

## September 14, 2023 Sullivan Parks and Recreation Committee Meeting minutes

Attending: Don Snoke Co-Chair, Bud Means, Velma Thomas, Keith Hamel, Misty Gleason, Yvette Grindle, Bonnie Sparks, Ray Weintraub (Town Manager)

Absent: Kristal Bubar, Gary Edwards

### Old Business:

#### Item 1:

Culverts at Sumner Park Bud Means reported that only one bid was submitted. The select board is hopeful the work can be done before a freeze.

#### Item 2:

Electrical upgrade at Sumner Park Don Snoke reported that the work was completed before Sullivan Daze. A new and very solid backboard was installed as were circuits for additional amperage.

#### Item 3:

Flagpole lighting: Don submitted a recommendation to the selectboard but there remains some discussion about hardwiring to the memorial flagpole. It was agreed that a solar up-pointing light is the best option and should be installed on the large flagpole at mid-point. Bud indicated the town will rent a man-lift for the work.

Action: Bud and Ray will move this plan forward to order the lights, rent the lift and identify people-power to make it happen.

#### Item 4:

Sumner Park Gardens: Bonnie Sparks reported that Judy Phillips was contacted and an effort will be made to either reconstitute the Sea Breeze Garden Club and/or a new volunteer group will be formed to move forward to maintain and improve the flower beds and address the condition of some of the trees.

Action: Bonnie will continue to communicate with interested parties.

Action: Bud will try to talk with the Daley family about the condition of the willow tree dedicated in the memory of their family member.

#### Item 5:

Sumner Park Benches and Tables: Velma Thomas and Keith Hamel reported that two 8 foot tables were complete for Sullivan Daze (another table was loaned by them for the event). Two more tables and 3 benches are being completed. Bud reported that the white event tent at the park was purchased by the Town. All agreed the tent and tables are a wonderful addition to the park.

## New Business

### Item 1:

October meeting: will be held at the Taunton Bay Education Center. Bonnie reported that Alice Noyes and the board of Friends of Taunton Bay are excited to meet with the Recreation Committee to discuss ways in which we can collaborate. Of particular interest is a summer camp program for kids. Bud requested that we add the weather monitor equipment as an agenda item for that meeting.

### Item 2:

Review of Sullivan Day 2023 Bud reported that the day was a success. There were few if any problems except there were not enough volunteers to collect money for the Fire Dept. on Rt. 1.

Sub-committee for 2024 it is difficult to recruit members interested in working on and expanding next year s Sullivan Daze. It was recommended that an article be put in the Town Crier to recruit participants. (A variety of ideas were shared for next year s event.)

Action: Misty Gleason will submit an article to Yvette for next months meeting.

Action: Bonnie to include Sullivan Daze subcommittee on the October agenda

### Item 3:

Committee mission, outreach and membership for 2023- Don summarized our discussion of the August meeting concerning a mission and charge for the Recreation Committee. Don reference the missions from other towns share with the committee by Bonnie. We need to recruit members but that is difficult without a mission and charge of responsibilities. The committee discussed the mission statement from New Gloucester (shared in the materials sent via email to committee members on Aug. 15) and agreed something similar could work for us. Bud and Ray suggested that a mission statement be written and recommended to the Selectboard for approval.

Action: Bonnie will draft a mission statement and charge of responsibilities and email to the committee for approval, after which it will be recommended to the Selectboard.

Membership for 2023- Don Snoke s term as co-chair ends this month as does Kristal Bubar s. Don does not want to serve in that position again but rather will stay on the committee as a liaison from the Sorrento-Sullivan Recreation Center Board. Other members interested in remaining on the committee: Gary Edwards, Yvette Grindle, Bud Means, Velma Thomas, Keith Hamel, Kristal Bubar.

Vote: a motion was made, seconded and carried to elect Bonnie Sparks as the new committee chair.

Vote: a motion was made, seconded and carried to elect Misty Gleason as the new committee secretary.

Meeting adjourned: 7:40pm