

Sullivan Board of Selectmen
Regular Meeting
June 12, 2023
5:00pm

Selectmen: Bethany Leavitt, Reginald "Bud" Means

Town Clerk: Yvette Grindle

Audience: Mike Pinkham II, Don Snoke, Conrad Ober, Velma Thomas, Keith Hamel, Roger Wakefield, Betsy Wakefield, William Andrews, Conrad Ober, Don Snoke, Candy Eaton, Darla Crocker, Jim Wadman and Ron Bean

Call to order

The Meeting was called to order by Bethany Leavitt with the Pledge of Allegiance at 5 pm.

Adjustment to the Agenda

There were no adjustments made to the agenda.

Treasures Warrant

Reginald "Bud" Means moved to approve the Treasures Warrant as presented, Bethany Leavitt 2nd the motion, and it passed 2/0.

Public Comment

Candy Eaton commented on the fact that the Selectboard had approved the signs and placement of them on Taunton Drive several months ago. As of the meeting time they had not been installed. She was wondering what time line on the placement of the signs. Reginald "Bud" Means stated that the paint for the dig safe had been applied by Fire chief Pinkham that day.

Velma Thomas wanted to thank the town for honoring her Grandfather during the Memorial Day Celebration this year. As it meant a lot to her father.

William Andrews presented a FOAA to the Selectboard.

Roger Wakefield stated the purchase of the car needs to be reconciled with the Town at some point.

Bethany thanked everyone for their feedback.

New Business

Chair Opening Remarks

Bethany Leavitt that this was her last official Board Meeting. She wished to express her thanks for the learning experience and the opportunity to serve the residents of the Town. She has learned quite a lot over the past year.

Auditors Report

Jim Wadman and Ron Bean presented the audit report and answered any questions from the Selectboard and audience members.

Reginald "Bud" Means moved to accept the audit as presented, Bethany Leavitt 2nd the motion, and it passed 2/0.

Budget/Annual Town Meeting (Budget overview, Fire Truck Purchase budget)

Bethany asked if the time for voting was corrected on page 2 of the proposed town report and Reginald "Bud" Means said he would call the printers to get it fixed. Also addressed was the presenting the overall budget numbers for F/Y 2022 budget and F/Y 2024 was announced at the start of the Town Meeting if it would address the concerns Don Snoke had sent via email. Don stated that would be fine. Bethany brought up the Fire Truck Purchase: and the possibility that the Town may not need to take out the loan as according to the Audit the Town has the funds to pay for the truck out right. Reginald "Bud" Means agreed that was a possibility, That a warrant article would likely be added at the Town Meeting on June 26th, 2023.

Bethany Leavitt stated that an action needed to be done.

To Follow up with Fire Chief Pinkham about the cost of the proposed truck and has it been ordered.

SB Policy (Purchasing, Vehicles, etc.)

Bethany Leavitt presented draft policies on Purchasing, Town owned Vehicles and employee travel reimbursement). Reading each policy aloud with some discussion from the selectboard and audience. Bethany also noted that these were just a few of the policies needing to be addressed and she provided a list that she would like to see the select board address in the coming year. These include but are not limited to,,,,, Traffic, Cannabis, Repeal of elected officials.

Old Business

Critical Transition Items

York Cemetery CD

Reginald "Bud" Means reported that the town had rolled over a C.D, that was earning .05% to a 1 year .4% and that there are other CD's coming due that the Selectboard would be looking to put into higher yield CD's.

Local Health Officer - tabled to next board meeting

FOAA - Wakefield the Purchase of the Car needs to be reconciled by the Town.

Board of Appeals

Reginald "Bud" Means addressed the need for filling out the Board of Appeals needing 2 plus one alternate. Bethany asked the audience if anyone was interested in serving on the Appeals Board. Conrad Ober, Gary Dahn and Keith Hamel as the alternate, stated that they would serve on the Appeals Board.

Weather Vane from Sumner Park Gazebo

Lynn Dunbar sent in a request to have the monies approved to do the repairs to the Weather Vane on the Gazebo in Sumner Memorial Park.

Reginald "Bud" Means moved to approve \$50 to have the weather vane repaired from the gazebo in Sumner Memorial Park, Bethany Leavitt 2nd the motion, and it passed 2/0.

Plowing Contract for 22-23 season

William Andrews stated he would like to have one of the prequalification for road/construction work sent to him. Reginald "Bud" Means stated he would send it to Mr. Andrews via email. A review of the old contract and the updated contract and Bethany suggested a few changes/additions needed.

Tennis Court

Roger Wakefield reported that he had Allen Fence Company come and do an estimate and the quote they gave Him \$22,000, Where Superior fencing had given him a quote of \$4,500 (Roger estimated the quote as he didn't have it in front of him.}. And that He would try and get the work done this year by Superior Fencing.

