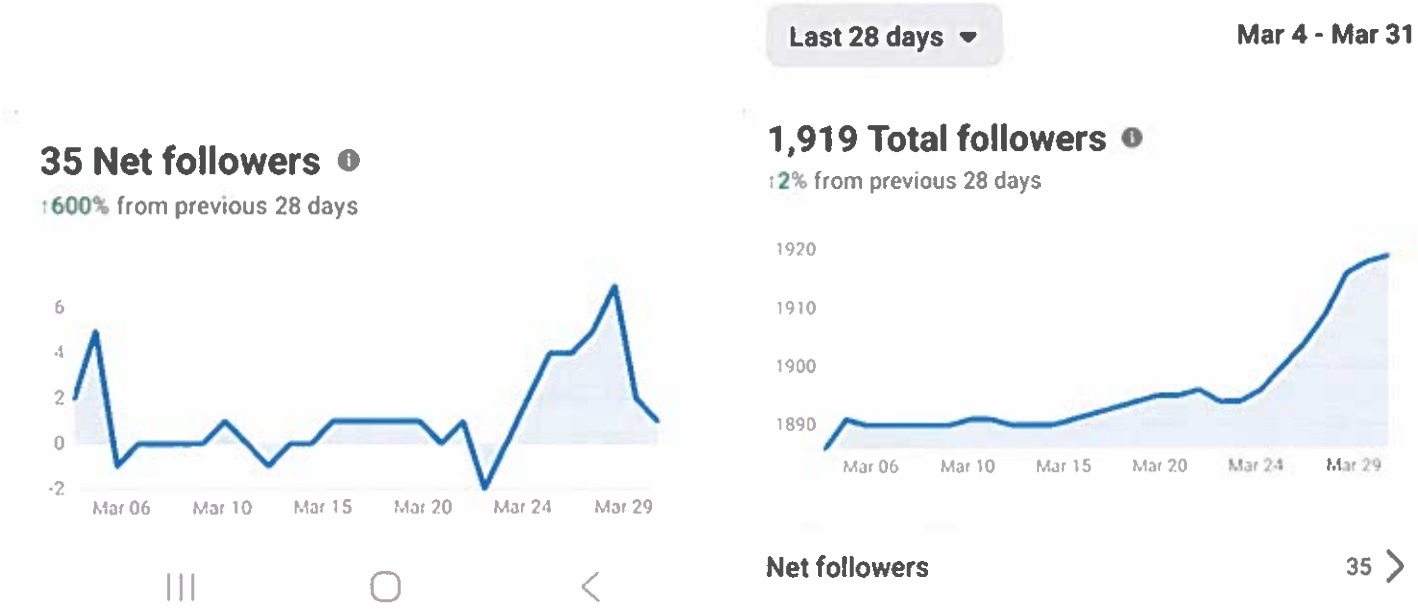
On this note its time to discuss the cost of mailing the Crier every month and make some decisions for the next fiscal year. There is discussion of the first-class stamp(forever stamps) to increase to .95 in January of 2027. As of the March mailing the Crier has 93 mostly local individuals who have asked to have the monthly newsletter sent to them in the mail. This is an increase of 50 households since the spring of 2023. With the uptake in readership of the Crier, it's possible to have the mailings to be over 100 in the next year. So, it has been suggested to discontinue the mailing of the crier and to just offer the monthly newsletters for pick up at the Frenchman's Bay Library and at Dunbar's Store. The Committee seeks to know what the Selectboard wishes are on this matter.

The individuals who receive the Crier in email has increased to 20 since 2023.

Social media has seen an increase on individuals following the page and looking at the page itself. You can see the report attached to this report for the last 28 days.

Respectfully Submitted

Yvette Grindle



Last 28 days ▾ Mar 4 - Mar 31

Your weekly recap is here
Mar 22 - 28, 2026

32,324 Views
See all

↑69% from previous 28 days

Last 28 days	32K
Previous 28 days	19K

Most recent content

Selectboard Meeting Monday 4-6-26...
Ranked 4 out of 10 by views
944 views

1 Messaging conversations started
See all

↑100% from previous 28 days

Last 28 days ▾ Mar 4 - Mar 31

624 Interactions
See all

↑227% from previous 28 days

Videos you post on Facebook are now reels
Your insights for reels and previously posted videos are now combined under Reels.

Link	431
Photo	193

1,920 Total followers
See all

↑2% from previous 28 days

● 72% Women ● 28% Men

65+	28.6%
55-64	22.2%
35-44	18.8%
Other	

Last 28 days ▾ M

Age and gender

● 72% Women ● 28% Men

65+	
55-64	
35-44	18.8%
Other	30.4%

Top locations

Countries | Cities

United States	98.7%
Canada	0.4%
Nigeria	0.2%
Other	0.7%

P&R Committee Report to Selectboard April 2026

1. Camp update- first week is almost full. Second week about half full. Currently there are five Sullivan residents enrolled. We are supporting the $75 program fee for Sullivan residents in full.

2. May 9th Bike Rodeo in collaboration with Bicycle Coalition of Maine is progressing. Flanders Bay BBQ has offered to do a food truck, Sullivan EMS is providing infant safety seat installation, Dick's Sporting Goods and Walmart have made donations in support of the program.

3. Sumner Park wall and ramp update: Ray and I met with Gib and Alyssa Buell. They are measuring the layout for the ramp design and assessing the Town's granite blocks at the transfer station and Hastings House for use on the accessible ramp. Funding for the ramp: We have submitted an AARP Community Challenge grant for building the ramp and will not know about that award until early June. Funding for the garden wall will be covered by the P&R budget reserve account (next year) and a commitment from the 2026-27 P&R budget.

4. Kayak Rack has been delivered and will be installed at the Flanders Pond beach. The rental application is based on the Readfield sample. TheP&R committee voted to charge $50 for a seasonal rental and $15 for weekly rentals.

5. Walking trail across from the tennis court: John Keenan has volunteered to research the deed for the right of way. A letter has been composed to send to the abutting property owners but will not be sent until we are sure of the ROW.

6. Sullivan Daze: more food vendors, more music, the addition of demonstration tents. We are considering a grant application to the Maine Office for Tourism to cover paid advertising. The P&R committee is exploring the creation of a website dedicated to P&R events, programming and assets.

7. Skatepark design update and LWCF grant: Bill Procko