Sullivan Board of Selectmen
Regular Meeting
September 11, 2023
5:00pm

Selectboard Members: Reginald "Bud" Means,, Erin Shanahan
Town Manager Ray Weintraub, Town Clerk: Yvette Grindle
Audience: Don Snoke, Mary Hanna, Gary Edwards, Michael Pinkham II, Ryan Daley, Willie Andrews, Roger and Betsy Wakefield, Bethany Leavitt, Paula Ring, Kat Eaton and Ben Souders

Call to order

The meeting was called to order by Reginald "Bud" Means at 5 pm with the Pledge of Allegiance.

Approval of Prior Meeting Minutes

Erin had a correction of the name recorded whom helped her with figuring out the options to zoom the Selectboard Meetings.

Erin Shanahan moved to accept the minutes from the August 14th Selectboard meeting with the adjustments noted. Reginald "Bud" Means seconded the motion, and it passed 2/0.

Adjustments to Agenda – No adjustments

Treasurers Warrant

Reginald "Bud: Means Moved to accept the Treasurer's Warrant as presented, Erin Shanahan seconded the motion, and it passed 2/0.

New Business:

Sealed Bids

Reginald "bud "Means commenced to open the sealed bids for the Snow removal and Salt / Sanding of the Town roads.

The First Bid from Willie Andrews for 141,000 per year for 3 years.

The Second Bid from County Wide Construction for 3 years. 1st $104,419, 2nd $112,702, 3rd $116,083.

Reginald "Bud" Means stated that they would like to take no action at this time: that they would discuss the bids at the next Selectboard meeting when the full board would be present.

Next Open 1 bid for Ditching the 2 miles of Taunton Drive. The 1 bid from Willie Andrews was for $75,000. Then the bid for culvert work on Taunton Drive including repatch, hot top and straw for $27,000. This also was tabled till the next Selectboard Meeting when all board members would be present.

The last two Bids was for the Demo of the Hasting House. The First to be open was from DM and J this would include stacking the granite blocks, removing water and septic pipes, reseeding and all clean up will be done at a DEP approved facility.

The second bid for Hasting House from Gardiner Concrete Bangor Maine $32,750, was brief and lacked some information about what they would be doing and how. These also was tabled till the next Selectboard meeting when the full board would be present.

Reginald "Bud" Means Moved to look at the bids again at the next meeting, Erin Shanahan seconded the motion, and it passed 2/0.

DMV Municipal Fees

After reviewing the information about the fees charged by surrounding towns and what the state is allowing Municipalities to charge for new registrations and registrations.

Erin Shanahan moved to increase the fees charged to $6 for a new registration and $5 for a re-registration $3 for transfer of plate and $1 for duplicates, transit plate etc. in accordance to what the state allows. Reginald "Bud" Means seconded the motion, and it passed 2/0.

Town Manager Training

Ray Weintraub commented that he attended a seminar for newly elected officials in Bar Harbor and found it to be helpful. He also has several more seminars and workshops he is planning to attend.

Televised (Zoom) Selectboard Meetings

Erin stated that she had met with Xavier and tested out the "Owl" and it seemed to work well but unfortunately it will not be free as was expect. There is a monthly fee of $12.50 for governmental identities.

Reginald "Bud" Means moved that the Town pay the $12.50 a month to start Zooming to the Selectboard meetings. Erin Shanahan seconded the motion, and it passed 2/0.

Old Business:

Roads/E911

Reginald "Bud" Means noted that the Upper Tunk Lake Road has deteriorated and that he thinks that its in need of having an Engineer look at the drainage issue and see what should be done to do a lasting repair. He also noted that this has been an ongoing issue for several years. He also noted on the E911 that a good portion of the state's entries are off on location and that he and Michael Pinkham II are having to go to each place and do a correction.

Hastings House

Discussion and concerns about trash being brought in and thrown into the basement of the Hastings House. Also Discussed was the need to form a committee to work on a design of the new building. Discussion was sidelined by concerns about the Safety of the Dollar General and its not meeting the ADA guidelines Chief Pinkham expressed concerns about the ability to evacuate people from the store if needed as the aisles are so crowded. Also digresses to the need of being more formal on creating committees. That either a Policy or an Ordinance needs to be developed and put into place, about how the town forms committees and how people get appointed. Also noted that any meeting of a committee needs to posted 7 days prior to the meeting,

Buying/using a trailer for speed sign discussion

Michael Pinkham II reported that he has a meeting on Wednesday to get the specifications needed to either build or purchase a trailer for the Speed sign. Some questions were asked if it recorded License plates and speeds to be sent to the police or just a radar that notifies how fast someone is going. Reginald "Bud" Means noted that its an older model around 5 yrs. old or older and it just was a radar and didn't keep records of any sort.

Prequalification Applications

Reginald "Bud" Means noted that it has been extremely difficult to get anyone to fill out the prequalify application.

Forensic Audit

This was voted on and approved by the Selectboard in April of 2023. There are some concerns as to the abrupt resignation of the former Town Manager, and some of the town citizens thought it would be a good idea to put the unease of the citizens at rest. Discussion as to how in depth the audit should be and who would be the accountant to hire to do the forensic audit.

Reginald "Bud" Means moved to commence a search for a forensic auditor, Erin Shanahan seconded the motion, and it passed 2/0.

Town Manager Reports

Town Manager/Treasurer/Clerk

The Town Manager reported that he had made some progress on getting the company out to look at the electronic sign to see what if anything can be done to fix the issues, (not being able to program it outside or from inside, to hopefully set up the ability to set it up using the WIFI). The Town Manager stated that he is supposed to talk with someone on Tuesday 9-12-23.

