

Sullivan Select Board Meeting
April 22, 2024

Selectmen: Reginald "Bud" Means, Norman Bamford, Erin Shanahan

Town Manager: Ray Weintraub, Town Clerk: Yvette Grindle

Audience: Mike Pinkham II, Don Snoke, Bonnie Sparks, Velma Thomas, Keith Hamel, Mike Gurtler, Bethany Leavitt, Allan Colebank, Christina McGowan, Andrea St. George - Jones

The meeting was called to order with the Pledge of Allegiance to the Flag by Reginald Means at 5:00 pm.

Approval of Prior Meeting Minutes

Norman Bamford moved to accept the Minutes from the 3-25-2024 Selectboard meeting as written. Erin Shanahan seconded the motion, and it passed 3/0.

Adjustments to the agenda

Erin Shanahan wanted to look at the Personal Property forms that was sent out to business owners in the Town.

Treasurers Warrant

Norman Bamford moved to approve the Treasurers Warrant as presented. Erin Shanahan seconded the motion, and it passed 3/0.

New Business:

Motion required for Cannabis vote at Election Day

Norman Bamford moved to put on the June 11th 2024 ballot the question " Do We as the Town of Sullivan want to opt in on creating a Cannabis Ordinance?". Reginald Means seconded the motion, and it passed 3/0.

Liquor License Renewal (Flanders Bay BBQ LLC)

Erin Shanahan moved to approve the renewal of the liquor license for the Flanders Bay BBQ LLC. Norman Bamford seconded the motion, and it passed 3/0.

Personal Property Tax

Erin Shanahan had some questions as to how this helped or hurt business with in the Town. The form seems to be a bit confusing. There also seems to be not all business received this form. Tabled until the next meeting. The Town Manager is going to be obtaining some more information in hopes to clarify the impact of the personal tax.

Old Business:

Repair to Entrances to the Town Office

The Town Manager reported that repairs are on hold until the hot top companies open (this is due to the weather temperatures). He is also waiting on hearing from an advisor about the Town Office entrance redesign. Table until next meeting.

Discussion of Energy Efficiency portion of Building Ordinance(Annual Meeting)

Mike Gurtler provided clarification to what the cost could be and the options on how individuals could do to have a less of a cost impact. He did state that it was up to the Town to enforce or not to enforce. Of note Towns with a population of less than 4,000 people do not have to enforce the state standards of the building code. There are seasonal exemptions written into the building code. Mike Gurtler recommended that the Selectboard redact the previously made motion from the March 25, 2024 meeting. Let the planning board take a closer look and come before the board at a later date with recommendations.

Erin Shanahan moved to redact the motion from the 03-25-2024 meeting to put the Energy Efficacity portion of the building code on the warrant for the Annual Town Meeting. So that the Planning Board can take a look and make recommendations. Norman Bamford seconded the motion and it passed 3/0

Special Town Meeting April 29th 2024

The Town Manager provided an update that a Moderator has been lined up. Erin Shanahan had questions about the Moderator and how that process worked. Don Snokes raised is concerns about having a Constable for the two Town Meetings at the Sorrento Sullivan Rec Center.

Norman Bamford moved to hire a Constable for the Special and Annual Town Meetings. Erin Shanahan seconded the motion and it passed 3/0.

Citizen of the Year and Spirit of America Nominations

The Town Manager gave an update on these two awards. Giving the differences between them Spirit of America can be a local project, group or a person. Spirit of America has to be in by June 30th or before. Erin Shanahan

recommended the Citizen of the Year deadline be June 30th in hopes to be recognized at Sullivan Daze. The Board agreed to the June 30th deadline.

Fire Station 1 repair quote update

The Town Manager shared with the Selectboard photos of the condition of Fire station 1. Chief Pinkham gave a general description of the repairs needed and roughly estimated that to just repair the current building that was not adequate already for the equipment would be \$500,000. The Town Manager noted that the Town has submitted for a grant through Senator Angus King. The Town Manager recommended the creation of a committee to investigate what could be done. Discussion as to who they Selectboard would like to see on the committee.

