

Sullivan Parks & Recreation Committee – June 1, 2023

Attendance: Kristal Bubar Chair, Don Snokes Co-chair, Bud Means Town Selectperson, Andrea St. George-Jones, Conrad Ober, Velma Thomas, Keith Hamel, Bonnie Sparks

Minutes of May 4, 2023 meeting accepted.

**Note special meeting 6/28 under last item of the minutes.**

**Item I: Sumner Park**

A. Flag pole lighting and security camera. The committee decided that the best option is a solar light mounted at the top of the large pole. This will eliminate issues of theft and running cable. There is sufficient money in the current year Sumner Park budget to cover this expense. Bud said the fire department will use their bucket to install the light and camera.

B. Electrical service at the park. The backboard for the service needs to be replaced and the equipment secured. Don Snoke indicated the breaker should be upgraded with a larger box and higher amp service (20amp up to 100).

C. Three culverts at the park (Rt. One side). The inlets and outlets of all three culverts need to be cleared of debris and at least one culvert needs material added under the culvert to bring it to the level of the inlet. Culverts on the Taunton Drive side can/will be covered by the Town ditching bid process.

**Action:** Don will contact electricians to submit a bid. Don will make a detailed written request to the Town Selectboard to approve the required work on the Sumner Park electrical service and the three culverts. The request is for work to be done prior to August 1.

**Item II: Park picnic tables and benches**

Velma Thomas and Keith Hamel (Thomas Hamel Creations) gave a presentation on the bench and table produces. They shared designs they produced for the State of Maine that meet handicap access and durability standards that we desire.

The committee selected an 8 foot table (labeled #1 in the presentation materials) to be made with a handicap overhang, treated ground contact wood and to be stained by Hamel Creations at an extra cost of \$50. The tables can be delivered to Sumner Park and the Skate Park at no charge. The committee selected an Adirondack design bench with a modified seat (without a slope). Stained and delivered as with the tables.

Two picnic tables each for Sumner Park and the Skate Park. Two benches for Sumner Park and one for the Skate Park.

**Action:** The committee (Bud Means) will present at the June 12<sup>th</sup> Selectboard meeting a recommendation to approve a bid by Hamel Creations to build and deliver 4 picnic tables and 3 benches as described above. Keith will submit a written bid to Bud for the meeting.

**Item III: update on meeting with DOT**

Bud Means, Gary Edwards, Bonnie Sparks and Barbara Shanahan met with Larry Johannesman the landscape engineer from DOT. He review the culvert/water issues with the group and indicated that

DOT does not have a responsibility to correct the issues. He is however very interested in working with the community on a planning process to create a larger beautification vision for the Sumner Park/Gordon Wharf/New Town Office complex/Recreation Center area. He encouraged us to include as many committees and organizations as possible to participate in creating the vision, ie., Historical Society, Park Committee, Scenic By-Way Committee, Rec. Committee, Fire Dept., Town, Library.

**Action:** Bonnie Sparks will contact Larry Johannesman to discuss next steps.

#### **Item IV: Sullivan Daze**

After some discussion it was decided to move forward with selling lobster rolls at the Skate Park for Sullivan Daze. There is concern about the amount of work and the number of volunteers to get the job done but, given that there exists a possibility that this summer event will be handed-over to the Parks and Recreation Committee in the future, this summer will good training!

**Action:** Krystal will create a detailed project plan/outline with number of people and number/amount of product needed to sell the lobster rolls, including timeline, # of rolls to be made, donations need, etc.

**THERE WILL BE A SPECIAL PLANNING MEETING ON JUNE 28<sup>TH</sup> AT 6PM** to finalize assignments. Krystal will email the project plan to committee members before the special meeting.