Sullivan Select Board
Meeting Minutes
February 02, 2026

Selectmen: Gregory Ring, and Michael Hosking
Town Manager: Ray Weintraubt, Town Clerk: Yvette Grindle
CEO: Kevin Brodie EMS/Fire Chief: Michael Pinkham II
Audience: Kimberly Brooks, Willie Andrews, Allen Doughty, John Morris, Mark Andrews and Christina Kelley

Meeting Called to order

The Meeting was called to order by Michael Hosking with the Pledge of Allegiance at 5:30 p.m.

Review of Selectboard Policy

Michael Hosking directed the audience to the sign in table where copies of the Selectboard Policy could be obtained.

Adjustments to the Agenda

Michael Hoskings moved to have the Committee Reports moved to be first on the agenda. Gregory Ring seconded the motion, and it passed 2/0.

Michael Hosking moved to add to the agenda the Cannabis Committee and Harbor Master. Gregory Ring seconded the motion, and it passed 2/0.

Approval of Prior Meeting Minutes

Michael Hosking moved to approve the minutes from the January 20, 2026 meeting Gregory Ring seconded the motion, and it passed 2/0.

Treasurers Warrant

Michael Hosking moved to approve the Treasures Warrant as presented. Gregory Ring seconded the motion, and it passed 2/0.

Committee Reports

Age Friendly

Kimbery Brooks address the board directing them to the submitted written report(see attached written report). She highlighted items on the written report. Making note of how many volunteer hours, leadership from Candy Eaton to Kimberly Brooks has been completed. Kimberly wanted to acknowledged all the hours of the great work Candy has put in on behalf of the Age Friendly Committee. That the social media viewership has increased substantially.

Communication Committee

Yvette Grindle reported that the February 2026 edition of the Town Crier went out on time. That the website had been looked at and they committee has worked with the Web Master to suggest updates. She also noted that according to Facebook that the Towns feed has been moved up in the algorithm due to the quality of the post on the Towns Facebook page.

Cannabis Committee

John Morris address the Selectboard noting they last met on 01-14-26. They have viewed and finalized the proposed ordinance and it's ready to go out for public comment portion of the process. This is the next step before the vote in June.

Group Reports

Harbor Master:

Allen Doughty discussed the work he has done to get up to speed as he as stepped into the Harbor Master Position in January 2026. This includes doing a review of the Online Mooring system, dealing with the ramp and float at Gordan's Wharf. There was some discussion how to improve they set up for the float and wharf at Gordan's Wharf.

Sullivan Select Board
Meeting Minutes
February 02, 2026

CEO:

Kevin Brodie discussed the proposed new fee schedule for a number of items(See attached sheet). This was tabled until the next meeting 02/17/26.

He also discussed the need of a Solar energy ordinance. Town Manager noted this should go to the planning board who is meeting later this month.

New Business:

Liquor License Renewal Black Sheep Restaurant

After a brief discussion to see if anyone had submitted any complaints pertaining to the Acadia Bay Inn.

Michael Hosking moved to approve the application for a renewal of a Liquor License for Black Sheep Restaurant. Gregory Ring seconded the motion, and it passed 2/0.

Town Road Plowing Contract

Town Manager noted that there had been some discussion about extending the current contract with Cashley Builders.

Michael Hosking moved to accept the snow/plow contract with Cashley Builders for 3 more years with the option of extending 3 more years or to reject after the 3 years. Gregory Ring seconded the motion, and it passed 2/0.

Town Property Plowing Contract

Michael Pinkham II to come back with a written proposal for the plowing of the Town Properties to extend the current contract with Pinkham Property Management Company to the next meeting(02/17/26).

Town Salt / Road Sand Bid

Willie Andrews proposed a higher salt to sand ratio, currently its at 20% he is suggestion 30%. He also is suggestion that he does a test area with the higher content.

Road Maintenance – Budget Item

The Town Manager discussed that there is a need of increasing the budget and to determine what roads need to be resurfaced this coming season so the notices for bids can go out. Willie Andrews suggested that a few test drills be done on the upper Tunk Lake road. Also, he discussed the immediate need to do a fix on the Tucker Mountain Road. The Town Manager noted that the Morancy Road should be the one to be resurfaced this year. Gregory Ring also suggested Miramar Road behind Dunbar's Store.