Bethany Leavitt brought forth a motion recommendation from the Infrastructure Committee. "The Selectboard to create a committee called the Hasting Site working group to oversee the development of the new fire station and the Municipal complex on the Town own land. The Selectboard shall authorize the Town Manager to use the new building reserve #667-000 to pay for architectural services to develop the concepts of the working group. The board encourages the working group if the concepts are feasible to have preliminary concepts available and hold public hearings to review the concepts developed prior to the 2025 Town Meeting.

Norman Bamford noted he would like one change to the motion that it be Hasting Site / Fire Station 1 to reflect both properties.

Norman Bamford moved use the verbiage that the Infrastructure Committee suggested with the addition of Fire station 1. And have The Town Manager Head up creating the group. Erin Shanahan seconded the motion, and it passed 3/0.

KRT update

The Town Manager reported that KRT has given all the information to the Town in a program call Patriot. This has caused some issues with integrating with TRIO as the two programs don't work together. He discussed staff changes to try and resolve the issues that have arrived with the re-eval. He also touched upon the feedback forms if taxpayers have concerns with the new evaluation of their property.

Town Manager Reports:

Town Manager

Spirit of America Award

The Town of Sullivan , Staff and Volunteers was given a Spirit of American Award. The Town Manager read the letter.

Keith Hammel

Delay of making Picnic Tables and Benches due to injury. The Town Manager express that he would like to Keith on to build the picnic tables and benches and the Selectboard agreed

Granite at Transfer station/ Hasting property

There has been interest in buying a few pieces of the granite. The Selectboard agreed to not allow any purchase of the granite as the Town was going to be using it for various projects in the Town. Reginald Means noted that the granite at the Hasting house needs to be moved to the transfer station. Don Snokes noted that the granite value can be applied to our contribution for grants that we apply for the benefit of the Town.

Reginald Means moved to put out to bid the moving of the granite from the Hasting property to the Towns transfer station. Erin Shanahan seconded the motion, and it passed 3/0.

Schoodic By Way Clean-up

The Town Manager gave an update on the previous weekends scheduled clean up. There was a decent turn out of volunteers on Saturday despite the inclement weather. He expressed thanks for everyone who turned up to help. As of the date if this meeting Maine DOT was out and picking up the bags left on the side of the road. He learned that there were individuals who do Town Roads by themselves. Such as Bert Gray and Tunk Lake. He noted it was nice to see so many individuals who help make Sullivan Shine. He was thinking it might be nice to expand the clean up to some other side roads next year.

Tax Billing Proposal

The is a suggestion to have taxes billed every 6 months. The Town Manager noted that this may be a good idea. It was discussed about putting it to vote at the Annual Town Meeting. Also discussed was when this would take effect. Questions of how it would affect the Town investing process. This is Tabled until the next meeting.

Sullivan Fire & Rescue

The Fire Chief submitted a written report. Reginald Means expressed concerns about billing where the Town is doing pick up work for Northern Light in other Towns. His concern as to who is getting paid. Mr. Means and the Chief agrees expressed the need to have a meeting with Northern Lights, to discuss their lack of coverage to areas they have contracted to cover and using the local volunteer companies to fill the gap.

Chief Pinkham noted that Pepper Mitchell turned 18 last week he now a full fledge firefighter and its hopes that he can talk to individuals at the High School about his experience as a JR firefighter and recruit more individuals into the JR program.

Last item Chief Pinkham discussed was that the Squad has been sold. He was wondering if instead of putting the monies from the sale into the new truck fund if it could go towards the power stretcher system. The whole system is approximately 60,000 brand new a refurbished could be as much as \$20,000 for just the stretcher. It was decided to readdress this once it was known what was in reserves.

Harbor Master No Report

Committees:

Age Friendly No Report

Budget Committee

Gary Edwards gave an update will be meeting Tuesday 4-23-24. It appears they are on schedule and maybe ahead of schedule.

Don Snokes has been observing the RSU 24 Budget. He noted that they appear to be quite a bit more expensive per student and strongly encouraged individuals to be part of the public hearing process and voting in June. He noted that this is a large portion of our budget that the Town should have more say as to how much the budget is and not let it become a runaway train.

