Sullivan Board of Selectmen

Regular Meeting

December 12th, 2022

5:00pm

Selectmen: Mike Pinkham, Bethany Leavitt, Bud Means

Town Manager: Stacy Tozier, Town Clerk: Yvette Grindle

Audience: Mike Pinkham II, Don Snoke, Candy Eaton, Michael Gurtler, John Daley, Marlene Daley, Allen Colebank, Barbara Raymond, Beverly Sovet, Larry Tozier, Malachi (Ellsworth American)

Call to Order

Mike Pinkham called the meeting to order at 5:00 pm.

Approval of the November 21st minutes

Bud Means Moved to accept the Minutes from the November 21st minutes as written. Bethany Leavitt 2nd, Michael Pinkham abstained as he was not at the November meeting. Motion Passed 2/0/1 abstain

Treasurer’s Warrant

Michael Pinkham Made a motion to accept the Warrant Bud Means 2nd. Motion Passed 3/0

Adjustment to Agenda

Bethany Leavitt asked about road pre-qualification being on the agenda and the Town Manager stated it was in the old business portion of agenda as “Roads and E911”.

New Business

2 Select Board Meetings Per Month:

Michael Pinkham brought up and recommended that there be 2 meetings per for the select board. In hopes that it would shorten the length of meetings. B. Leavitt
noted that she supported 2 meetings per month because there is a lot to get done and only 1 meeting per month isn’t enough.

Michael Pinkham moved that the Select Board would start meeting twice monthly on the 2nd and 4th Mondays of the month starting in January of 2023, Bud Means 2nd the Motion. Motion Passed 3/0

5 Person Selectboard

Michael Pinkham suggested that this be discussed later as it would be something to put forth at the annual meeting in June of 2023.

Select Board Terms

Bethany Leavitt asked when the actual dates for the selectman terms start and end and no definitive answer was supplied.

Road Entrance Approval for Parcel Number 09-07D on Punkin Ledge Drive

Michael Gurtler Spoke to the Select Board That Mr. Birdsall had asked for approval of a private road to access lot number 09-07D from Punkin Ledge Road. After some discussion about who would be responsible for future maintenance, and after clarifying it was to be a private road it would be up to the landowners to maintain not the town a Motion was presented by Bethany Leavitt to Approve the Driveway/Private Road to lots 09-07B-D, Bud Means 2nd the Motion

Motion Passed 3/0

Sumner Water System/Garage

Michael Gurtler presented a proposal for a water cistern and Maintenance Garage at the New Charles M Sumner Learning campus. Discussion of waiving fees for Building Permit and the Life Safety recommendations that have been and have not been followed. After some discussion

Michael Pinkham Moved that They get a site plan review

Bethany Leavitt 2nd

Motion passed 3/0
Colebank Petition

Discussion of Zoning allowance of RV parking on 55 Schooner Lane. Mr. Colebank stated that this had already been approved and didn’t understand why he needed to seek more permits for the RV to be on the property. Mr. Michael Gurtler Stated he had contacted Mr. Colebank and suggested he needed to talk with the with the appeals board not before the Select man’s board a few weeks ago.

Michael Pinkham Moved that Mr. Coleman go to the Appeals Board

Bud Means 2nd the Motion

Motion Passed 3/0

Pre-Qualification for Roadwork

Bethany Leavitt presented a proposal to have a plan in place to preapprove certain contractors to due road work. They must meet a score of 70 out of 100 points.

Michael Pinkham suggested it be table till the next meeting to give them a chance to read over and consider the proposal. The Select board agreed

Old Business

Re-Valuation Update

Town Manager Stay Tozier stated that the reevaluation continues and seems to be going well.

Roads and E911

E911: Stacy Tozier stated that Training from the state is not in person but online and she is looking into setting up a time for the training and who would be trained.

Roads: Barbara Raymond’s Sidewalk and driveway: Michael Pinkham presented photos of the damage and the need to get it fixed as she cannot access her driveway at 75 Taunton Drive.

Action: Town manager to get someone to fix temporarily for the winter so Mrs. Raymond can use her driveway.
Tunk Lake Road Culvert:
Due to the excess of foliage clogging the culvert it was discussed if a larger culvert would resolve the drainage issue

Apple Tree on Morancy Road
Bud Means stated a citizen had commented about the apple tree causing issues with traffic flow by Fremont’s corner, especially when larger vehicles like the school bus came through as it the tree crowed the vehicles causing them to encroach on the other lane to avoid the branches.

Mr. Means stated that he believed he could cut it back himself it that was alright with the other select board members.

The other members of the board thought it was perfectly acceptable.