Gregory Ring also asked about a permanent weight limit sign on Punkinville Road like the one on Taunton Drive. The Town Manager stated that the Ordinance needed to be checked before issuing the order to limit the road year around.

Old Business:

Auto Recycling - License Renewal

The CEO Brodie has submitted his report on the facility and approved of the renewal of the license.

Gregory Ring moved to approve the Auto-Recycling License renewal for Andrews Garage. Michael Hosking seconded the motion, and it passed 2/0.

Update on Shellfish Opportunity at Gordon's Wharf

Moved to the next meeting.

Solid Waste Contract – Discussion on not continuing DEMO drop off

Town Manager noted that the cost of the Demo currently is not being covered by the income individuals are currently paying. After a discussion this item has been tabled till the next meeting once the Town Manager has gathered more information.

Drug Alcohol Policy

The Town Manager is working on doing a personnel policy. This Policy will be part of the new Personnel Policy.

Sullivan Select Board
Meeting Minutes
February 02, 2026

Town Manager Reports:

Town Manager

No Frills seems to be having issues there might be at some point to have a different vendor if the issues seem to be affecting the Town in anyway.

Public Comment

None made

Board Comment

Michael Hosking opened the subject of organizing the Budget committee. Put out a public call for members of the community. Post on Facebook and in the Town Crier.

Motion to Move to Executive Session

Michael Hosking moved to move to Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records. Gregory Ring Seconded the motion, and it passed 2/0.

In Executive session at 6:45 PM.

Out of Executive session at 7:00 PM.

Executive Session Actions

The Selectboard took no actions.

The Town Manager is to arrange a meeting with the individual.

Motion to Adjourn

Motion to Adjourn

Gregory Ring moved to adjourn the meeting. Michael Hosking seconded the motion, and it passed 2/0.

Meeting adjourned at 7:05 p.m.

Agenda
Sullivan Select Board Meeting
February 02,2026
5:30pm

Call Meeting to Order/Pledge
Review of Selectboard Policy
Adjustments to the Agenda
Approval of Prior Meeting Minutes
Treasurers Warrant
New Business:
Town Road Plowing Contract
Town Property Plowing Contract
Town Salt / Road Sand Bid
Road Maintenance – Budget Item
Liquor License Renewal – Black Sheep Rest.
Old Business:
Auto Recycling - License Renewal
Update on Shellfish Opportunity at Gordon's Wharf
Solid Waste Contract – Discussion on not continuing DEMO drop off at the Gordan Wharf Float
Drug Alcohol Policy
Town Manager Reports:
Town Manager
Committee Reports
Age Friendly
Communication Committee
Public Comment
Board Comment
Motion to Move to Executive Session
Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records
Executive Session Actions
Motion to Adjourn

Age-Friendly Sullivan Update for Sullivan Select Board 2/2/26
Prepared by Kimberly Brooks

Activity and Volunteer Summary for January 1-31, 2026

Program/Activities for the Month	Total Hours*	Residents Served**
Sand Bucket Brigade	18	82
Circle of Friends- Birthday Cards	20	77
Bone Builders	25	62
Community Connector- Resident services	40	14
Ladies Out Lunching	7	15
Coffee House	9	28
Commodity Food Boxes - EAAA	7	6
Monthly Meetings	11	0
Other	62	9
Total	**199**	**293**

* Total Hours include Volunteer & AFS Team hours
**Some residents counted more than once if services were provided multiple times

General Updates

- The leadership transition from Candy Eaton to Kimberly Brooks was completed in December with full transition as of January 1. Special Thanks to Candy Eaton for her years of service and continued mentorship and volunteer support.
- The Sand Bucket Brigade was out in the community, twice during January. Served over 39 homes 2 or more times.
- The Monthly Meeting scheduled for 1/7/26 was Cancelled due to weather. The Solo- Aging discussion was included at the next coffee house meeting.
- The monthly birthday card program provided 77 cards to adults in Sullivan.
- 6 monthly Commodity Food Boxes were picked up and delivered to Sullivan residents from EAAA.
- Assisted Rides Program has added a volunteer and now serves 2 or more residents each month. We are working to streamline the processes so that we may grow the program in the future.

