

Sullivan Board of Selectmen
Regular Meeting
November 27, 2023
5:00pm

Selectmen: Reginald “Bud” Means, Norman Bamford, Erin Shanahan

Town Manager: Ray Weintraub Town Clerk: Yvette Grindle

Audience: Mike Pinkham II, Don Snoke, Velma Thomas, Keith Hamel, Bethany Leavitt(Via Zoom), Candy Eaton and Graham Platner

The meeting was called to order by Reginald “Bud” Means @ 5pm with the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Norman Bamford moved to accept the minutes from the November 13, 2023 meeting as presented. Erin Shanahan seconded the motion, and the motion passed 3/0.

Adjustments to the agenda

Reginald “Bud” Means added to the New Business Hiring of a Maintenance person.

Treasurers Warrant

Norman Bamford moved to accept the Treasurers Warrant as presented. Erin Shanahan seconded the motion, and it passed 3/0.

New Business:

HCPC

Avery Varney was unable to attend due to a family emergency.

Public Works / Maintenance Person

The Town Manager presented to the Selectboard a job description for said Maintenance/Public Works Person for their review. Erin Shanahan questioned about who was responsible to provide equipment. Reginald “Bud” Means noted that as they would be a “Town Employee” the Town would be providing the equipment needed to do any work needed. Reginald “Bud” Means also noted that janitorial duties and some construction experience needed to be added to the job description. Norman Bamford enquired about the salary amount and would it be based on experience. Reginald “Bud” Means noted that there has been a budget set and salary would be based on experience.

Norman Bamford moved to advertise in the local paper for a Maintenance/Public Works Person. Erin Shanahan seconded the motion, and it passed 3/0.

Old Business:

ACO A general discussion on hiring the Hancock County ACO. Due to the recent increase in ACO calls it would behoove the Town to hire the Hancock County ACO.

Norman Bamford moved to contract with Hancock County for an ACO. Erin Shanahan seconded the motion, and it passed 3/0.

Town Manager Reports:

Town Manager/Treasurer/Clerk

The Town Manager reported He had attended a seminar about Snow and Ice removal. He found it to be very informative and would like to see contractors who do the winter road maintenance in Town, should also attend the seminar.

Flanders Pond Boat launch: is in need of repairs/maintenance. Reginald “Bud” Means noted that they had applied for a grant to repair the boat launch but it would not be enough to cover the total expense. At

that time the individual with the state recommended not to use granite as it would be too slippery to use a corrugated cement for the ramp instead. There was a general discussion on how far out a ramp would need to be and the depth of the pond at that point. Also discussed early/mid spring when conditions permitted to go out and measure how far out it would need to be. Also, the need to have the defined boundaries of the property, so parking areas could be developed.

Individual In need of Furnace repair and the measure take so far to assist with getting some sort of heat into the house such as space heaters. Also checking furnace to see what can be done to repair and or if it's a total replacement.

Logo Contest in the Crier as all that has been used in the past the Bicentennial seal although nice it does not copy well. The community has seem to respond well to this idea.

Sullivan Fire & Rescue

No report given.

Committees

Erin Shanahan passed out 3 ring binders to the Committees Represented at the meeting. (Infrastructure and Cemetery Committees was not represented at the meeting binders available at the Town Office) Erin discussed what was to go into the binders such as Mission statement, Committee members, Agendas, and Meeting Minutes.

Age Friendly

Candy Eaton handed out a written report before the meeting started along with a booklet about Disaster Preparedness. Candy did a quick overview and made special note of the Christmas Tree Lighting and the Booklet she passed out before the meeting started and Thank the Town Manager for putting up the sign for the AED donated by AARP. Candy also reminded folks of the Christmas Tree Lighting on December 3rd. Also noted that there was an article in the Ellsworth American about the walking trail at the Sorrento Sullivan Rec Center.

Budget Committee

There was a general discussion as the process of generating the Budget and when it goes to the Budget committee. Also, as to when the Budget committee would start meeting. Also the need to get the audit process going.

Cemetery Committee

No Report

Communications Committee

The Town Clerk reported that the December issue of the Town Crier was sent out earlier in the day. Erin Shanahan noted that the Committee note books had gone out and that the Town Manager is continuing updating the Town Website.

Comprehensive Plan

Don Snoke reported that Roger Wakefield had stepped down from the Committee. He also inquired about the Ordinance Committee working in parallel with the Comprehensive Committee so the Ordinances would be ready once the Comprehensive Plan was implicated.

Harbor Committee

Graham Platner discussed the new online Mooring Program; He attended a training for this program and it has a lot of pluses and some extras that the town at this point won't be using but one of the advantages is the ability to do messages and or letters to individuals to remind them to renew their seasonal applications for moorings.

Infrastructure (Roads, Buildings and Grounds, etc.)

Bethany Leavitt reported on the progress the committee on the work of identifying town roads and assets such as public parks and recreational areas. The committee met on November 1st for about an hour and

discussed what they needed from other committees. She noted that the infrastructure committee meets the first Wednesday of the Month in the Community room at the Town Office (The next meeting is December 6th at 6pm)

Parks & Rec

Keith Hamel reported on the progress on getting organized for planning Sullivan Daze 2024. That there is an organizational meeting November 30th 6pm. He strongly encouraged individuals to come out and be heard and get involved this year so we can expand on this yearly event.

Keith also reported that the first order of picnic tables and benches was almost complete. He then asked about the second order for picnic tables and benches and if the Selectboard would approve the funding.

Erin Shanahan noted that the monies are available for the new tables and benches.

Norman Bamford moved to approve the payment for the second order of tables and benches. Erin Shanahan seconded the motion, and it passed 3/0.

The discussion of where to store the benches and tables for the winter. Michael Pinkham II suggested maybe the basement of the house at Gordons Wharf. It was decided to look and see if that would be an adequate space and if so they would be stored there.

Public Comment

Bethany Leavitt inquired about the Vehicle and Traffic Ordinance this enables the Town to change speed limits on Town Roads that are not MDOT roads. This could be put in place without the comprehensive plan being finished. Bethany also asked if the mil rate could be adjusted as the Town had a healthy overage. She also inquired about does the Town have grant applications out and or grants currently in the works.

Don Snokes asked if the motion from the meeting on November 13th on the Tax Commitment included the Mil rate also. Norman Bamford said it included the same numbers as 2022's. Also is the progress on the meetings with KRT and when will the tax bills be sent out.

Board Comment

Erin Shanahan discussed how she was vested in finding solutions, to having curb side trash pick up in the Town of Sullivan. She herself had reached out to the owner of the company doing the curbside pick up in Hancock and Gouldsboro and that they would be reaching out to talk with the Town Manager. Reginald "Bud" Means Thanked everyone coming out and working together in a positive manner to accomplish things and moving the Town forward.

Motion to Adjourn

Reginald "Bud" Means moved to adjourn the meeting. Erin Shanahan seconded the motion, and it passed 3/0.

Meeting adjourned 5:54pm.

Reginald "Bud" Means



Norman Bamford



Erin Shanahan