Sullivan Board of Selectmen

Regular Meeting

April 11th, 2022

5:00pm

Selectmen: Mike Pinkham, Bethany Leavitt, Roger Wakefield

Town Manager: Stacy Tozier, Town Clerk: Jessica Parker

Audience: Mike Pinkham II, Candy Eaton, Larry Tozier and Don Snoke

Call to Order

Mike Pinkham called the meeting to order at 5:00pm

Approval of March 14th minutes

R. Wakefield made a motion to accept the March 14th minutes. B. Leavitt 2nd motion passed 3/0

Treasurer's Warrant

R. Wakefield made a motion to approve the warrant. M. Pinkham 2nd motion passed 3/0

Agenda Adjustments

The Town Manager stated that there was an adjustment to the agenda to include Eric Gundersen from The Office of Marijuana Policy.

Old Business

Review Treasurer's Report

R. Wakefield made a motion to have The Town Manager hire help to reconcile expense reports revenue and balance sheet reports for FY2022. B. Leavitt 2nd motion passed 3/0

Hastings House RFP

The Town Manager stated that when she contacted RF Jordan and Hopkins Paving to get more details about their proposal no one returned her call. After some discussion it was decided **ACTION** that R. Wakefield would draft a new more thorough request for proposal with a checklist.

Re-Valuation Contract

R. Wakefield stated that he and M. Pinkham had a Zoom call on April 7th with KRT to answer a few remaining questions. The Selectboard signed the contract with KRT.

Ordinances

The Selectboard discussed possible changes to ordinances, including but not limited to the site plan review ordinance. R. Wakefield made a motion to review the draft of the site plan ordinance and submit comments to the Town Manager. B. Leavitt 2nd motion passed 3/0

Transfer Station

The Town Manager stated that she gathered the revenue and expense of the transfer station over the last three years. She shared that information with the Selectboard and recommended that residents come into the Town Office to prepay. The Selectboard agreed and suggested she put together a price list and advertise the change on the website.

Town Manager Authorizations

The Town Manager stated that she would like to be authorized for a certain amount of spending for projects that need to be completed before the next Selectboard meeting, also for employee bonuses. The Selectboard stated that she could spend within her budget.

New Business

The Selectboard spoke to Barbra Shanahan previously about the Schoodic Scenic Byway Project. They discussed creating a list of projects that they wished to be done.

Reports

Town Manager

The Town Manager stated that she drafted a letter for the Franklin Selectboard and Planning Board regarding the proposed TC Gravel application.

Discussion was held regarding a Weight Limit Committee meeting next week.

Two Abatement Requests were reviewed. Roger Wakefield made a motion to reject the abatement of Chris Girouard, Michael Pinkham 2nd and the motion was unanimously approved 3/0. Roger Wakefield made a motion to reject the abatement of Anne and Harry Pond, Michael Pinkham 2nd and the motion was unanimously approved 3/0.

Discussion was held regarding the desire to enter into an agreement with the Town of Gouldsboro for paid police assistance. It was noted that there has been suspicious activity regarding someone looking into people's mailboxes. Discussion was held regarding changes to the Town Crier, putting a calendar on the website, the Parks and Recreation Committee members, the upcoming Comprehensive Plan Committee meeting and reimbursement monies from EMDC (certified letter sent). The Town Manger has spoken with Jim McLain regarding the Route 1 Speed Sign and signed the contract with Healthy Acadia regarding the Smoking Policy. Flags will be ordered for cemeteries and flag poles. It is unsure what exactly Mr. Erbes plans are regarding growing Marijuana (adult use vs. medical).

A motion was made that the Town Manager have Gerald Erbes put in writing exactly what his plans are growing marijuana. Motion was unanimously approved 3/0.

Age Friendly Committee

Candy discussed that volunteer hours are at 143 (this does not include Candy's hours). She also requested assistance reaching out to Kevin Barbee to continue work on the walking path.

Broadband Committee

Don discussed Starlink raising their prices, Lamoine using some of its Federal money to update the Town's broadband, and the SpaceX contract.

Harbor Committee

Discussion was held regarding the Town Landing Road and trees need to be cut and the need for additional riprap. Kevin Barbee provided an estimate of $400. This can be paid out of the Harbor Reserve. A meeting needs to take place to review the change to the Harbor Ordinance.

Code Enforcement Officer

A written report was provided by Rebecca Albright.

Sullivan Fire and Rescue

Chief Pinkham discussed the draft Emergency Operation Plan and recommended that Bruce Munger would be a good Ops Director. He also discussed working on the Fire Department Budget and some issues with a couple of trucks. Discussion also took place regarding time limit of the Stephen King donation for a boat. The Town of Sullivan's Fire Department taking over a couple of the RSU's fire hydrants was reviewed. The new 12 lead heart monitor coming out of FY 22-23 Budget was reviewed with the quote from the company.

Cemetery Committee

No report was given but mention that the Committee is currently working on the Ordinance.

Michael Pinkham made a motion to adjourn the meeting at 8:14pm. Roger Wakfield 2nd. Motion passed 3/0.

Minutes of April 11th, 2022 – Approval on May 16th, 2022

Michael A. Pinkham

Roger E. Wakefield

Bethany Leavitt