Sullivan Select Board
Meeting Minutes
February 04, 2025

Selectmen: Norman Bamford, Erin Shanahan Gregory Ring
Town Manager: Ray Weintraub, Town Clerk: Yvette Grindle
Audience: John Keenan

The Meeting was called to Order by Norman Bamford with the Pledge of Allegiance at 5pm.

Approval of Prior Meeting Minutes

Norman Bamford moved to approve the minutes from the January 21, 2025 meeting. Erin Shanahan seconded the motion, and it passed 3/0.

Treasurers Warrant

Norman Bamford moved to approve the Treasures Warrant. Erin Shanahan seconded the motion, and it passed 3/0.

Adjustments to the agenda

Erin Shanahan added the approval of liquor license for Black Sheep Restaurant.
Norman Bamford requested the addition of discussion on the Cannabis Ordinance.
Erin Shanahan has a letter of concern to read to the Selectboard.

Norman Bamford moved to add the three items to the agenda. Erin Shanahan seconded the motion, and it passed 3/0.

New Business:

Approval of Liquor Licenses:

Acadia Bay Inn License Renewal Application On-Premises: Beer, Wine & Spirits
The Selectboard reviewed the application and asked if there had been any issues or complaints. None has been recorded.

Norman Bamford moved to approve the application for a liquor license for the Acadia Bay Inn. Erin Shanahan seconded the motion and, it passed 3/0.

Black Sheep Restaurant Renewal Application On-Premises: Beer Wine & Spirits
The Selectboard reviewed the application.

Norman Bamford moved to approve the application for a liquor license for the Black Sheep Restaurant. Erin Shanahan seconded the motion and, it passed 3/0.

Cannabis Ordinance:

Norman Bamford gave a general update on the status of the Ordinance. The options of how it would be going before the Town for a vote. It was decided to publicly notify the members of the Town that a committee was being formed. Anyone interested in serving on the committee should contact the Town Manager by April 1st. It will be posted in the Town Crier and on the Website. Committee meetings will start around April 1st, 2025.

Letter of Concern:

Erin Shanahan Read aloud a letter of concern. Sent to her from a resident on Harbor View Drive. There are addressing a concern about street lights not in working order. And the signage not very visible for exit and entrance to the road.

The Town Manager will be contacting Versant about the street lights, and he will look at the available signs or order a new sign for the non-exit end of Harbor View Drive.

Old Business:

Pay By the Bag System

The Town Manager has spoken with the representative of this company. They have 2 size of bags available, the Town can choose the color of bag and have the Town Logo printed onto the bags. The Town Manager did some research on the possibility of doing recycling at the Transfer Station. This could reduce the amount of the cost per tonnage that's accruing. As of the time of the meeting the cost of the recycling is unclear. This will be revisited once the cost is clearer.

Town Manager Reports:

Town Manager

Colebank Consent Agreement:

The Town Manager directed the members of the Selectboard to the consent agreement in their folders.(See attached agreement).

Norman Bamford moved to accept the amendments of the as presented by Mr. Colebank and the Lawyers. Erin Shanahan seconded the motion and, it passed 3/0.

Fire Department:

Fire Chief Pinkham gave the Town Manager a written report(see attached sheet) this was shared to the Selectboard and members of the audience.

The Town Manager is still working on setting up a meeting with Northern Light.

Public Comment

John Keenan presented 2 Freedom of Information request.

Board Comment

Greg Ring asked about quotes for brushing of roads. A Request for bid will be sent out to the papers. Roads of concern are Thorne, Grange Hall, Morancy and Harbor View.

Motion to Move to Executive Session

Norman Bamford moved to enter into executive session pursuant to 1 MRSA § 405(6) (F) and 1 MRSA § 405(6) (A) to discuss Confidential Records. Erin Shanahan seconded the motion, and it passed 3/0.

Moved to Executive session 5:50p

Out of Executive session 6:00p

Executive Session Actions

Norman Bamford reported that they approved several abatements.

Motion to Adjourn

Norman Bamford moved to adjourn the meeting, Erin Shanahan seconded the motion, and it passed 3/0.

Meeting adjourned at 6:05pm

Approval of the Minutes from the February 4th 2025 Selectboard Meeting

Norman Bamford **Erin Shanahan**

Gregory Ring

Attached:

- **Minutes of Selectboard 02-04-2025**
- **Agenda**
- **Colebank Consent Agreement**
- **EMS Report for the Month January 2025**
- **DM&J Waste Management Recycling information**

Agenda
Sullivan Select Board Meeting
February 4, 2025
5:00pm

Call Meeting to Order/Pledge
Approval of Prior Meeting Minutes
Treasurers Warrant
Adjustments to the agenda
New Business:
Acadia Bay Inn License Renewal Application On-Premises: Beer, Wine & Spirits
Old Business:
Transfer Station (Pay by Bag System – Waste Zero follow up)
Town Manager Reports:
Town Manager
Public Comment
Board Comment
Motion to Move to Executive Session
Executive Session pursuant to 1 MRSA § 405(6) (F) to discuss Confidential Records
Executive Session pursuant to 1 MRSA § 405(6) (A) to discuss Personnel Matters
Executive Session Actions
Motion to Adjourn

FIRST AMENDMENT TO CONSENT AGREEMENT

This First Amendment to Consent Agreement (hereinafter referred to as "the Amendment") is entered into between the Town of Sullivan, County of Hancock, State of Maine (hereinafter "the Town"), whose mailing address is 1888 US-1, Sullivan, ME 04664 and Allen Colebank (hereinafter "Colebank"), whose mailing address is 546 W Shore Road, Sorrento, ME 04677 (collectively "the Parties).