Cemetery Committee

Gary Edwards reported they met Wednesday April 17th, 2024. He stated that they are exploring hiring a Sexton for the Cemeteries. They are working on clearing land was not maintained previously so graves plots can be mapped and ready for sale. At this time there are some available but not a lot of them. They have ordered some grave markers and working on having a survey done. The mowing contract includes Fall and Spring clean-up. They are working on getting into the cemetery to clean up and have them ready for Memorial Day and that appears to be on track.

Communications Committee

Yvette Grindle stated that they have a meeting Thursday 4-25-24 6p. They have been working on a mass notification for citizens of the Town. She also stated that she and the Town Manager has a meeting with one company on Wednesday 4-24-24 that she had reached out to the listserv of clerks and has some ideas from them. The Town Manager stated he was concern to reach those who even had flip phones. Erin Shanahan asked maybe the IT group at the RSU 24 might come up with a system for the Town.

Comprehensive Plan

The Town Manager updated the Selectboard, noting the work that the committee has done with HCPC. The next meeting is May 8th 6pm. Discussion on the time line for the Survey launch.

Infrastructure (Roads, Buildings and Grounds, etc.)

Bethany Leavitt touched on her earlier motion on the Hastings property. That she would not be able to attend the May 1st meeting. She and the Town Manager discussed the prospect of hiring a company to do an assessment of the Town's roads. This assessment will be help to the Town to know which ones needed attention first.

Sullivan Daze Committee

Reginald Means read Deana Workman's resignation as chairperson of the Sullivan Daze Committee.

Parks & Rec

Bonnie Parks express her pleasure of the turnout at the special meeting between Maine DOT, Sorrento Sullivan Rec Center, Parks and Rec, Schoodic Scenic By-way and HCPC. It was very helpful and gave us steps to work on. They encourage us to apply for a CORA grant. Bonnie also talked about the Parks and Rec survey and analysis is being worked on. Also working on taking on some of the things AFS does and one of them is the decoration of the Gazebo.

Bonnie wanted to welcome William Procko and Julie Lehenbauer to the Parks and Rec Committee. This will make the committee full at this time.

Sullivan Daze update

Bonnie noted that there has been a lot of work with sub committees and things are looking pretty good. She noted that there is addition venue area. There is also addition of events and Sumner Park and a 5k race.

Public Comment

Allan Colebank address the Selectboard about the issues with his property being in compliance with the Shoreland Zoning ordinance.

Don Snokes expressed how pleased he was about the meeting on Thursday 4-18-24 at the SSRC. He also expressed how pleased about how the much has changed in the past 3 years. That there was a lot more harmony between committees and agencies.

Andrea St George-Jones expressed her concerns about the proposed changes to the solid waste ordinance. That it would be difficult for individuals who are older and with limited mobility to take trash to the end of their roads(the roads that the trucks won't be able to go down). She also expressed concerns about critters getting into the trash and making a huge mess.

Bethany Leavitt asked a couple questions to CEO about clarification on the proposed changes to the Building Ordinance. She also asked a couple questions about the proposed changes to the Solid Waste ordinance.

There was a general discussion about the pros and con's of keeping the Transfer Station open along with curbside pick-up.

Bethany Leavitt asked what the status of the hiring a Maintenance person stood. The Town Manager stated that has been put off until next year.

Board Comment

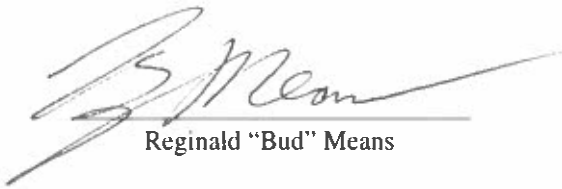
Norman Bamford noted that he would like to see the Sullivan Sorrento Rec Center also giving a report monthly.

Reginald Means wanted to thank everyone for coming and for their participation.

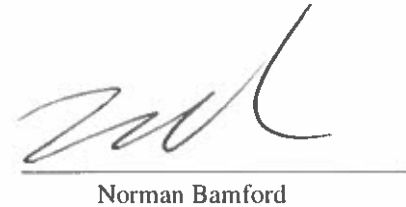
Motion to Adjourn

Reginald Means moved to adjourn the meeting. Erin Shanahan seconded the motion, and it passed 3/0.

Meeting adjourned 7:53p



Reginald "Bud" Means



Norman Bamford



Erin Shanahan