Sullivan Select Board
Regular Meeting
May 16, 2022
5:00 PM

Attendance: Select Board: Michael Pinkham (Chairman), and Bethany Leavitt. Roger Wakefield arrived at 6:13pm

Town Manager: Stacy M.G. Tozier  Town Clerk: Absent

Audience: Ten (10)

Barbara Shanahan, Larry Johannesman, Mike Pinkham II, Larry Tozier, Candy Eaton, Don Snode, Allen Colebank, Reginald Means, Larry Tozier, Dawn Knowlton

Call to Order

Chairman Pinkham called the meeting to order at 5:00 PM

Discussion was held regarding added a sentence regarding reaching out to Mr. Erbes regarding his intents (commercial growing of Marijuana) to the minutes.

B. Leavitt made a motion accept the minutes as with the addition, M. Pinkham 2nd the motion and the minutes were approved 2-0.

Treasurer’s Warrant:

Treasurer’s Warrant was signed after the guest speakers spoke. A question was asked about a refund.

Action: Town Manager will find out what the refund was for.

Agenda Adjustments:

See Treasurer’s Warrant above

Presentation: Schoodic Scenic Byway

B. Shanahan spoke briefly and introduced L. Johannesman. Mr. Johannesman introduced himself and his current position. He also discussed the grant monies and what other towns and communities have done with some of the grant monies and requiring a 20% match. The deadline is June 20th. Discussion included the possible purchase of the Sinclair building located by Long Cove, sidewalks coming from Sumner Park to the Rec Center and a bike area where a bicyclist could also fix their bike. Candy noted that AARP needs an acknowledgement on any sign regarding the walking trail. Discussion was held regarding the need to have a specific project within the 3 week timeline.

Old Business:

Treasurer’s Reports

Discussion was held regarding not including the Treasurer’s Reports at every meeting and being available upon request.
Hastings House RFP

No new RFP was presented.

Re-Valuation Update

Discussion was held regarding the arrival and IP installation of the KRT server. Copies of Property Tax Cards are being available to KRT for them to be loading data.

No motion or action made.

Ordinances

Discussion was held regarding the ordinances. Chairman Pinkham noted that the Site Plan Review should be reviewed by the Planning Board and that he disagreed with adding the “change of ownership” language. R. Wakefield stated that Rebecca thought it was needed and if any questions, she would know why. Discussion was held regarding The Dunbar Store and concerns regarding the sale and the septic issue. Regarding the Shoreland Ordinance, the addition of Septic language was discussed and it was explained that a fine needs to be determined and assessed. R. Wakefield discussed working on the Building, Site Plan Review and Motor Home/Campground Ordinances with Rebecca and been completed.

The Weight Limit Ordinance was discussed. The Frozen Road Exemption language was discussed. B. Leavitt requested that more time be allowed to review the ordinance and to look into some information.

The draft of a Medical Marijuana Ordinance was reviewed. Discussion included whether the Town needed to address the desire to grow and sell wholesale medical marijuana to a dispensary as the State regulates this. No motion was made.

Action: The Town Manager will check with the Town’s attorney regarding a fee amount.

Action: B. Leavitt will gather more information regarding Weight Limit restrictions.

New Business

ARPA Designation

Discussion was held regarding what the ARPA funds may be used for. R. Wakefield stated that $112,500 should go to the cost of the Town’s Re-Valuation. Discussion was held regarding the remainder of the funds going to employees for Premium Pay and whether or not employees that are no longer employees receive any of the premium pay. B. Leavitt noted that she thought the pay was for current employees who worked during the specified time frame and requested a list of those employees and what the proposed amount may be for each one.

Action: The Town Manager will provide a Premium Pay list of employee and proposed amounts.

Liquor License/Catering Permit

Discussion was held on this matter regarding insuring that Flander’s Bay BBQ provide proof of insurance regarding the Catering Permit.

B. Leavitt made a motion to approve the Liquor License as presented, R. Wakefield 2nd the motion and it was unanimously approved 3-0.
B. Leavitt made a motion to approve the Catering Permit contingent on submittal of current Insurance, R. Wakefield 2nd the motion and it was unanimously approved 3-0.

Reports

Town Manager

Town Manager referred to Allen Colebank’s concerns regarding the ongoing issues he was expressing with the Code Enforcement Officer. Allen Colebank discussed his paperwork. M. Pinkham noted that the Code Enforcement Officer should have been present to discuss this issue. It was discussed that a meeting needs to take place with Allen and the Code Enforcement Officer.

Action: A meeting will take place between the Town Manager, Allen and the Code Enforcement Officer on Thursday.

Discussion was held regarding the Parks and Rec Committee’s ideas of things like maintaining the playground/skatepark, Sumner Park, Gordon’s Wharf, and activities that may be able to take place at the Rec Center. Discussion was held regarding using the Rec Center to hold a dance for youths.

The Town Manager reported that the Comprehensive Plan Committee met but that it was determined by the committee that until Hancock County Planning Commission has a Comprehensive Plan coordinator to work with, it is difficult to really do anything at this time and the town still have not heard from EMDC regarding the return of the monies, but EMDC has until the end of May to respond. The next course of action is to involve the town’s attorney.

Action: The Town Manage will follow-up at the end of May and reach out to the Town’s attorney for assistance.

The Route 1 Speed sign was discussed. Prices for the buying a trailer and the materials were discussed. R. Wakefield requested a list be written up for what is needed and costs.

Action: The Town Manager will follow-up and get a list of written list of costs of a trailer and materials.

Age Friendly Committee:

C. Eaton discussed the walking trail will be done in 2 weeks, the committee is working to get the Byway to pay for the sign, the Azalia bush at the Hastings house will be moved to the Town Office, and a swale will be done around the Community Garden.

Broadband Committee:

Don discussed his working with Spectrum to address the internet service at the Town Office and the trees at the Rec Center regarding StarLink.

Harbor Committee:

R. Wakefield provided an update about the Harbor Committee and scheduling a meeting. Discussion was briefly held regarding American Aqua Farm.

Action: The Town Manager will set up a Harbor Committee meeting.
Code Enforcement Officer:

A brief CEO report was presented. Per a majority of the ordinances pertaining to needing a CEO, the Town Manager is the CEO if there is not one. The Town Manager should check MMA to see if there is anyone looking for work for 2 days a week.

**Action:** The Town Manager will check the MMA website.

Sullivan Fire and Rescue:

Fire Chief M. Pinkham, II provided a written report listing the calls for the month, and discussed the resignation of Gouldsboro’s Fire Chief. Discussion was also had regarding the income from Transporting patients and an inflatable boat costing around $20,000.

Cemetery Committee:

No report given.

**To Do List:**

Discussion was held that no to do list is required from now on.

**Public Comment:**

Don stated the Annual Sorrento/Sullivan Rec Center meeting is June 16th at 5:30PM.

**Selectboard Comment:**

Put Annual Sorrento/Sullivan Rec Center on list.

**Adjournment:**

**B. Leavitt made motion to adjourn meeting at 8:30PM, M. Pinkham 2nd. Passed 3-0**

Respectfully submitted,

Stacy M.G. Tozier, Town Manager and Acting Secretary

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Minutes of May 16th, 2022 - Approval on June 13th, 2022

Michael A. Pinkham

Bethany Leavitt

Roger E. Wakefield