Reports

Town Manager

1. Tax Rate Evaluation
   Stacy Tozier presented two options, one was 14.0 the 14.10 increase the selectmen discussed the need to monies to fix roads and the repairs to town office and firehouse. Leavitt stated that she would like to know how we stood with the budget and if we had any overlay left from last budget year. Stacy Tozier stated that usually the overlay was used to help with abatements.
   Michael Pinkham Moved that the Mill rate should be 14.10
   Bud Means 2nd the motion
   Motion approved 3/0

2. Proposal From Amy Dunn
   Amy Dunn sent in a proposal to be the Treasurer for the Town of Sullivan working one day a week. Michael Pinkham and Select board members agreed to table this to the next meeting in January 2023

3. Maine Municipal Health
Stacy Tozier stated that she is working on a proposal to for the select board to consider for the employees of the town to have health insurance through the Maine Municipal Association.

4. Kimberly Leavitt asked to have the stone steps from the kitchen door from the Hasting House property. 
   The select board agreed to let her have the steps with the provisions she has them removed.
5. Swearing In of Fire Chief
   Stacy Tozier Swore in Fire Chief Michael Pinkham II

Age Friendly

Candy Eaton reported they had the Highest attendance in the history of the town Christmas tree lighting. She thanked everyone who helped with the event. They now have more than 50 volunteers with Age Friendly Sullivan and suggested a company for liability insurance.

Age Friendly is having its 5th anniversary in January of 2023 and there will be a public celebration. There will be a new survey of the residents.

She also noted that there was an outpouring of donations of cards as a result of the news story on NBC about the Circle of Friends and expressed thanks to those who were so generous, and that thank you cards were being sent out.

Broadband Committee

No Movement on Spectrum

But the satellite and Star link is causing a bit of interest from other companies. Some cost quite a bit more per month but vast more capacity such as big companies able to monitor systems from their offices.

Harbor Committee

No new items

Sullivan Fire and Rescue

Michael Pinkham II reported the Sullivan Fire Rescue had 11 medical, 4 accident, 3 special detail, 5 mutual aid, 7 fire, 1 transport in the month of November 2022.
He has been in contact with K&T to spec out a new pumper / tanker and worked with Machias Savings Bank and Republic First National on financing options for the new trucks. He has been in contact with the sheriff’s department about purchasing a new chief vehicle. Hasting house is progressing slowly due to the time spent at the school. He has been working with the CEO on Charles M. Sumner Learning Campus. He has also been working with the Rec Center on Knox box and getting the AED its now installed.

Michael Pinkham II then presented the proposal for the options of purchasing/leasing two vehicles, one being an all-purpose utility vehicle that will be used for non-fire calls like traffic control, transportation of personal for mutual aid to other towns. It will also have a plow on the front in case driveways are not plowed and need to be, to access victims. He also expressed the need to have a special town meeting as the cost is more than is in the reserve fund to purchase the Tanker/pumper truck.

Bethany Leavitt asked about the current squad and its disposal could it be traded in? Michael Pinkham II stated that he would investigate that or just sell it out right which ever is of great value.

Michael Pinkham requested that a warrant article be drafted for review at the next Select Board meeting (January).

**Bud Means** Moved to go ahead with the purchase of the utility truck and dispose of the squad using some of the current reserve funds.

**Michael Pinkham** 2nd

Motion Passed with a 2/1 vote (Leavitt being the sole nay since the Fire Chief noted that the truck could last another year.)

Means Moved to have a warrant article for the purpose of a special town meeting for the purchase of the new tanker/pumper truck to be presented at the next select board meeting in January of 2023.

**Bethany Leavitt** 2nd

Motion Passed 3/0
Smoke Trailer: We now have a trailer that can be loaned out to other towns for educational purposes or in parades. He will be approaching local businesses to help sponsor with upkeep of the trailer.

**Cemetery Committee**

December meeting was cancelled, They are meeting in January 2023

**Parks and Rec**

Don Smokes Reported that they are working on the tennis courts and drainage issues at the Sumner Memorial Park.

There is a great interest in creating a Baseball field behind the community gardens at the town office, cost should be covered by donations.

**Comp Meeting:** Needed to be rescheduled

**Public Comment:**

Marlene Daley proposed adding a warrant to the town meeting to remove voting tabulators and doing only hand counts.

The Selectboard advised her to collect signatures to put it on the warrant for the June 2023 town meeting'.

Town Manager to check with the lawyer to see how long after receiving signature they would need to be acted upon.

Bethany Leavitt asked about our budget process and setting up long range planning for expenditures such as new fire trucks, new roof on town office and road repairs

Meeting Adjourned

*Michael Pinkham, moved the Meeting be adjourned*

*Bud Means 2nd*

*Motion passed 3/0*
Meeting adjourned 7:55pm

Minutes of the December 12th, 2022 – Approval of Minutes on January 9th, 2023.

Michael Pinkham

Bethany Leavitt

Reginald “Bud” Means