Sullivan Board of Selectmen

Regular Meeting

December 14, 2020

5:00 PM

Attendance: Selectmen: Ray Daley, Rusty Gordon and Roger Wakefield

Town Manager: Stacy M.G. Tozier, Town Clerk: Deana E. Workman

Audience: Five (5)

Obie Buell, Mike Pinkham II, Don Snoke, Ben Gilley and Jeremy Ogden

Rusty Gordon called the meeting to order at 5:00 PM

Obie Buell left at 5:15 PM and Mike Pinkham arrived at 5:16 PM to keep the meeting at ten (10) people.

Call to Order

Approval of November 9th and 17th minutes – review of motions passed:

The minutes were reviewed by the Board of Selectmen.

R. Gordon made motion to accept and sign the minutes as written; 2nd by R. Wakefield. Passed 3/0

New Business

Obadiah Buell re: Old Dump Property:

Obie owns the Granite Garden Gallery. He was interested in cutting trees on the old Town of Sullivan dump site, his property abuts. He wants to cut trees to feature the mountains, he also would maintain road up to old dump. The stumpage and/or wood would be donated to someone in need. He was asking for possible lease agreement.

Action: Obie to come back with questions and sketch. The Board of Selectmen to look into the state laws.

Treasurer's Warrant: The warrant was reviewed and signed by the Board of Selectmen

Agenda Adjustments:

Budget review: Roger had some monthly reports from Amy Dunn

The reports were generated from TRIO. There were Departmental Expenses, Fire Dept Equipment, Fire Truck Reserve, etc...

Ben Gilley: The fire department needs a new tanker, Roger commented apply for a grant, work up quote to submit to the Board of Selectmen, discussion was from Ben that it would be nice to know within few thousand dollars what the balances are in various Fire Dept accounts.

Action: Unaudited list of Fire Dept reserve balances.

Website: Roger stated that the website need some updates. The "Right to Know" Law added - Stacy get in touch with Jean.

Old Business:

Paving Update:

Rusty stated paving all done for this year. All prices with quotes.

Liquor License – White Dog Market LLC aka Acadia Bay Inn – Public Hearing attendance concern

Action: Discuss at next Board of Selectmen meeting of January 2021.

Site Plan Review Ordinance

Roger had completed a "draft" ordinance. The ordinance pertains to any change in use of property and/or building. There was brief discussion amongst the Board of Selectmen.

Action: Each selectman read and make changes/amendments by next Board of Selectmen meeting of January 2021.

New Business

Obadiah Buell re: Old Dump Property

Moved to top of agenda after "Call to Order".

Tennis Court Recondition Surface Proposal

Roger stated fence to be fixed, Maine Municipal Association (MMA) to pay.

There was proposal letter for recondition surface of tennis courts. See attached letter

The Board of Selectmen reviewed letter. Roger asked Stacy to find out date would be done, preferably by May 1, 2021.

R. Wakefield made motion to have Town Manager, Stacy sign letter and send 30% deposit;

2nd by R. Gordon. Passed 3/0

Comprehensive Plan Committee formation – Stacy to send termination letter to Eastern Maine Development Corporation (EMDC) and have unspent funds returned.

Bethany Leavitt wants to be on the committee.

Daniel Micalizzi – Email request regarding homestead exemption

The Board of Selectmen reviewed email and documentation. The agreement amongst the Board of Selectmen was it sent in too late.

R. Gordon made motion to deny homestead exemption; 2nd by R. Wakefield. Passed 3/0

Business Practice Procedures

Roger: Request for Bids, Specifications, What time frame, etc...

Action: See attached Page 129 – table until January meeting

Reports

Age Friendly Committee:

Candy Eaton was not in attendance. See attached report.

Broadband Committee:

Don Snoke gave a report of previous short/long term goals and possible new short/long term goals with technology and satellite .

Harbor Committee:

Mike Pinkham gave a report of all mooring fees paid.

Kevin Barbee would be starting on the ramp within the next two (2) weeks.

Mike stated that may need "Dragging Ordinance". Mike stated he would look into Chapter 11 with Department of Marine Resources (DMR) Regulations about close off to dragging but would have to petition them so as to not disturb the moorings.

Code Enforcement Officer:

Rebecca was not in attendance. See attached report.

Town Manager:

Stacy

1.) The Tax Rate Calculator Form (Lynn).

Action: The Board of Selectmen signed form.

2.) Legal Services Agreement – Acadia Law Group

$200 per hour for attorney, $70 per hour for paralegal

Action: Roger Wakefield signed agreement letter.

3.) Small Animal Clinic Contract

Action: The contract was signed by Town Manager

4.) Sign Application for Robert Marshall

Roger: He was asking about setbacks 33 vs. 50 feet from the centerline. He would like to gather information, send Rebecca to look at, mention the Tax Assessor, Gringas change to Commercial vs. Residential.

Action: The sign application was not signed.

5.) John Sinclair had sold a trailer and removed in July 2020 but never mentioned until December 2020, John asked to have trailer/building taken off to lower valuation and save money on tax bill.

Action: The Board of Selectmen denied due to notice of removal being too late.

Sullivan Fire and Rescue:

Ben Gilley and Jeremy Ogden was in attendance. See attached report.

Ben: Fire Dept currently has a truck down, light bar draw down battery.

Jeremy: Reserve Funds – really need balances to know what have to work with when ordering supplies/equipment.

Cemetery Committee:

Nobody was in attendance.

To Do List:

Roger discussed the "To Do" list with some deadlines in place.

Public Comment:

E-mail from John Keenan was read.

Ben Gilley: He asked about some speed limit signs on the Quarry Road.

Stacy: The office has received two (2) telephone call/complaints about "jake brakes" on the Tunk Lake Road.

Selectboard Comment:

None

Adjournment:

R. Wakefield made motion to adjourn meeting at 7:24 PM; 2nd by R. Gordon. Passed 3/0

Respectfully submitted,

Deana E. Workman, Town Clerk and Acting Secretary

Attached: Agenda, Draft – Site Plan Review Ordinance, Proposal Letter from Putnam Tennis Courts dated November 18, 2020 re: Tennis Court Recondition Surface, Email from Daniel Micalizzi dated November 27, 2020 re: Homestead Exemption, Page 129 Bid Process in Five Basic Steps re: Business Practice Procedures, Age Friendly Sullivan Committee Report 12.14.2020, Code Enforcement Officer (CEO) re: Monthly Report 11/30/2020, Legal Services Agreement, Small Animal Clinic, Sign Application from Robert & Samantha Marshall, Sullivan Fire Rescue November 2020 Monthly Report, Town of Sullivan To-Do List and Message from John Keenan

Minutes of December 14, 2020 and Approval of January 11, 2021

Raymond H. Daley, Jr.

Russell O. Gordon

Roger E. Wakefield