

**Sullivan Board of Selectmen
Regular Meeting
January 08, 2024
5:00pm**

Selectmen: Norman Bamford, Erin Shanahan

Town Manager: Ray Weintraub(via zoom) Town Clerk: Yvette Grindle

Audience: Don Snoke, Velma Thomas, Keith Hamel, Bethany Leavitt(Via Zoom), Judy Ashby (via zoom) and Candy Eaton (via zoom)

The meeting was called to order by Norman Bamford @ 5pm with the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Norman Bamford moved to accept the minutes from the November 27, 2023 meeting as presented. Erin Shanahan seconded the motion, and the motion passed 2/0.

Adjustments to the agenda: No adjustments were made.

Treasurers Warrant

Erin Shanahan moved to accept the Treasurers Warrant as written. Norman Bamford seconded the motion, and it passed 2/0.

New Business:

Alewives RFB

2 bids had been submitted for the Alewives harvest. Jerome (Tim) Briggs submitted a bid of \$15.00 per bushel, Allen Doughty submitted a bid of \$20.00 per bushel. Erin Shanahan question if it could be only one person be awarded the bid. The Alewives RFB was awarded to Alan Doughty.

Snow Days(Closing of the Town Office)

Norman Bamford read the proposed policy to the audience. Erin Shanahan who would decide when the delay or closure would happen. Weather it was Selectboard or going by the RSU closure on inclement weather days. The Town Manager stated that we could go with the RSU closure. That this was just to have something in place. No vote taken it will be formally adopted at a later date.

New Policies Review

Motor Vehicle inventory Policy, Erin Shanahan read the draft aloud to the audience. The Town Manager noted that the Town Office already does these procedures. This is to be put in place for audit purposes.

Old Business:

Curbside Trash Pick-up

The Town Manager stated that there are 2 individuals interested in doing curbside trash pickup. However, one of the individuals brought to his attention the need to update the Towns Ordinance for Trash Pick-up needs to be updated. As to what time , day and what type of container. The Town Manager also noted that He would have to go to the Planning Board to work on doing the updates.

Also addressed were the Bulky Waste trash punch cards in hopes to have a less room for error. There is a loss to the Town at this point. Norman Bamford question about the 6' and 8' beds to pickups. The Town Manager stated that there could be cards done for specific size loads.

Town Manager Reports:

Town Manager/Treasurer/Clerk

The Town Manager noted that there have been some submissions for the "Town Logo" contest. Those will be looked at the next meeting. He also discussed the hiring of the new Tax Collector. The Public Works/ Maintenance person will be reposted. One person has applied for this position but they was no interest in taking the requirements.

Sullivan Fire & Rescue: Not report submitted

Harbor Master: No report submitted.

Committees

Age Friendly

Candy Eaton discussed the need of an individual to take on the Earth Day Clean up. She had a handout ready with information for time line and what needs to be done and when. She also noted that several students from the High School helped out last year. There was a general discussion of clean up days in the past. Candy suggested that 04-20-2024 be the date for the Annual Clean-Up Day.

Budget Committee

Don Snokes discussed the pre-meetings and the various committees wish of items they wish to have done. Then the Budget committee will look at them and decide what can be done.

The Town Manager stated he would like to get with all the committees and get a list of items and be able to prioritize items for the Budget. Norman Bamford also noted that the property taxes need to be sent out sooner this year. The Town Manager stated that September is the projected time for the bills to be going out.

Cemetery Committee: No Report submitted.

Communications Committee

The Town Clerk reported that work on the February issue of the Town Crier has begun. She will be sending out reminders to the committees for submission to the Town Crier. The Town Manager discussed the updates to the website. Specifically, the new calendar feature.

Comprehensive Plan

Norman Bamford noted that he sat in on a meeting HCPC spokesperson. Judy Ashby the Chair to the Committee spoke via zoom. She noted that the committee would be using the Guidebook HCPC provided. There will be a meeting on Tuesday 1-9-2024 via zoom.

Infrastructure (Roads, Buildings and Grounds, etc.)

Bethany Leavitt asked about the binders and having it left in the community room for her. She also noted she unable able to hold the meeting as the office was closed and she couldn't get in.

Parks & Rec

Keith Hamel reported on the add-on to the order of picnic tables and benches for the tennis courts.

The Town Manger reported about finding monies that was owed to the Town due to a double payment. This money will be used at the tennis courts for the addition of a bench and a picnic table.

Public Comment

Don Snokes gave an update about the Grant that was submitted last year for the new Municipal Building. This was in a hold until the budget on the national level was finalized and the hope is once that is finalized, we would be hearing back, end summer 2024.

Board Comment

Norman Bamford thanked everyone for joining.

Motion to Adjourn


Norman Bamford moved to adjourn the meeting. Erin Shanahan Seconded the motion, and it passed 2/0

Meeting adjourned 5:43pm.

Reginald "Bud" Means



Norman Bamford



Erin Shanahan