

Sullivan Board of Selectmen

Regular Meeting

October 12th, 2021

5:00

Selectmen: Mike Pinkham, Rusty Gordon, Roger Wakefield

Town Manager: Stacy Tozier, Town Clerk: Jessica Parker

Audience: Mike Pinkham II, Jeremy Odgen, Gary Edwards, Candy Eaton, Ryan Daley, Don Snoke, Susan Legere, Toby Sheehan, Mike Hosking, Kim Hosking, Kelly Sheehan, Erin Shanahan, Barbara Shanahan,

Call to Order

Mike Pinkham called the meeting to order at 5:00pm

Approval of September 13th minutes

The Board of Selectmen reviewed the September 13th minutes.

M. Pinkham made a motion to accept last month's minutes with changes to state that he had made a motion to review the Fire Department Ordinance and that motion was seconded by R. Wakefield. The motion passed 3/0

Treasurer's Warrant

R. Wakefield made a motion to have the Town Treasurer pay for the flagpole at Sumner Park. R. Gordon 2nd. Motion passed 3/0

R. Wakefield made a motion to accept the Treasurer's Warrant R. Gordon 2nd and the motion passed 3/0

Agenda Adjustments

R. Wakefield added KnoxBoxes to the agenda.

Old Business

Business Practice Procedures

Has been tabled.

Review of Treasure's Report

Amy caught an error rolled up in the report of percent spent. EMT's over spent, Administration spent 2% less than budgeted, Roads spent 88% Animal Control Officer spent 50%, Age Friendly spent 84%, of budget, Cemetery Committee spent 61%.

Amy can do the budget using Trio.

Sumner Park Flagpole

The concrete holding the flagpole in place has been repaired. The ding marks have been fixed with epoxy. The flagpole should be going up this week or next. R. Wakefield mentioned wanting to replace the steps at Sumner Park as well.

Salmon Farm

R. Wakefield stated that the town of Sorrento has voted in opposition of the salmon farm. They've also decided what to do with their recovery funds. We've received our first check. The Department of Marine Resources will have a court like meeting once they have a completed application. DMR has not accepted a complete application yet.

Ordinance Revisions

The new Fire Department Ordinance needs to be revised along with the Building Ordinance, Junk Yard Ordinance, Medical Marijuana Ordinance, and the weight limit on Taunton Drive. The Town Manager will be forming an Ordinance Committee in the coming months.

Fiscal Recovery:

The town has received the first check of two for \$66,000 which may possibly be put towards the Hasting's house. The Selectboard will be choosing how to spend the money but will be taking suggestions from residents. The town has until 2024 to spend the extra income. Gary Edwards suggested a special meeting between

the Selectmen and the Budgetary Committee to help decide how to spend the funds.

KnoxBoxes

The Town Manager emailed Maine Municipal Association for guidance on the KnoxBox keys. MMA suggested leaving it in the schools and businesses hands because each KnoxBox is owned by the independent locations. The Town Manager will reach out to schools and local business for their input.

New Business

Barbara Sheehan commented that she, other business owners, and residents were at the meeting to request that the speed limit on US Highway 1 be lowered. They would like the speed limit to be set at 40 MPH from the bridge through to Tracey's Seafood. The current speed limit varies from 35 to 50 MPH through town. It was also suggested to put a flashing light after the bridge and again by Tracey's Seafood or Tunk Lake Road.

R. Wakefield made a motion to have the town request Department of Transportation do a speed study from the Hancock town line to the Gouldsboro town line

R. Gordon 2nd

Motion passed 3/0

Re-Valuation

The Town Manager stated that she had reached out to forty that may be able to do the Town's Re-Valuation. M. Pinkham stated that if she's unable to reach the remaining 38 the town needs to put out a Request for Proposal and ask them to come to the next Selectmen's meeting.

M. Pinkham made a motion to have the Town Manager to develop the Request for Proposal and circulate it amongst the board for review.

R Wakefield 2nd

Motion passed 3/0

Reports

Age Friendly

Candy Eaton stated that Age Friendly met with Comfortably Home from MDI Housing Authority. Age Friendly now has access to make small repairs to people's home to make them more accessible. Including handrails and stools for the shower up to \$2,500 based on their income not including their assets.

The grant for the walking path at the Rec Center states that all work must be finished by November 12th Age Friendly is working on putting in gravel and asphalt. The walking trail is 750 feet long. Candy has asked Kevin Barbee to help with the gravel R. Wakefield asked if we could get an extension on the time limit. Candy responded she could file for one. She also asked if the Selectmen wanted to be included in Age Friendly's monthly emails, which they did.

Broadband

Don Snoke stated that certain residents around Flander's Pond have not been receiving channels using their Starlink provider.

Harbor Committee

M. Pinkham stated that the sign recently placed at the town landing is perfect and getting peoples attention. He also stated that he recently received an estimate for a 60-foot concrete slab at Flander's Pond. The cost will be approximately \$16,000 and will be taken out of the Flander's Pond fund. The original ramp was to be blocked off however, it was decided that it would be kept. The signs got lost in transition and have been reordered.

Town Manager

Stacy stated that the staff is working well together.

Fire Department

No report given.

Cemetery Committee

Gary Edwards stated that back in the spring there was a meeting with someone to evaluate the cemeteries, they will meet again on 10/19/2021. Someone donated \$300 to help clean up their family's cemetery. The new Cemetery Ordinance will be ready by the next selectmen's meeting. He also stated that the committee is working with the town office to ensure burial permits can be streamlined. (There will be new rims ordered for the basketball courts so each court will have new rims.)

To Do:

List was reviewed.

Mill Rate

Try to keep the mill rate the same as the previous year. Reserve accounts will be updated.

2020 Audit

The Town Manager will call to schedule the 2020 audit.

Update Town Website

Has yet to be updated.

Comprehensive Plan

The Town Manager has reached out and will make a call to the Town Attorney regarding sending a letter to EMMC.

Planet's Health

Keeping all dates, the same.

Plowing Contract

The contract will be changed for 2022

Northern Light Contract

The Town Manager is in touch with Northern Light. The Selectmen will have a private meeting with the Fire Department to discuss a new contract by the end of the year.

Hasting's House

A meeting with John W. Goodwin Jr. Construction will be set to get a ballpark idea on what it might cost to demolish the property flat.

Transfer Station

Charlie Hall is doing well working as temporary help at the transfer station. The roll-offs needs to be emptied more regularly

Roof Repair

R. Gordon was given an estimate of \$36,000 to fix the roof of the Town Office. There is still one more estimate expected.

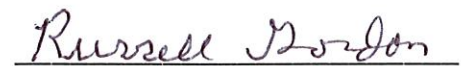
M. Pinkham questioned how many keys are available for the Hasting's house has. The Town Manager stated that there is only one key.

R. Wakefield made a motion to adjourn meeting at 6:40pm 2nd by R. Gordon. Passed 3/0

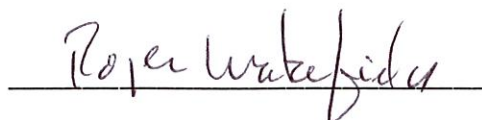
Minutes of October 12, 2021 - Approval on November 22, 2021



Michael A. Pinkham



Russell O. Gordon



Roger E. Wakefield