Community Connector

- Misty Gleason worked with 14 residents in January with diverse needs including food, housing and heat.
- Misty has partnered with Dunbars and Sorrento-Sullivan Rec Center to freeze meals that can be distributed to those in need.
- Coffee House has taken off with a significant increase in participation ranging from 5- 15 people at each session. This program has been revised to be "co-ed" and is open to everyone and is held the 1st and 3rd Fridays of each month.
- Ladies out Lunching (LOL) was held at Musquito Harbor Brewing with 15 attendees on 1/9. This remains a strong and popular program.

Age-Friendly Sullivan in the News

- Ellsworth American- 1/7/26 Article on AFS Leadership Transition
- Ellsworth American - 1/28 - Event Notice for February Monthly Meeting

Communications, Website and Social Media

- Town Crier Articles (2 each)- Community Connector Update for programs and Age-Friendly update for Volunteer Recognition (Jan)
- Press Releases sent to media and legislators- Monthly Meetings
- Flyers created and shared for Monthly Meetings, Ladies out Lunching and Coffee House. Flyers are shared on social media and to local bulletin boards.
- Daily FB posts are created with automatic posting to town webpage.
- Our social media outreach continues to grow with more followers, views and content engagement.

Monthly Facebook Statistics

	Followers	Views	Content engagement
November	600	4529	369
December	605	9111	376
January	618	17,237	462

Upcoming Activities/Events

- **Tues/Thursdays:** 10:30-11:30 Bone Builders
- **2/4 AFS monthly meeting:** Guest Speaker Meghan Milliard of Eastern Area Agency on Aging. She will discuss support services for Caregivers.
- **3/4 AFS Monthly Meeting:** Guest Speaker: Caroline King from the American Red Cross will present the "Be Red Cross Ready" program. She will also offer a Bonus session for Hands Only CPR. This will be a Free non-certified class.
- **Coffee House** - February 6 & 20, March 6 & 20 10am -noon - Coffee and Conversation get togethers for everyone at Town Office.
- **Ladies out Lunching** Noon - 1:00 - Feb 13th at Black Sheep Restaurant and March 13th at Tracey's Seafood
- **Earth Day Clean Up** - April (Date TBD)

Town of Sullivan
1888 US Highway 1
Sullivan, Maine 04664
(207) 422-6282
(207) 422-4785 Fax

To the Sullivan Selectboard:

On January 28, 2026, I, Kevin Brodie, performed the yearly inspection on Andrews Garage, owned and operated by Mark Andrews located at 325 Tunk Lake Road. I recommend the junkyard be issued their permit for another year, however there are some issues that need to be worked on before the next permit is issued.

The issues are:

- Visual Impact from a roadway
- Fencing or other boundaries in place to maintain visual appearance
- Signage showing drop area
- The other issue was the scattering of junk vehicles on different parts of the property which he will work on cleaning up next summer.

I worked with him explaining I understand that much of the work will have to wait until Spring just because the ground is frozen, like replacing part of the fence. He is also hoping that the price of scrap goes up so he can get someone in to crush a bunch of the vehicles, but this is not a huge issue as long as they are behind a fence or barrier of some kind. He is also talking about getting a shipping container to allow people to put drop off items in that and loves the idea of having signs put up, which he was thinking about doing anyway.

There were no major issues as far as storage of fluids or hazardous materials, no items that would need to be taken care of immediately. However, if the items above are not taken care of by next year, my recommendation would be to deny the permit at that time, and this is what I stated to Mr. Andrews as well.

Respectfully Submitted,

Kevin Brodie, MPA 1306
CEO/LPI/LHO
Town of Sullivan

Sullivan Select Board
Meeting Minutes February
02, 2026

Approval of the Minutes
from the February 02, 2026
Selectboard Meeting

Norman Bamford

Gregory Ring

Michael Hosking

Attached:

- **Agenda of Selectboard 01-20-202**
- **CEO Report on inspection of Andrews Auto Recycling Facility**
- **Age-Friendly Sullivan Monthly Report**