Versant Utility Pole Permit

A discussion about the height of the pole being adequate for a fire truck to traverse beneath. Reginald "Bud" Means stated he had checked it out and that it would be high enough,

Bethany Leavitt moved the Town approve the application for a Permit for the Utility pole for Versant Power May 22, 2023 across the Ashville Road Plan Dated May 10th 2023. Reginald "Bud" Means 2nd the motion and it passed 2/0

Bethany Noted the clerk needed to file an easement with the County Clerk of Deeds.

Roads/911

Discussion about putting up the Weight Limit signs on Taunton Drive the dig safe has been marked 6-12-2023. Roger Wakefield made note that the entrance to Benvenuto Drive needed to be repaired as the drainage / ditching needed to be fixed. Discussion of the need of people/companies needing to fill out the prequalification for work for the Town i.e., Tree cutting, Ditching.

Town Manager

Trio

No Concerns except a % column added to the report to see what has been spent on the budget to date.

Code Enforcement - No Report

Sullivan Fire Rescue

Bethany Leavitt read the report left by the Fire Chief and Discussion about how to help promote the Sullivan Daze Committee and that the Parks and Rec likely will be taking over the planning of the Event in 2024.

Yvette Town Clerk is going to attempt to reach out to Megan Daley and see if there is a way to help promote the planning meetings on the Towns Facebook Page and Website.

Age Friendly

Candy Discussed the need to approve grant funding spending.

Bethany Leavitt moved to accept grant monies up to \$4,500 awarded to Age Friendly and authorize Age Friendly to use the grant monies received in the F/Y 2024. Reginald "Bud" Means 2nd the motion, and it passed 2/0.

Harbor Committee

Roger Wakefield reported about the new service that the town will be putting in place for keeping track of moorings making it easier for the existing leases to renew. He also discussed that at Gordon Wharf Graham Punter is going to dive to see if the float at Gordon's Wharf needs any repairs and if any is needed either Greg Ring or Gib Buell have stated they could do the repairs. Discussion about placing a sign up at Gordons Wharf, warning people it was not suitable for kayaking due to the undertow, Reginald "Bud" Means moved that the Town place a sign at Gordon's Wharf warning users about the undertow, Bethany Leavitt 2nd the motion and it passed, 2/0.

Reginald "Bud" Means Stated that the Town needs to readdress the rental fees charged at Gordon's Wharf so it will not be costing the town in the long run.

Infrastructure Committee

Bethany Leavitt reported that they had met on May 31st and set up a Mission statement and started identifying Town owned Assets.

Ordinance Committee

Don Snoke reported that the Cannabis Committee is working on 6 items to be voted on at a special town meeting in the fall.

Parks and Rec

Don Snoke reported about the condition of the lighting issues at Sumner Memorial Park, after he did some investigation he found that most was simple and fairly inexpensive fixes. He also reported that the drainage and culverts needed more extensive repairs than was anticipated, that he hoped to have approval to get the work done before Sullivan Daze. Don also presented a proposal from Hamel-Thomas Creations to build 4 picnic tables and 3 benches of which 1 table and 1 bench will be placed at the playground the rest at Sumner Memorial Park.

Motion 1

Bethany Leavitt moves that we accept the proposal from Hamel-Thomas Creations for 4 picnic tables costing \$1850 with Painting or stain colors being voted to be decided and purchased separately, Funds will come out of current funds any extra funds will come out of the reserve's F/Y 23 Sumner Park or Playground Funds, Reginald "Bud" Means 2nd the motion, and it passed 2/0

Motion 2

Bethany Leavitt moved to accept the proposal from Hamel-Thomas Creations for 3 wooden benches constructed out of Douglas Fir or better lumber and painted for \$2160 with Parks and Rec to choose and purchase paint color, to after review construction if a better grade material needs a cost adjustment to come back to the Selectboard with changes in cost. The funds will come out of the current funds and any extra comes out of the reserves for F/Y 23 Sumner Park and Playground funds. Reginald "Bud" Means 2nd the motion, and it passed 2/0.

Town Manager Search Committee

Roger Wakefield reported the committee again on June 24th. A few candidates had been interviewed. They are waiting to see if any candidates come from the advertisement on the MMA advertisement, before making a final decision on whom to offer the position, The meetings are executive sessions due to the confidentiality for candidates being interviewed.

Board Comments

Reginald "Bud" Means thanked everyone for showing up and helping us with going forward. Bethany Leavitt stated that you need a thick skin and not take things personally and she always wanted to do the right thing for the town.

Bethany Leavitt moved to adjourn the meeting at 8:23 pm, Reginald Bud Means 2nd the motion, and it passed 2/0.

Bethany Leavitt

Reginald "Bud" Means