Sullivan Board of Selectmen

Regular Meeting

November 21st, 2022

5:03pm

Select Board: Bethany Leavitt and Reginald "Bud" Means. Excused: Michael Pinkham

Town Manager: Stacy Tozier

Audience: Michael Pinkham II, Michael Gurtler, Don Snoke, Bob Deforest, Lawrence Tozier

Call to Order

B. Leavitt called the meeting to order at 5:03 pm.

Approval of the September12th minutes

B. Leavitt noted two adjustments to the minutes – 2 meetings a month regardless of the number of Select Board members and them other regarding her motion of paying C.A. Construction for their out-of-pocket expense.

B. Leavitt made a motion to accept the minutes with the adjustments noted. R. Means 2nd. Motion passed 2/0.

Adjustments to the Agenda

None

Treasurer's Warrant

The Selectboard discussed the warrant.

B. Leavitt made a motion to accept the warrant. B. Means 2nd. Motion passed 2/0

New Business

Discussion was held regarding the updated General Assistance Ordinance and it's updated Exhibits (there were no comments at the Public Hearing).

R. Means made a motion to accept the updated General Assistance Ordinance and its updated Exhibits. B. Leavitt 2nd. Motion passed 2/0.

Bob Deforrest

Bob Deforrest from Maine Coast Heritage Trust (MCHT) working with Frenchman Bay Conservancy and Schoodic Scenic Byway discussed the proposed purchase of the land where "Lucky Larry's" was located and the intended purpose for that property and give the property to the Town. Discussion was held regarding what MCHT was looking for from the Town, permitting by the CEO and if demolition would be done prior to the Town accepting the property. Discussed were if fees could/would be collected. Bob stated that a letter of support from the Town would be beneficial. No vote on this.

Select Board Meeting twice a month

Discussion was briefly held regarding having 2 Select Board meetings a month. B. Leavitt noted that she can not do the 1st and 3rd Mondays No vote on this.

5 Person Select Board

Brief discussion on this and skipped to the next meeting.

E911 Roads

Discussion was held regarding Mr. Keenan's certified letter about Frenchman Bay Lane not being on the E911 listing. The Town Manager provided a listing of all road listed in TRIO for the Town. Discussion was held regarding what constitutes a "road" verses a driveway per the State Ordinance.

B. Leavitt made a motion that the Town Manager would follow up with Augusta on what roads are in the E911 system. R. Means 2nd and it passed 2-0.

Select Board Terms

Discussion was held regarding what the State Statue is regarding Select Board term dates were. Town Manager will check with the Town's Attorney.

Old Business

Revaluation Update

The Town Manager provided the written monthly update from KRT. KRT is still doing field work.

Roads

B. Leavitt distributed a draft of a Contractor Pre-Qualification for Road Work Bidding Policy. This will be reviewed at the next meeting.

Town Manger Report

Town Manager discussed the Donation letter for C.A. Construction.

B. Leavitt made a motion to accept the Donation Letter as presented and R. Means 2nd. Motion passed 2/0.

A BYOB permit was approved and signed by the Select Board for the Sorrento-Sullivan Recreation Center as well as several Concealed Weapons renewal permits.

Age Friendly Committee

Candy discussed updated community events, including the annual tree lighting and the positive and wide-spread feedback regarding the Circle of Friends sending out Birthday Cards to the Town of Sullivan residents.

R. Means noted that he would like to see the Town have a Christmas light competition and parade.

Broadband

D. Snoke provided an update on the upgrade that has been done on the Town's broadband situation.

Harbor Committee

No discussion on this matter.

CEO/LPI

The Town Manager made a recommendation that Michael Gurtler be officially appointed as the Town's Code Enforcement Officer and the Plumbing Inspector. B. Leavitt made a motion and R. Means 2nd that Michael Gurtler is appointed as CEO/LPI for the Town of Sullivan. Passed 2-0.

M. Gurtler updated the Select Board on the new Middle/High school and some of the other CEO projects he has been active in. The new Middle/High school currently has limited access to the building and a fire watch is currently taking place. M. Gurtler stated that a Small Community Grant has been approved from installation of a septic system for a Sullivan residence. Discussion was held regarding what the Select Board is looking for regarding residences that are in disrepair and the updating of numerous Town Ordinances. M. Gurtler also noted that the Fire Chief, Michael Pinkham, II has been outstanding working with the new Middle/High school.

Sullivan Fire and Rescue

Discussion was held regarding when the new municipal/Fire Station will be built and the ongoing needed repairs to the existing Fire Stations. M. Pinkham, II discussed the purchase of an EMS vehicle (SUV) with Fire Department/EMS Donations. Grants for Efficiency Maine were discussed, as well as employees from the Jackson Laboratory do volunteer work. M. Pinkham, II provided estimates for a new utility truck, a new pumper truck and Mainely Vinyl (larger doors for the Fire Station). Monthly reports regarding calls and transports were discussed.

Cemetery Committee

Town Manager noted that the Cemetery Committee was working on selling deeds for cemetery plots.

Parks and Recreation Committee

R. Eaton submitted Committee meeting minutes to the Select Board. Kristal Bubar is Chair, Don Snoke is Vice Chair, and Rob Eaton is Secretary. R. Means discussed the meeting and scheduling a consistence monthly meeting on the first Thursday of the month at 6:00pm. The committee is taking inventory of the Town properties and that each property needs a budget.

Public Comment

Candy provided documentation regarding a sample of truck traffic on Taunton Drive Saturday, November 19, 2022 (2 hours). Full trucks towards Franklin, totaling 15 and empty truck towards US Route 1 totaling 10. Discussion regarding getting the two weight limit signs and posting them to ensure enforcement.

Don Snoke presented the Select Board with an engraved gavel and base for meeting purposes.

Select Board Comment

There were no Select Board Comments.

Adjournment

R. Means made a motion to adjourn the meeting at 7:48pm. B. Leavitt 2nd. Motion passes 2/0.

Minutes of November 21st, 2022 – Approval of Minutes on December 12th, 2022.

Michael Pinkham

Bethany Leavitt

Reginald "Bud" Means