Town Office Closed on October 9th

Selectboard will reschedule their meeting usually scheduled for the 2 Monday of the Month.

Ordering Flag Holders for Veteran Graves

Mr. Robert Dahn had contacted the Town Office requesting that The Town order holders for the flags on veteran graves. Michael Pinkham II also recommended that the Town Order the flags for Fire fighters and Police officers graves also. Discussion also about the flags at Sumner Park needing to be a sturdier

quality, and the flags along route one needing to come down before Veterans Day this year as they are starting to show quite a bit of wear and tear.

Oaths of Office Budget, Cemetery, Parks and Rec and Appeals board members

The Town Clerk Administered the Oaths of Office to Gary Edwards (Budget Committee and Cemetery Committee). Roger Wakefield (Budget Committee), Bethany Leavitt (Budget Committee).

Sullivan Fire & Rescue (Dumpster Discussion, EMS Fee Schedule)

There were 2 items needing discussion and or board approval. The first being raising the fees for EMS services in hopes to be making money and not just breaking even if possible. Ryan shared a handout with a few surrounding EMS services and their fees and the Sullivan EMS had been charging around 50% lower than other companies. Ryan stated the Selectboard needed to approve the fees to be raised.

Erin Shanahan moved that raise the ambulance fees to the suggested rates Reginald "Bud" Means seconded the motion, and it passed 2/0.

Second item is a Dumpster at the Fire Station. Michael Pinkham II asked to be allowed to have a dumpster at the Fire station. He reported he took out 1 dump truck load of trash from the park after Sullivan Daze. The Cost would be 42$ a month and 51$ every time it is emptied. It was suggested that he look into having a bigger dumpster at the town office as it maybe more cost effective. It was also discussed to have the dumpster at the Town Office be locked.

Sullivan Daze Report

Chief Pinkham also reported on the finalized sums for Sullivan Daze, He stated he didn't have the man power to have more of the boot drive so figures was lower in that respect. They brought in $11, 774.75 spent $5,924.11 for a profit of $5,850.64.

Committees:

Age Friendly – No report

Cemetery

Gary Edwards reported that there is no meeting the month of September. However, He and some volunteers will be in on Wednesday to go through the map case to organize and sort through the maps.

Communications

Erin Shanahan recapped about the "Owl" and having the Selectboard meetings zoomed. She also discussed having a one-time bulk mailing of the Town Crier with a survey asking individuals to indicate if they wanted to continue receiving it in the Mail or if they would rather have it emailed or not received at all. She and the Town Clerk will be meeting to work on the survey and the Town Crier later in the week.

Comprehensive Plan

Roger Wakefield reported that the committee has met 2 times this past month. That there is a need to have more people participate and come to the meetings. At this time there is only three coming. They would like to put out in the Town Crier a survey maybe in October. They have been working on coming up with a vision and goals. They will be meeting again on the 2nd Wednesday of the Month (October 11th) at 6pm.

Harbor Master

The Town Manager is working on writing up a job description and will be initiating the process of advertising and vetting prospective individuals for the job.

Roger reported that the concrete was being poured at the Sullivan Harbor boar ramp. It was also noted that the boar ramp in East Sullivan also needed to be repaired. It was asked by Roger Wakefield if it would be possible to have an interim Harbor Master With all the work that is being done to the town landings and the possibility of the Tropical Storm coming in later in the week. Reginald "Bud" Means asked if Mr. Wakefield had any recommendations, Roger said yes Graham Platner. The Selectboard agreed this was a good course of action to take.

Reginald "Bud" Means moved to hire an interim Harbor Master until one could be hired. Erin Shanahan seconded the motion, and it passed 2/0.

Infrastructure (Roads, Buildings and Grounds, etc.) – No Report

Ordinance Committee (Cannabis)
Don Snokes reported that Norman Bamford had attended a conference on cannabis and regulations. That it was a bit discouraging because not much more could be done until the Comprehensive Plan was written and voted on as that would have all the zoning information.

Parks & Rec
Don Snokes reported on the progress of the electrical work being done. The work would enable the flags to be lit and both monuments. He also made note that the Parks and Rec committee will be meeting directly after the Planning Board meeting on Thursday 6p at the Town Office community room The plan is to draw in more people and to start working on Sullivan Daze 2024. The plan is to try and engage more of the non-profit groups and to make Sullivan Daze more of a whole town event. The meeting will be at Gordons Wharf in October.

Public Comment
Bethany Leavitt wanted to recognize that it was the 22nd Anniversary of the attacks on 9-11-01.She also enquired of the status of the re-eval and its progress. It was noted although there was some progress KRT still was running later than what was asked with the extended deadline. Reginald "Bud" Means noted either He or the Town Manager needed to touch base with KRT and see when they might be expect to be done with the re-evaluation. Also asked the status of the fire truck and Chief Pinkham stated its still on schedule.

Board Comment - None

Moved to Executive session
Executive Session 1 MSRA 405 Subsection 6(F)
to review Conceal Carry Permits. @ 8:00p
Out of Executive Session 8:10p
Reginald "Bud" Means moved to approve 3 of the 4 permits the one not approved did not have the application completed upon submission. Erin Shanahan seconded the motion, and it passed 2/0.

Motion to Adjourn
Erin Shanahan moved to adjourn the meeting and Reginald "Bud" Means seconded the motion and it passed 2/0.
Meeting adjourned at 8:15p

Reginald "Bud" Means

Norman Bamford

Erin Shanahan