WHERERAS, Colebank is the owner of property located at 55 Schooner Lane, Sullivan, Maine, 04664 ("the Property"), for which Colebank was issued Notices of Violation ("the Violations") regarding the Town of Sullivan Shoreland Zoning and Building Ordinances on or about August 30, 2021, and November 20, 2022.

WHEREAS, the Town served Colebank with a M. R. Civ. P 80K Land Use Citation and Complaint for the Violations on April 20, 2023.

WHEREAS, the Parties wish to avoid further court proceedings and have agreed to settle this matter;

WHEREAS, the Parties entered into a Consent Agreement on May 1, 2024, to settle this matter; and

WHEREAS, the Parties seek to amend a single provision of the Consent Agreement for Colebank to be able to satisfy all requirements of the Consent Agreement.

NOW THEREFORE, Section 1(d) of the Consent Agreement is amended to state the following:

> Colebank shall obtain approval pursuant to the Natural Resources Protection Act (NRPA) from the Maine Department of Environmental Protection (MDEP) for all work on the Property within 75-feet of a protected natural resource and provide a copy of the permit to the Town. Unless and until that time, Colebank will allow the area within 75-feet of a protected natural resource to revegetate naturally to the extent that existed in 2019 consistent with the Town's Shoreland Zoning Ordinance Section 15(P)(4) and discontinue any development within that area without a permit. If MDEP determines that structures on the property qualify for exemption under 38 M.R.S. § 480-Q(2), then maintenance will be allowed. Colebank may use the area within 75-feet of a protected natural resource to access the water to launch hand-carried watercrafts and install a meandering path not to exceed 6-feet in width in compliance with Town's Shoreland Zoning Ordinance.

All other terms and conditions of the original Consent Agreement shall remain in full force and effect.

This First Amendment to Consent Agreement shall become effective on the date on which the final signature is affixed hereto.

SIGNATURES

Allen Colebank

Dated: Feb 3, 2025

Town of Sullivan

_____

By: Ray Weintraub, Town Manager

Dated: _____, 2025

DM&J WASTE
Expect Service.

Single Sort Recycling Information

PLEASE DO NOT BAG YOUR RECYCLING
RECYCLING NEEDS TO BE LOOSE!

ACCEPTABLE RECYCLABLES

PAPER
-Cardboard/*all* boxes
-Newspaper & inserts, junk mail
-Books
-Magazines, catalogs, phone books
-Paper bags
-Office paper, window envelopes
-Paper plates (clean), pizza boxes
-Wrapping paper
-Milk, juice cartons, drink boxes, aseptic containers
-Gift boxes, cereal boxes
-Shredded paper (put in clear bag)

PLASTIC
-All empty rigid containers marked #1-#7, *except Styrofoam*
-Water bottles
-Detergent bottles
-Milk juice

METAL
-Tin cans
-Aerosol cans (empty)
-Aluminum cans/foil
-Pots & pans

GLASS
Empty bottles & jars (clean, all colors)

***All containers must be empty. They do not have to be completely clean, but empty and without substantial food residual.

UNACCEPTABLE RECYCLABLES

-NO PLASTIC BAGS!
-NO FOOD WASTE!
-NO BAGGED RECYCLING! (The only exception to this rule is shredded paper in a clear plastic bag).
-NO ITEMS LARGER THAN A 5 GALLON BUCKET
-Trash Bags, Pellet bags, bread bags, animal food bags, frozen vegetable bags, newspaper bags, snack bags, chip bags, sandwhich bags, NO BAGS (except paper)
-Food waste and liquid in containers
-Plants, dirt, any putricibles
-Plastic wrap or film
-Wood/Lumber
-Large metal parts
-Pipes (plastic or metal)
-Hoses, garden hoses
-Rope, string, chains
-Clothing, shoes, bedding, pillows
-Light bulbs (any type; return CFLS to store)
-Batteries
-Needles, sharps, knives and blades
-Napkins, paper towels
-Bubble wrap, styrofoam, tyvek envelopes
-Wax-coated paper or boxes (poly coated ok)
-Tyvek, Vinyl siding
-Window glass
-Toys
-Diapers, kitty litter
-Propane, helium or other gas cylinders

KEEP IT LOOSE! DO NOT BAG YOUR RECYCLING. BAGGED RECYCLING WILL NOT BE RECYCLED!

Single stream is leading-edge technology that eliminates the need to separate recyclables by category for collection. The benefits of single stream are increased participation in recycling which means less waste in our waste streams. National statistics show that single-sort recycling systems result in more recycling. Why? Because it's so much easier for residents, there is no sorting and requires less time.

Instead of separating recyclables by type, simply combine all glass, metal, paper, cardboard, and plastics #1-7 into one recycling container.

S.J.F.R
Sullivan Fire/Rescue
1888 U.S Highway 1
Sullivan, ME 04664
(207) 422-3220

2/4/2025

January Calls Report

23 Medical

4 Accident

0 Special Detail

10 Fire

13 Mutual Aid

3 Transport

0 Agency Assist

Note: Not all mutual aid calls have a response from us. Some we are on standby for another town while they are assisting another.

Organization is ongoing for ease of day-to-day operations.

Emergency Operations Plan is being reviewed.

ISO Plan is being looked into for improvement.

Sincerely,

Michael A. Pinkham II

Fire Chief

Emergency Management Director

Sullivan Fire Rescue

(207)610-2374